

January 4, 2016

The Stillwater Board of Education met on January 4, 2016, at 7:28 p.m. in the Stillwater School Library for a Committee of the Whole Board of Education Meeting.

The meeting was called to order by Shannon Nothstine at 7:28 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald and Township Journal on November 16, 2015. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office and Swartswood Post Office.

Mrs. Nothstine led the flag salute. The following Board members were present: Mrs. Santore, Mrs. Svendsen, Mrs. Nothstine, Mrs. Saul, Mrs. LoCascio, Mr. Grace, Mr. Theys and Mr. DeGroat.

Absent: Mrs. Galante.

Also present were George Petty, Interim Superintendent, René Solar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and Matthew Robinson, Assistant Principal.

BOARD BUSINESS

1. Mr. Anthony Ardito from Ardito and Company presented the 2014-2015.
 - Reviewed the new GASB 68 Pension Reporting
 - Reviewed Revenues & Expenditures
 - Stillwater maintains in great financial condition
 - Mr. Ardito thanked Miss Solar, her staff, and the board of education members.
2. Motion made by Mr. Grace, second by Mr. DeGroat to approve the Regular Board of Education Meeting minutes and executive session minutes from December 14, 2015. Motion approved by voice vote, Mrs. Svendsen-Aye; Mrs. Santore-Aye; Mrs. Nothstine-Aye; Mrs. Saul-Abstain; Mrs. LoCascio-Aye; Mr. Grace-Aye; Mr. DeGroat-Aye; Mr. Theys- Abstain.
3. Motion made by Mrs. Santore, second by Mr. DeGroat to approve the November 30, 2015 Board Secretary's and Treasurer's Reports which balanced in the amount of \$1,948,557.90 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of November 30, 2015 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.
4. Miss Solar discussed the QSAC Equivalency Application and the requirements to be eligible for the application. Congratulations to Stillwater Township Elementary School, recognized as one of three high performing districts in Sussex County and qualifying for 2015-16 New Jersey Single Accountability Continuum (QSAC) Equivalency.

5. Motion made by Mrs. Santore, second by Mr. Grace to approve the attached QSAC Equivalency Application. Motion approved by roll call vote, Mrs. Svendsen-Aye; Mrs. Santore-Aye; Mrs. Nothstine-Aye; Mrs. Saul-Aye; Mrs. LoCascio-Aye; Mr. Grace-Aye; Mr. DeGroat-Aye; Mr. Theys- Abstain.
6. Save the date! Sussex County School Boards Meeting will be held on January 19, 2016 at the Mohawk House. Topic: Legal, Labor, & Governance Issues.

SUPERINTENDENT'S COMMENTS

Dr. Petty reported on the following items:

- Stillwater School is in the Guinness World Records thanks to Mrs. Makarevich and participation in the Great Challenge Week.
- December 14th we had a shelter in place drill
- Trep\$ Marketplace was fantastic, thank you to Mrs. Conry & Mrs. Bickhardt
- B-Alive Program- Went to Hills House with Mrs. Najemian and Mrs. Riva. Classroom close up will be filming again.
- Bathroom Renovation Update
- Physical Education Interviews were conducted
- Science Curriculum Update
- Great Extra Curricular Activities

COMMITTEE REPORTS

PERSONNEL

1. Discussion of Superintendent Search Ad hoc Committee: The board discussed forming a hiring committee. The committee would participate in the first round of interviews and then bring the finalists to the full board for another interview. Any board member is invited to review all resumes submitted. Please contact Miss Solar for to schedule a time to come in to the office.

Motion made by Mr. DeGroat, second by Mrs. Santore to approve the Superintendent Search Ad hoc Committee as listed:

Dennis DeGroat
Danielle LoCascio
Michael Grace
Shannon Nothstine

A voice vote was taken and unanimously approved.

2. Motion made by Mr. DeGroat, second by Mr. Grace to approve attached professional days. A voice vote was taken and unanimously approved.
3. Motion made by Mr. DeGroat, second by Mrs. LoCascio upon recommendation of the Interim Superintendent, to approve Brendan Post as a temporary physical education/health teacher from February 1, 2016-June 30, 2016, at BA, Step 0 for

an annual salary of \$52,777 (pro-rated) pending valid NJ Teacher of Health and Physical Education certificate. Motion approved by roll call vote, Mrs. Svendsen-Aye; Mrs. Santore-Aye; Mrs. Nothstine-Aye; Mrs. Saul-Aye; Mrs. LoCascio-Aye; Mr. Grace-Aye; Mr. DeGroat-Aye; Mr. Theys- Abstain.

4. Motion made by Mr. DeGroat, second by Mrs. Svendsen to approve maternity leave for Sherilyn Distasi-McMahon beginning on or about June 10, 2016 (or earlier if needed) with the intent to return on September 1, 2017. This leave includes 12 weeks covered by FMLA & NJFLA. A voice vote was taken and unanimously approved.
5. Motion made by Mr. DeGroat, second by Mrs. Santore to approve the following substitute teacher for the 2015-2016 school year:

Brendan Post

Motion approved by voice vote, Mrs. Svendsen-Aye; Mrs. Santore-Aye; Mrs. Nothstine-Aye; Mrs. Saul-Aye; Mrs. LoCascio-Aye; Mr. Grace-Aye; Mr. DeGroat-Aye; Mr. Theys- Abstain.

6. Motion made by Mr. DeGroat, second by Mrs. Svendsen to approve graduate class at Centenary College titled, "Seminar in Evaluation and Assessment Strategies," at a cost of \$1,275 for Justin Reed. Reimbursement paid as per SEA Agreement. This course runs from January 2016-May 2016. A voice vote was taken and unanimously approved.
7. Motion made by Mr. DeGroat, second by Mrs. Svendsen to approve graduate class at Centenary College titled, "Educational Administrative Theory," at a cost of \$1,275 for Justin Reed. No reimbursement paid as per SEA Agreement. This course runs from January 2016-May 2016. A voice vote was taken and unanimously approved.
8. Motion made by Mr. DeGroat, second by Mrs. Santore to approve graduate class at Centenary College titled, "Collaborative Practices," at a cost of \$1,305 for Ramona Knapp. Reimbursement paid as per SEA Agreement. This course runs from January 2016-May 2016. A voice vote was taken and unanimously approved.
9. Motion made by Mr. DeGroat, second by Mrs. Santore to approve the advancement on guide for the following employees for the 2016-2017 school year, pending completion of credits and verification of official transcripts.

Ramona Knapp from BA+10 to BA+20
Brittany Celentano from BA+20 to MA
Justin Reed from BA to BA+10

A voice vote was taken and unanimously approved.

POLICY

None.

EDUCATION & CURRICULUM

1. Mr. Robinson reported the EVVRS Report & HIB-ITP Report- Part 1:
-EVVRS- 1 incident reported
-3 HIB Investigations and 2 confirmed
2. Mr. Robinson announced Stillwater School will be holding a PARCC Night on January 13, 2016 at 7:00 pm in the cafeteria. The scores will be discussed and how to interpret them.

BUILDING & GROUNDS

None.

TRANSPORTATION

1. Motion made by Mrs. Svendsen, second by Mrs. LoCascio to approve a new bus stop for ST8 at 996 Route 521. Motion approved by voice vote, Mrs. Svendsen-Aye; Mrs. Santore-Aye; Mrs. Nothstine-Aye; Mrs. Saul-Aye; Mrs. LoCascio-Aye; Mr. Grace-Abstain; Mr. DeGroat-Aye; Mr. Theys- Abstain.

BUDGET & FINANCE

1. Motion made by Mr. Grace, second by Mr. DeGroat to accept annual audit for the Stillwater Township Board of Education for the year ended June 30, 2015. There were no audit findings or recommendations. Motion approved by roll call vote, Mrs. Svendsen-Aye; Mrs. Santore-Aye; Mrs. Nothstine-Aye; Mrs. Saul-Abstain; Mrs. LoCascio-Aye; Mr. Grace-Aye; Mr. DeGroat-Aye; Mr. Theys-Abstain.
2. Motion made by Mr. Grace, second by Mr. DeGroat to approve the following salaries to no longer be funded through IDEA Basic and Preschool, effective date as listed:

Katie Castrovinci- IDEA Basic- Effective January 1, 2016
Tracey Coombs- IDEA Basic- Effective December 1, 2015
Carlisle Kinkade- IDEA PS- Effective December 1, 2015

A voice vote was taken and unanimously approved.

3. Motion made by Mr. Grace, second by Mrs. Svendsen to approve the following salaries to be funded through IDEA Basic and Preschool, effective January 1, 2016-June 30, 2016 as listed:

Tracey Coombs- IDEA PS- \$3,243.90 (25% funded)
Jeralyn Dalling- IDEA Basic- \$7,220.40 (100% funded)
Patricia Pruser- IDEA Basic- \$6,411 (100% funded)
Karen Grodsky- IDEA Basic- \$5,518.54 (22 % funded)

A voice vote was taken and unanimously approved.

4. Motion made by Mr. Grace, second by Mr. DeGroat to accept tuition student #12272012 from the Fredon Township Board of Education to begin January 4, 2016 for the 2015-2016 school year at a tuition rate of \$8,000 (prorated). A voice vote was taken and unanimously approved.

COMMUNITY RELATIONS

- Stillwater School is participating again in the 100th day of school for local food pantries.
- Swearing in new members at the town hall meeting will take place tomorrow.

LEGISLATIVE

- Freeholder swearing in was tonight.

PUBLIC PARTICIPATION

None.

EXECUTIVE SESSION

BE IT HEREBY RESOLVED by Mr. Grace, second by Mrs. Santore at 8:39 pm the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of discussing Personnel Matters it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Motion made by Mr. Grace, second by Mr. DeGroat at 9:30 pm to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

ADJOURNMENT

Motion made by Mr. DeGroat, second by Mr. Theys to adjourn the meeting at 9:30 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Solar
Business Administrator/Board Secretary