



PENNRIDGE SAFETY COMMITTEE

To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

11/14/23

Agenda

1. Review Minutes from last meeting

2. Reports

- A. Maintenance
 - a. Building Inspection
- B. Transportation
- C. Nurse Coordinator
- D. Human Resources
- E. Nutritional Services
- F. Athletics
- G. Pupil Services
- H. Security
- I. Information Technology

3. Old Business

4. New Business

Our next safety committee meeting will be on 12/12/2023 at 1:30pm.

MEETING MINUTES

10/10/23

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Sean Daubert, Glen Donaldson, Kelly Harper, Scott Hegen, Chester McCullough, Ray Ott, Linda Tennett, Sharon White

Guest Present: HR Rep. – Joanne O'Reilly

Reports:

Maintenance: Guth ES inspection found (3) pre-mixed gas cans in the loading dock area that need to be inside a flammable liquid cabinet. The stage right side ramp was blocked for egress. Electrical panel (LPG) was found unlocked. Corrective actions needed by the staff.

Transportation: No report.

Nurse Coordinator: Nothing to report.

Human Resources: There were (14) claims this year. (7) are still open. Most were related to student and staff interactions. Workman's compensation forms can be found on the HR website.

Nutritional Services: One injury at Sellersville ES involving a chair. A replacement chair has been ordered.

Athletics: The stadium turf repair has been completed. Request to add a first aid kit in the concession stand. Lynda Tennett suggested to visit with her for supplies and ordering a kit online. It was noted that neither gym concession stand has a first aid kit.

Pupil Services: Nothing to report.

Security: Nothing to report.

I.T.: Nothing to report.

Old Business: None.

New Business: Ray Ott discussed concerns with the HS entrance hallway near the pool locker rooms. This is an incomplete capital project. Ray and Kelly will meet to discuss short term solutions prior to the new flooring is installed. Ray also shared concerns with the lighting levels in the HS shop area or room 249. Kelly to review the lighting.

The meeting ended at 1:46 pm

Kelly Harper

The next Safety Committee meeting will take place on November 14, 2023 at 1:30pm. Via Zoom meeting.

**Pennridge School District
Safety Committee Meeting
November 14, 2023**

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Sean Daubert, Glen Donaldson, Kelly Harper, Scott Hegen, Rich Joyce, Chester McCullough, Ray Ott, Lance Strawser, Lynda Tennett

Guest Present: None

Reports:

Maintenance: Sellersville ES inspection found (2) outdated fire extinguishers in custodial closet and Dungan area, both were moved to facility managers office. Electrical panel LPE on the stage was unlocked and the panel in the gym storage closet was blocked by (3) carts. Rich took care of all issues.

Transportation: No report was given.

Nurse Coordinator: There were (2) teacher fall/slip reported for the month.

Human Resources: No report was given.

Nutritional Services: No report was given.

Athletics: First aid kits have been received and Chris Bogen will install where needed. Ice melt will be delivered to stadium prior to Thanksgiving Day game and the net will be removed as well.

Pupil Services: No report was given.

Security: No report was given.

I.T.: Nothing to report.

Old Business: None.

New Business: District WC insurance company SDIC is hosting a Fall seminar and Kelly H. will be attending and will give a report at next month's meeting.

The meeting ended at 1:42 pm

Lance Strawser

The next Safety Committee meeting will take place on Dec. 12, 2023 at 1:30pm. Via Zoom meeting.

Safety Committee Sign in Sheet

Zoom Meeting

November 14, 2023

Employee	Position	Signature
Angelo Berrios	Superintendent	
Chris Bogen	Facility manager – High School	
Dan Branch	Security	
Sean Daubert	Business Administrator	X
Glenn Donaldson	Assistant Principal - South MS	X
Joseph Gallo	Director of Security	
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	X
Richard Joyce	Facility Manager	X
Jessica Krause	Director of Transportation	
William Lorah	Director of Nutritional Services	
Chester McCullough	IT Department	X
Tara Mossman	Director of Human Resources	
Ray Ott	Assistant Principal - High School	X
X Casi Plourde	Principal - Grasse ES	
Donna Schepis	Human Resources	
Lance Strawser	Maintenance	X
X Jennifer Summers	Director of Pupil Services	
Lynda Tennett	High School Nurse	X
Sharon White	Assistant Director of Nutritional Services	
Rosemarie Wrobel	Assistant Director of Transportation	
	Guest	
	Guest	
	Guest	

Attendance Confirmed

KST