



PENNRIDGE SAFETY COMMITTEE

To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

2/14/23

Agenda

1. Review Minutes from last meeting

2. Reports

- A. Maintenance
 - a. Building Inspection
- B. Transportation
- C. Nurse Coordinator
- D. Human Resources
- E. Nutritional Services
- F. Athletics
- G. Pupil Services
- H. Security
- I. Information Technology

3. Old Business

4. New Business

Our next safety committee meeting will be on 3/14/2023 at 1:30pm.

MEETING MINUTES

1/10/23

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Sean Daubert, Joseph Gallo, Gina Giarratana, Kelly Harper, Scott Hegen, Richard Joyce, Joan Kulesza, Chester McCullough, Tara Mossman, Ray Ott, Donna Schepis, Linda Tennett

Guest Present: None

Reports:

Maintenance: Kelly reviewed a safety inspection from Grasse ES. The only concern noted was in the gym storage closet. Gym equipment was blocking the entrance to the storage closet. The gym teacher was informed that a minimum of 36" is required from the entrance to the ladder to access the mechanical mezzanine. Otherwise the building is very clean and well kept.

Transportation: No report was given.

Nurse Coordinator: No report was given.

Human Resources: (5) new workman's comp claims. (8) open claims total. (2) new claims were injury related to building activities. Injury due to moving a riser in an auditorium and a trip on an extension cord. Follow up need on the riser incident.

Nutritional Services: No report was given.

Athletics: No report was given.

Pupil Services: No report was given.

Security: Nothing to report.

Information Technology: Nothing to report.

Old Business: No old business was discussed.

New Business: High school nurse and security recommend adding a walkway from the exit closest to the nurse's suite. This would help facilitate transportation via ambulance and fire drill exiting.

The meeting ended at 1:43 pm

Kelly Harper

The next Safety Committee meeting will take place on February 14, 2023 at 1:30pm.
Via Zoom meeting.

**Pennridge School District
Safety Committee Meeting
February 14, 2023**

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Kelly Harper, Scott Hegen, Chester McCullough, Ray Ott, Donna Schepis, Lance Strawser, Sharon White

Guest Present: None

Reports:

Maintenance: Lance gave a report on the inspection at Bedminster ES. The only concern was with a few fire extinguishers being out of date one in the 5th grade hallway, art room and by the walk-in freezer near the kitchen. Otherwise the building is clean and well kept.

Transportation: No report was given.

Nurse Coordinator: Kelly received info from Linda about an injury from one of the Tech-Ed teachers at the high school.

Human Resources: Donna confirmed she received 1 new claim from the high school. She also reported she had a total of 42 fiscal year claims, up 7 from this time last year with 5 open.

Nutritional Services: Nothing to report.

Athletics: Nothing to report.

Pupil Services: No report was given.

Security: Nothing to report.

Information Technology: Nothing to report.

Old Business: No old business was discussed.

New Business: Kelly commented on the meetings he has attended regarding additional cameras, adding FOB's to additional doors and improved walkways.

The meeting ended at 1:36 pm

Lance Strawser

The next Safety Committee meeting will take place on March 14, 2023 at 1:30pm. Via Zoom meeting.

Safety Committee Sign in Sheet

Zoom
meeting

February 14, 2023

Employee	Position	Signature
Chris Bogen	Facility manager – High School	
David Bolton	Superintendent	
Dan Branch	Security	
Sean Daubert	Business Administrator	
Glenn Donaldson ✕	Assistant Principal - South MS	
Joseph Gallo	Director of Security	
Gina Giarratana ✕	Director of Nutritional Services	
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	X
Richard Joyce	Facility Manager	
Jessica Krause	Director of Transportation	
Joan Kulesza ✕	Principal - Grasse ES	
Chester McCullough	IT Department	X
Tara Mossman	Director of Human Resources	
Ray Ott	Assistant Principal - High School	X
Donna Schepis	Human Resources	X
Lance Strawser	Maintenance	X
Jennifer Summers	Director of Pupil Services	
Lynda Tennett ?	High School Nurse	
Sharon White	Assistant Director of Nutritional Services	X
Rosemarie Wrobel	Assistant Director of Transportation	
	Guest	
	Guest	
	Guest	

Attendance
Confirmed
KSH