



## PENNRIDGE SAFETY COMMITTEE

To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

10/10/23

### Agenda

#### 1. Review Minutes from last meeting

#### 2. Reports

- A. Maintenance
  - a. Building Inspection
- B. Transportation
- C. Nurse Coordinator
- D. Human Resources
- E. Nutritional Services
- F. Athletics
- G. Pupil Services
- H. Security
- I. Information Technology

#### 3. Old Business

#### 4. New Business

Our next safety committee meeting will be on 11/13/2023 at 1:30pm.

## MEETING MINUTES

5/9/23

The meeting was called to order at 1:30pm by Kelly Harper

**Members Present:** Sean Daubert, Glen Donaldson, Joe Gallo, Gina Giarratana, Kelly Harper, Scott Hegen, Rich Joyce, Jessica Krause, Joan Kulesza, Chester McCullough, Lance Strawser, Linda Tennett, Rosemarie Wrobel

**Guest Present:** None

### Reports:

**Maintenance:** All required inspections have been performed for the year.

**Transportation:** Nothing to report.

**Nurse Coordinator:** Nothing to report.

**Human Resources:** No report was given.

**Nutritional Services:** Nothing to report.

**Athletics:** Nothing to report.

**Pupil Services:** Nothing to report.

**Security:** Nothing to report.

**I.T.:** Nothing to report.

**Old Business:** Linda T. asked what the status was of the sidewalk being added to the back entrance to the nursing department for emergency use. Kelly said it was in the works as an add on. Could be late summer for completion.

**New Business:** No new business was discussed.

The meeting ended at 1:37 pm

Lance Strawser

The next Safety Committee meeting will take place on Sept. 12, 2023 at 1:30pm. Via Zoom meeting.

**Pennridge School District**  
**Safety Committee Meeting**  
**October 10, 2023**

The meeting was called to order at 1:30pm by Kelly Harper

**Members Present:** Sean Daubert, Glen Donaldson, Kelly Harper, Scott Hegen, Chester McCullough, Ray Ott, Linda Tennett, Sharon White

**Guest Present:** HR Rep. – Joanne O'Reilly

**Reports:**

**Maintenance:** Guth ES inspection found (3) pre-mixed gas cans in the loading dock area that need to be inside a flammable liquid cabinet. The stage right side ramp was blocked for egress. Electrical panel (LPG) was found unlocked. Corrective actions needed by the staff.

**Transportation:** No report.

**Nurse Coordinator:** Nothing to report.

**Human Resources:** There were (14) claims this year. (7) are still open. Most were related to student and staff interactions. Workman's compensation forms can be found on the HR website.

**Nutritional Services:** One injury at Sellersville ES involving a chair. A replacement chair has been ordered.

**Athletics:** The stadium turf repair has been completed. Request to add a first aid kit in the concession stand. Lynda Tennett suggested to visit with her for supplies and ordering a kit online. It was noted that neither gym concession stand has a first aid kit.

**Pupil Services:** Nothing to report.

**Security:** Nothing to report.

**I.T.:** Nothing to report.

**Old Business:** None.

**New Business:** Ray Ott discussed concerns with the HS entrance hallway near the pool locker rooms. This is an incomplete capital project. Ray and Kelly will meet to discuss short term solutions prior to the new flooring is installed. Ray also shared concerns with the lighting levels in the HS shop area or room 249. Kelly to review the lighting.

The meeting ended at 1:46 pm

Kelly Harper

The next Safety Committee meeting will take place on November 14, 2023 at 1:30pm. Via Zoom meeting.

# Safety Committee Sign in Sheet

Meeting via  
Zoom

October 10, 2023

Employee	Position	Signature
Angelo Berrios	Superintendent	
Chris Bogen	Facility manager – High School	
Dan Branch	Security	
Sean Daubert	Business Administrator	✓
Glenn Donaldson	Assistant Principal - South MS	X
Joseph Gallo	Director of Security	
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	X
Richard Joyce	Facility Manager	
Jessica Krause	Director of Transportation	
William Lorah	Director of Nutritional Services	
Chester McCullough	IT Department	X
Tara Mossman	Director of Human Resources	
Ray Ott	Assistant Principal - High School	X
Casi Plourde	Principal - Grasse ES	
Donna Schepis	Human Resources	X
Lance Strawser	Maintenance	
Jennifer Summers	Director of Pupil Services	
Lynda Tennett	High School Nurse	X
Sharon White	Assistant Director of Nutritional Services	X
Rosemarie Wrobel	Assistant Director of Transportation	
	Guest Joanne O'Reilly	X
	Guest	
	Guest	

Attendance  
Confirmed  
KSH