



# Steps to Admission

WESTMINSTER CHRISTIAN ACADEMY

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## VISIT OUR CAMPUS

We highly recommend scheduling a family tour, attending the Open House, and/or contacting our admissions team to experience Westminster today. Please email us at [admissions@wcastl.org](mailto:admissions@wcastl.org) or visit our Virtual Admissions Center at [wcastl.org/go](https://wcastl.org/go) to discover, connect, and apply!

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## APPLY



### VISIT [WCASTL.ORG/GO](https://wcastl.org/go)

Complete the parent portion of the online application, and have your student complete the appropriate section in his/her own words as directed.

**Applications are due December 13 for 9th grade and January 14 for all other grades.**

### APPLICATION FEE

The \$50 application fee can be paid online or by a check mailed to the school within one week of the application submission. (\$100 application fee for international students)  
Westminster Christian Academy, Attn: Admissions  
800 Maryville Centre Drive, Town & Country, MO 63017

### SEND ACADEMIC RECORDS

Academic records include current grades, immunization records, behavior record, attendance, and standardized test scores.

### PROVIDE TEACHER RECOMMENDATIONS

We require two teacher recommendations, one from the current English teacher and one from the current math teacher. The form is emailed to the teacher directly from the online application.

### SCHEDULE AN ENTRANCE EXAM

An entrance exam is one of the data points considered when forming a complete picture of a Westminster applicant. Although we are open to accepting SSAT (Secondary Schools Admissions Test), our preference is the ISEE (Independent School Entrance Exam). The ISEE corresponds with the ERB (Education Records Bureau) tests administered to Westminster students in grades 7, 8, and 9.

**Register online for the ISEE test dates offered on Westminster's campus: December 7, January 11, February 22**

There is a discounted group testing fee of \$155 on these dates only. Accommodated testing is available on the December through February dates.

You may also take the ISEE at home using the online Prometric At-Home Testing for \$205 or at a Prometric Test Center for \$235. Visit [erblearn.org/parents/isee-registration](https://erblearn.org/parents/isee-registration).

### **PROVIDE A PASTOR LETTER OF REFERENCE**

The application process includes a form that must be completed by a pastor or leader in your church. The form is emailed to the pastor directly from the online application.

### **CONSENT TO THE CHRISTIAN FAITH COMMITMENT**

At least one parent must be in agreement with the statement of faith in the Westminster Christian Academy Bylaws and give consent to the Christian Faith Commitment. All future students and parents are participants in the Westminster community and are expected to respect our beliefs, support our mission, and comply with applicable community standards in their participation in our school.

### **PARTICIPATE IN A FAMILY INTERVIEW**

An essential component for admission is the requirement that one or both parents are a Christian as evidenced by a verbal confession of faith in Christ as Savior. A member of our Board of Directors will conduct a family interview to verify a Christian testimony from one or both parents and confirm agreement with the school's statement of faith. A pastor letter of reference is required prior to scheduling a family interview.

When the application is submitted and the academic documents, teacher recommendations, and entrance exam score are received, a family interview will be scheduled with a member of the Board of Directors.

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## **ENROLL**

### **NOTIFICATION**

Once all pieces are obtained by the admissions office, the application file will be reviewed by the Admissions Committee. Families will be notified of the Admission Committee's decision on February 7 for 9th grade applicants and March 14 for all other applicants.

### **PRIORITY FOR ADMISSION WILL BE GIVEN TO:**

1. Siblings of current students
2. Other qualified applicants at the discretion of the Board of Directors and Admissions Committee.

*Should a class reach its maximum capacity, the students that meet the criteria for admission will be placed in a wait pool. If a space becomes available, students will be admitted based on the priority for admission and best placement.*

**QUESTIONS?** Contact an admissions associate for more information.