



To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

12/12/23

Agenda

1. Review Minutes from last meeting

2. Reports

- A. Maintenance
 - a. Building Inspection
- B. Transportation
- C. Nurse Coordinator
- D. Human Resources
- E. Nutritional Services
- F. Athletics
- G. Pupil Services
- H. Security
- I. Information Technology

3. Old Business

4. New Business

Our next safety committee meeting will be on 1/9/2024 at 1:30pm.

MEETING MINUTES

11/14/23

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Sean Daubert, Glen Donaldson, Kelly Harper, Scott Hegen, Rich Joyce, Chester McCullough, Ray Ott, Lance Strawser, Lynda Tennett

Guest Present: None

Reports:

Maintenance: Sellersville ES inspection found (2) outdated fire extinguishers in custodial closet and Dungan area, both were moved to facility managers office. Electrical panel LPE on the stage was unlocked and the panel in the gym storage closet was blocked by (3) carts. Rich took care of all issues.

Transportation: No report was given.

Nurse Coordinator: There were (2) teacher fall/slip reported for the month.

Human Resources: No report was given.

Nutritional Services: No report was given.

Athletics: First aid kits have been received and Chris Bogen will install where needed. Ice melt will be delivered to stadium prior to Thanksgiving Day game and the net will be removed as well.

Pupil Services: No report was given.

Security: No report was given.

I.T.: Nothing to report.

Old Business: None.

New Business: District WC insurance company SDIC is hosting a Fall seminar and Kelly H. will be attending and will give a report at next month's meeting.

The meeting ended at 1:42 pm

Lance Strawser

The next Safety Committee meeting will take place on December 12, 2023 at 1:30pm. Via Zoom meeting.

**Pennridge School District
Safety Committee Meeting
December 12, 2023**

The meeting was called to order at 1:33pm by Kelly Harper

Members Present: Joe Gallo, Kelly Harper, Scott Hegen, Rich Joyce, Chester McCullough, Ray Ott, Lance Strawser,

Guest Present: None

Reports:

Maintenance: No report was given

Transportation: No report was given.

Nurse Coordinator: No report was given

Human Resources: No report was given.

Nutritional Services: No report was given.

Athletics: Nothing to report.

Pupil Services: No report was given.

Security: Nothing to report.

I.T.: Nothing to report.

Old Business: Mr. Harper attended the SDIC fall seminar. Topics discussed were winter safety including dressing appropriately, shoveling snow techniques, and slip and fall safety. Also, legal topics including medical marijuana and how WC claims are handled in litigation.

New Business: No new business

The meeting ended at 1:37 pm

Kelly Harper

The next Safety Committee meeting will take place via Zoom on January 9, 2024.

Safety Committee Sign in Sheet

December 12, 2023

Employee	Position	Signature
Angelo Berrios	Superintendent	
Chris Bogen	Facility manager – High School	
Dan Branch	Security	
Sean Daubert	Business Administrator	
Glenn Donaldson X	Assistant Principal - South MS	
Joseph Gallo	Director of Security	X
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	X
Richard Joyce	Facility Manager	X
Jessica Krause	Director of Transportation	
William Lorah	Director of Nutritional Services	
Chester McCullough	IT Department	X
Tara Mossman	Director of Human Resources	
Ray Ott	Assistant Principal - High School	X
Casi Plourde	Principal - Grasse ES	
Donna Schepis	Human Resources	
Lance Strawser	Maintenance	X
Jennifer Summers X	Director of Pupil Services	
Lynda Tennett	High School Nurse	
Sharon White	Assistant Director of Nutritional Services	
Rosemarie Wrobel	Assistant Director of Transportation	
	Guest	
	Guest	
	Guest	

Zoom meeting attendance
confirmed
(KSH)