COMPREHENSIVE SCHOOL SAFETY PLAN – EXECUTIVE SUMMARY

SCHOOL	
SCHOOL YEAR	
PRINCIPAL	

In compliance with State law and Board policy, stake-holders at our school engaged in a systematic planning process for the purpose of reviewing and updating our comprehensive school safety plan. This process included gathering and analyzing crime and safety data in order to develop reasonable safety goals relevant to the needs and resources of our campus. This Executive Summary details the two data-driven safety goals that resulted from our planning process. The entire plan can be viewed by making an appointment with the Principal.

GOAL - 1

GOAL - 2

FOR ADMINISTRATIVE USE ONLY

Procedure for Comprehensive Safe School Plans	
Plan adopted on	
Plan approved on	

SECTION ONE

This section details our systematic planning process, procedures for complying with safety laws, and safety goals for the upcoming school year.

COMPREHENSIVE SCHOOL SAFETY PLAN

ABOUT THIS TEMPLATE
"Safety" is a Process!"

The Law

California Ed Codes 32280-32289.5, require every school in a district with more than 2501 average daily attendance to develop and maintain plans designed to address campus risks. The law also requires designated stakeholders at each school, along with local law enforcement, fire department, and other first responder agencies, to annually engage in a systematic planning process for the purpose of developing strategies to prevent and respond potential incidents involving crimes and violence on campus.

> *Ed Code 32280*
> *A "safety plan" means a plan to develop strategies aimed at the prevention of, and education about, potential incidents involving crime and violence on the school campus.*

The Template

This template was created by the Campus Safety Group on behalf of the Los Angeles County Office of Education, the California Department of Education, and the California Department of Justice.

Planning Due Dates

There are two mandatory due dates in Education Code:
- March 1 - The School must have "adopted" their school safety plan by March 1, and have forwarded it to the District for "approval."
- October 15 – The District must approve the school's plan by October 15. The District is required to report to CDE any individual schools that do not have approved plans by October 15. Non-compliance must be indicated on that schools' SARC.

Planning Timeline

Schools should create a timeline to ensure compliance with the March 1, adoption date. An example of a compliance timeline:
- September/October
    - Step 1 - Identify Collaborative Comprehensive Safe School Planning Committee.
    - Step 2 - Create a vision of school as a safe place to learn.
    - Step 3 - Gather and assess school related crime and safety data.
- November/December
    - Step 4 – Identify data driven areas for desired change.
    - Step 5 – Select and implement strategies for safe and orderly environment.
- January/February
    - Step 6 – Share and then adopt the plan. Forward the adopted plan to the District.
- March through June
    - Step 7 – Implement the plan by achieving your data driven safety goals.

COMPREHENSIVE SCHOOL SAFETY PLAN

School Name	
Principal	
School year Plan is for the upcoming school year	

<u>Our school engaged in the systematic planning process recommended in the law:</u>

Step One   We Identified our safety committee

Step Two   We created a vision of a school as a safe place to learn.
- Our Mission Statement and existing safety practices.

Step Three   We gathered and assessed school related crime and safety data.
- Specific data known to have an impact on campus safety.

Step Four   We Identified areas of desired change.
- Data driven analysis towards improvement.

Step Five   We developed strategies to maintain a safe and orderly environment.
- Two data driven safety goals that are meaningful to our unique campus circumstances and achievable through existing resources.

Step Six   We shared and adopted the plan.
- A public meeting was held with invitations extended to campus and community stakeholders.

Step Seven   We will continue to evaluate and revise the plan
- Stakeholders at our school will continue to monitor progress towards achieving our goals and revise strategies as necessary.

COMPREHENSIVE SCHOOL SAFETY PLAN

Step 1 – Identify the committee

Ed Codes 32280 & 32281 "In cooperation with local law enforcement, fire department, and other first responder agencies." "The schoolsite council…shall write and develop a comprehensive school safety plan relevant to the needs and resources of that particular school."

	Name	Agency
Local Law Enforcement		
Local Fire Department		
American Red Cross contact, (if any)		

Schoolsite Council / Safety Planning Committee Members

Name	Title
	Principal
	Certificated
	Classified
	Parent
	Student (If applicable)
	Medical Team Leader
	S&R Team Leader
	Reunification Team Leader

COMPREHENSIVE SCHOOL SAFETY PLAN

Step Two – Our schools vision of a safe place to learn

<u>**School Mission Statement**</u>

<u>**About our school, a safe place to learn**</u>
A brief description of our school's existing safety related programs, drills, staff, and partnership etc.

COMPREHENSIVE SCHOOL SAFETY PLAN

Step Three – Gather & assess school crime and safety data

3.1 - Safety Policies and Procedures

Ed Code 32282 establishes a list of required and recommended safety policies and procedures that must be included in the safety planning process. Check "included" indicating that you have attached a current PDF version of applicable policies and procedures to this plan. Remember, you can include other safety practices in your planning process that may not be mentioned in the law.

Required Safety Policies/Procedures	
Policy/Procedure	**BP / AR**
Child Abuse Reporting	BP / AR
Disaster Response Procedures	BP / AR
Suspension & Expulsion Policies	BP / AR
Procedure to notify teachers of dangerous pupils	BP / AR
Anti-Discrimination/Harassment Policy	BP / AR
Anti-Bullying Policy	BP / AR
School Dress Code re "anti-gang" apparel *	BP / AR
Procedure for safe ingress/egress	BP / AR
Rules for school discipline	BP / AR
Lockdown procedure	BP / AR
Tactical response procedure	BP / AR
Other Safety Policies/Procedures	
Haz-Mat with ¼ mile of campus *	BP / AR
Building evacuation plan	
Campus evacuation plan	PLAN
Bomb threat	BP / AR
Visitors on campus	BP / AR
Anti-sex abuse/trafficking procedures *	BP / AR
Guidelines for mental health and law enforcement contacts at school *	BP / AR
Procedures to address the mental health of students who have witnessed a violent act on campus, going to or headed from school, or at any other school related event *.	BP / AR

* Not required but HIGHLY recommended in law

COMPREHENSIVE SCHOOL SAFETY PLAN

Section 3.2 – Step Three Task Log.
Red numbers indicate the task is for the principal or designee.

Form#	Primary Person Tasked
3.3 Crime assessment	
3.4 Tactical response	Plan Handled at District Level Lock-Down & evacuation procedure are school's responses
3.5 Lockdown procedure	
3.6 Disaster plan, incident commander	
3.7 Disaster plan, general	
3.8 Disaster plan, medical team	
3.9 Disaster plan, search & rescue	
3.10 Disaster plan, reunification	
3.11 Anti-Bullying	
3.12 Expulsion/Suspension/Discipline	
3.13 Notify teachers of dangerous pupils	
3.14 Pesticide & harmful materials plan	
3.15 Visitors on campus	
3.16 Safe ingress/egress	
3.17 Anti-Harassment procedure	
3.18 Dress code, gang related apparel	
3.19 Child abuse reporting procedures	
3.20 Existing resources	

3.3 – Assessment of Campus Crime
This assessment to be completed by the school principal or designee.

Assessment performed by The listed name must be the person who does the assessment.	Date

The purpose of this assessment to assure the school is aware of criminal behavior or dangerous trends occurring on campus or at school related functions. Consult with local law enforcement to be certain all relevant information is gathered.

Number of crimes reported on campus or at school related events.
These numbers are from the previous school year and will come from your local law enforcement agency as well as crimes that might not have been reported to the police such as significant vandalism or reported thefts. Internal data sources include work orders and isurance claims.

Type of crime
Avoid using code sections. For example, enter vandalism instead of 594 PC.

Type	Number	Type	Number

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

COMPREHENSIVE SCHOOL SAFETY PLAN

3.4 – Tactical Response Plan
This assessment to be completed by the school principal or designee.

Related procedures must contain specific accommodations for staff, students, or visitors with access and functional needs.

Assessment performed by	Date
The listed name must be the person who does the assessment.	

The purpose of this assessment to assure that the campus has a "Tactical Response Plan" for dangerous criminal incidents occurring on campus, including incidents involving firearms, and that those plans support first responder efforts.

Does your local law enforcement agency have a "tactical response" plan for your school? Most modern first responder agencies do have tactical response plans in place for schools within their jurisdiction. If you do not know, it is your job to make sure.	
Does your school have a plan for responding to dangerous criminal events on campus, including events involving firearms? Generally, such plans involve preparing for, initiating, maintaining, ending, and recovering from a lock-down or rapid evacuation. If you do not have this plan, skip the next question and add "Develop a Tactical Response Plan" as a suggested action plan.	
Is your school plan coordinated with the law enforcement plan? The purpose of this assessment is to facilitate continual communications between the school and local first responder agencies. DON'T accept a District level "we're working with local law enforcement" statement. It's your job insure the school's efforts are coordinated with responder efforts.	

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

COMPREHENSIVE SCHOOL SAFETY PLAN

<u>**3.5 – Lockdown Plan**</u>
This assessment to be completed by the school principal or designee.
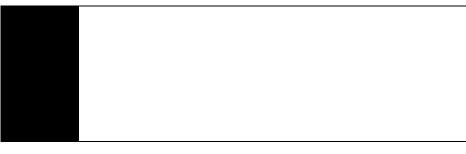
Related procedures must contain specific accommodations for staff, students, or visitors with access and functional needs.

Assessment performed by The listed name must be the person who does the assessment.	Date

The purpose of this assessment to assure the school is taking all reasonable steps to be prepared for a lock-down scenario.

Does the school have a lockdown procedure? If no, add create procedure as a suggested action plan. If yes, review the procedure and proceed to the next questions.	
Does the procedure include redundant announcements? Redundant announcements refer to multiple ways of signaling a lockdown, such as bells, PA systems, flashing lights and any other means of campus mass communications. If the answer is no, suggest adding redundant announcements as an action plan.	
Does the procedure include documentation and reviews of the drills? Dates/times of drills must be documented. A drill review would include information from staff visitors, and when age-appropriate, from students and include information related on how effective the drill was. If the answer is no, suggest adding an after-drill review.	

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

3.6 - Disaster Plan – Incident Commander
This form to be completed by the school principal or designated Incident Commander

Related procedures must contain specific accommodations for staff, students, or visitors with access and functional needs.

Assessment performed by The listed name must be the person who does the assessment.	Date

The purpose of this assessment to assure the Campus Incident Commander (IC) has the requisite training and supplies to manage the school during a disaster or other unusual occurrence requiring an Incident Command Post.

Do the IC & alternate IC have NIMS/SEMS training**?** This includes ICS 100 & NIMS 700. You can check training requirements here. If no, add training as a suggested action plan.	
Is there a list of IC forms & supplies? If no, add creating a list as a suggested action plan.	
Are all required forms & supplies in place and serviceable? If no, add updating forms & supplies to suggested action plans.	

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

3.7 - Disaster Plan – General

Related procedures must contain specific accommodations for staff, students, or visitors with access and functional needs.

Assessment performed by The listed name must be the person who does the assessment.	Date

The purpose of this assessment to assure the school is taking all reasonable steps to be prepared for a disaster.

Is there an earthquake procedure in compliance with state law? (See Ed Code 32282 B(i)-(IV)(ii)) If no, add create procedures as a suggested action plan.	
Is there a map of the school showing the location of gas and water meters? If no, add create maps as a suggested action plan. If yes, when was it last updated?	
Is there a list of classroom disaster supplies? If no, add "create a list of classroom disaster supplies" as a suggested action plan. If yes, answer the next questions.	
Are classroom supplies in place and serviceable? If no, add updating supplies as a suggested action plan.	
Is there a procedure to routinely check for non-structural dangers? Non-structural dangers include, but are not limited to, heavy objects in high places, untethered bookcases/shelving, and other situations presenting otherwise avoidable injuries.	

What are we doing well? Where can we improve?

A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

COMPREHENSIVE SCHOOL SAFETY PLAN

3.8 - Disaster Plan – Medical Team

This form should be completed by the school Medical Unit Leader. If no such position exists, consider the school nurse or other person who would be assigned to the Medical Unit in a disaster.

Related procedures must contain specific accommodations for staff, students, or visitors with access and functional needs.

Assessment performed by The listed name must be the person who does the assessment.	Date

The purpose of this assessment to assure the campus medical team is prepared for a disaster.

Is there a written procedure for the campus medical team? If no, add "prepare written medical team procedure as suggested action plan. If yes, go to the next question.	
Are there training requirements in the procedure? If no, add training requirements to the suggested action plans. If yes, go to the next question	
Are medical team members trained to the procedure? If no, add training to suggested action plans.	
Is there a list of medical team forms and supplies? If no, add create a list of medical team forms and supplies as a suggested action plan. If yes, go to the next question.	
Are all forms and supplies in place and serviceable? If no, add obtaining required forms and supplies as a suggested action plan.	

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

3.9 – Disaster Plan – Search and Rescue

This form should be completed by the school Search & Rescue Team Leader. If no such position exists, consider a person who would be assigned to the Search & Rescue Unit in a disaster. Related procedures must contain specific accommodations for staff, students, or visitors with access and functional needs.

Assessment performed by The listed name must be the person who does the assessment.	Date

The purpose of this assessment to assure the Campus Search & Rescue Team (S&R) has the requisite training and supplies to manage the school during a disaster.

Are there written procedures for the S&R unit? If no, add, "Create Search & Rescue procedures" as a suggested action plan. If yes, answer the next question.	
Are there training recommendations? If no, add creating training recommendations to the suggested action plans. If yes, answer the next question.	
Are S&R team members trained? If no, add obtain training to the suggested action plans.	
Is there a list of S&R forms & supplies? If no, add creating a list to the suggested action plans. If yes, answer the next questions.	
Are forms and supplies in place and serviceable? If no, add search & rescue supplies to the suggested action plans.	

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

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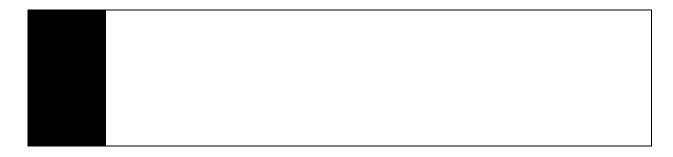**3.10 – Disaster Plan – Reunification Team**

This form should be completed by the school Reunification Team Leader. If no such position exists, consider a person who would be assigned to the Reunification Unit in a disaster. Related procedures must contain specific accommodations for staff, students, or visitors with access and functional needs.

Assessment performed by The listed name must be the person who does the assessment.	Date

The purpose of this assessment to assure the Reunification Team has the requisite training and supplies to manage the school during a disaster or other unusual occurrence.

Is there a procedure for reunification? If no, add, "Create reunification procedures" as a suggested action plan. If yes, answer the next question.	
Is there a list of reunification forms & supplies? If no, add creating a list to the suggested action plans. If yes, answer the next question.	
Are all forms & supplies in place and serviceable? If no, add reunification supplies to the suggested action plans.	

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

3.11 – Anti-Bullying Procedure

This form to be completed by the school principal or designee.

Assessment performed by The listed name must be the person who does the assessment.	Date

The purpose of this assessment is to assure all staff have met minimum training requirements and to look for trends. Prior to this assessment, review school and school district policy on bullying. Also, when was the last time the school/school district performed a bullying survey? Is it time for a new one?

Is staff sufficiently trained in recognizing/responding to bullying? If "no," suggest training as an action plan.	
Compare the numbers for the previous three years of bullying reports. Compare reports against survey bullying numbers (if any).	
Is there an identified trend in bullying reports? Identify trends and consider action plans designed to promote what is working or where improvements can be made.	

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

COMPREHENSIVE SCHOOL SAFETY PLAN

3.12 –Procedures for Expulsion, Suspension, and School Discipline
This form to be completed by the school principal or designee.

Assessment performed by The listed name must be the person who does the assessment.	Date

Review the numbers/reasons for the previous two years of expulsions.
Review the numbers/reasons for the previous two years of suspensions.
Review the numbers/reasons for the previous two years of disciplinary office referrals.
Do any of these comparisons suggest a trend? If so, assess what you are doing well or what the challenges are and consider an action plan(s) to promote what working or address the challenges.

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

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Section 3.13 – Procedure to Notify Teachers of Dangerous Students
This form to be completed by the school principal or designee.

Assessment performed by The listed name must be the person who does the assessment.	Date

State law requires teachers of record be notified of students who have been suspended or convicted of any felony and certain misdemeanors. This assessment is to assure you are complying with that law. Review the law here. (Link to law)

Is your school compliant with the law? If these notifications are not happening it is likely that the "fix" needs to come from a level above the school. If you are not making these notifications you should be specific that the District office has been made aware of the matter.	

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

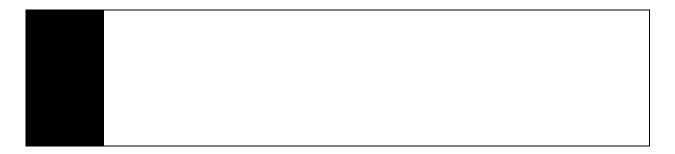|	

Section 3.14 – Procedures for Pesticide or Other Harmful Material Spill
All related procedures must contain specific accommodations for staff, students, or visitors with access and functional needs.

Assessment performed by The listed name must be the person who does the assessment.	Date

The purpose of this assessment to assure the school aware of, and taking all reasonable steps to be prepared for, a Hazardous Materials (HAZMAT) incident.

Is there a potential pesticide or harmful material concern within ¼ mile of the school? This information should be provided by the local fire department. Response procedures generally follow evacuation plans or shelter in place plans.	
Does the school have a shelter in place procedure? Shelter-in-place is similar to, but different to a lockdown. You can read about shelter in place here. If you do not have a shelter-in-place procedure, include creating one as a suggested action plan item. If you do have a procedure, answer the following questions.	
Are staff aware of shelter in place and evacuation plans? This requires a simple survey of staff asking if they are aware of the plan?	

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

Section 3.15 – Procedures for Visitors on Campus

Related procedures must contain specific accommodations for staff, students, or visitors with access and functional needs.

Assessment performed by The listed name must be the person who does the assessment. This can be a group project.	Date

Are there written guidelines for visitors on campus? If no, add "prepare written guidelines for visitors on campus" to action plans.	
Is there sufficient signage guiding visitors? Best practice is to have multilingual signs directing visitors to check in location(s). Additionally, signage should be clear that failing to check in could result in law enforcement being called.	
Are staff and students (age appropriate) trained how to report unidentified visitors on campus? Best practice is to establish a "culture of compliance" related to visitors. Staff and students should instinctively know how to direct or report unidentified visitors	
Conduct a survey Pick a random week and survey the campus to determine if any visitors are on campus that did not follow the procedure. You can use other safety committee members to assist you.	

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

Section 3.16 – Plan for Safe Ingress and Egress
Related procedures must contain specific accommodations for staff, students, or visitors with access and functional needs.

Assessment performed by The listed name must be the person who does the assessment. This can be a group project.	Date

An ingress/egress plan is generally a map of the school, created in cooperation with law enforcement, fire department, and neighbors, designating "routine" arrival and departure points as well as emergency departure paths (showing both building evacuation paths, campus evacuation paths, as well as assembly areas.) Although it is not always possible, the ideal arrival plan limits points of access to only those areas that can be monitored by staff and/or cameras that are monitored by staff. An emergency egress plan must take into consideration how locked gates might be opened during an emergency.

Does the school have a written ingress/egress plan? If no, add "Create ingress/egress plan" to the suggested action plans.	
Does the school have a plan to assure exterior gates and doors are locked during school hours? The plan should go beyond requiring gates doors to be locked to include some sort of daily check.	
Is there a plan to assure designated gates can be unlocked to facilitate emergency egress? Check for redundancy in opening locked gates. What if the primary "key holder" was not available?	
Is there sufficient signage directing visitors? If no, add "consider exterior/interior signage" to suggested action plans.	

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

3.17 Anti-Harassment Procedure
This form to be completed by the school principal or designee.

Assessment performed by The listed name must be the person who does the assessment.	Date

Are all staff members trained as required in policy? A "no" answer requires a suggested action plan that all staff meet training requirements.	

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

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<u>**Section 3.18 – Dress Code – "Gang Related Apparel"**</u>

Assessment performed by The listed name must be the person who does the assessment.	**Date**

Review the current policy, specific to "gang related apparel." If the policy does not address gang related apparel, disregard this assessment. If it does, continue.
Conduct a survey Pick random times during a week and walk the campus specifically looking for violations of this policy. You can ask other safety team members to assist you with this survey.

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment
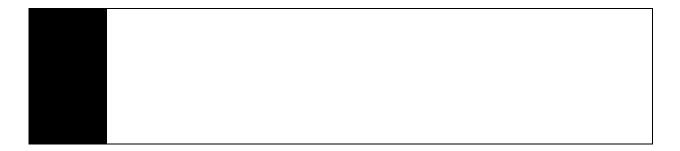
3.19 – Child Abuse Reporting Procedure
This form to be completed by the school principal or designee.

Assessment performed by The listed name must be the person who does the assessment.	Date

Review your policy, specific to mandatory training.

Are all staff members current in required training? This information should be available through Human Resources. If "no" add an action plan to have all staff current on this training.	

What are we doing well? Where can we improve?
A brief statement to highlight assets and/or area(s) of desired change regarding this assessment

Section 3.20 – Existing Resources

Assessment performed by The listed name must be the person who does the assessment. This can be a group project.	Date

The law requires safety goals that are specific to the "needs and resources" of that school. This form helps stakeholders accomplish this expectation by establishing a realistic understanding of resources before goals are developed.

Keep in mind "resources" include, but are not limited to funding, volunteerism, and technical support. One of your goals may be to ask parent groups and other partners to set aside funds to accomplish goals. Another goal might be to establish a list of volunteers, including volunteers with specific skill sets, and partners that might be able to furnish the supplies or non-monetary resources. Use a second or third form if needed.

In the "Type" column, "funding" means the group can provide money. "Time" means the group/person can pride time that might be needed for safety projects/programs. An example of "Time" would be parent or other volunteers who agree to walk the exterior of the school from time to time to assure gates and exterior doors are shut and locked.

RESOURCE	TYPE	DESCRIPTION
School Safety Budget	FUNDING	EST $
Parent Group(s)	FUNDING	EST $
Other funding sources	FUNDING	EST $

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Step Four – Assets/Suggested Action Plans

3.3 Crime On Campus **Physical** **Social**	
3.4 Tactical Response **Physical**	
3.5 Lockdown **Physical**	
3.6 Disaster Incident Commander **Physical**	
3.7 Disaster General **Physical**	
3.8 Disaster Medical **Physical**	

3.9 Disaster S&R **Physical**	
3.10 Disaster Reunify **Physical**	
3.11 Anti Bullying **Social**	
3.12 Expulsion Susp Discipline **Social**	
3.13 Notify of Dangerous Pupils **Social**	
3.14 Pesticide Harmful Material **Physical**	

3.15 Visitors on Campus **Social**	
3.16 Safe ingress Egress **Physical**	
3.17 Anti Harassment **Social**	
3.18 Gang Apparel **Social**	
3.19 Child Abuse Reporting **Social**	
3.20 Existing Resources **Physical Social**	

COMPREHENSIVE SCHOOL SAFETY PLAN

Step Five - Select and implement strategies for a safe and orderly environment.

Prioritizing the information gathered in Step Four, our team has developed the following goals designed to enhance our efforts at maintaining a safe and orderly environment

Section 5.1 - Component 1 Goal - "People."
The social climate, people and programs.
Ed Code 32281(b)(1) "Relevant to the needs and resources of that particular school."

> This goal pertains to the school's social climate, considering assets and challenges. Based on our assessment, achieving this goal should assist in improving the overall safety of students, staff, and visitors on our campus.

Section 5.1.1 - Action Plans for "People" Goal

Task	Person	Due Date

Section 5.2 - Component 2 Goal - "Place."
The physical environment.
Ed Code 32281(b)(1) "Relevant to the needs and resources of that particular school."

> This goal pertains to the physical school grounds, considering assets and challenges. Based on our assessment, achieving this goal should assist in improving the overall safety of students, staff, and visitors on our campus.

Section 5.2.1 Action Plans for "Place" Goal

Task	Person	Due Date

COMPREHENSIVE SCHOOL SAFETY PLAN

Step Six – Share & adopt the plan

Section 6.1 - Public Meeting
Ed Code 32288 (2) (b) (1) - Before adopting its comprehensive school safety plan, the schoolsite council or school safety planning committee shall hold a public meeting at the schoolsite in order to allow members of the public the opportunity to express an opinion about the school safety plan.

	Date
On the indicated date, we shared our plan at a public meeting. The notice of the meeting as well as a list of required invitees is attached to this plan.	

Section 6.2 - Adoption of School Safety Plan
Ed Code 32286(a) Each school shall adopt its comprehensive school safety plan by March 1, 2000, and shall review and update its plan by March 1, every year thereafter.

	Date
On the indicated date our Committee met and voted to adopt our school safety plan. The minutes from this meeting are attached to this plan. The plan was then forwarded to the District Officer for approval.	

Step Seven – Revise and evaluate

This plan represents a continual safety process. Stakeholders at our school will continue to evaluate the progress and impact of the listed goals while, at the same time, starting the systematic planning process over again at the beginning of the next school year.

Safety is a process!!

SECTION TWO

Supporting Documents