

DATE _____

SPECIAL NOTE TO PARENTS AND STUDENTS: In order to gather assignments, it will be the responsibility of the student to contact all his/her teachers before he/she is absent from school. Upon return to school, the student must submit all work within a reasonable timeframe discussed in advance with the teachers.

<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Parent's Signature	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Student's Signature
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After all the above information has been completed, please return this entire form to the Attendance Office BEFORE your absence.

July/2014