



PENNRIDGE SAFETY COMMITTEE

To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

1/10/23

Agenda

1. Review Minutes from last meeting

2. Reports

- A. Maintenance
 - a. Building Inspection
- B. Transportation
- C. Nurse Coordinator
- D. Human Resources
- E. Nutritional Services
- F. Athletics
- G. Pupil Services
- H. Security
- I. Information Technology

3. Old Business

4. New Business

Our next safety committee meeting will be on 2/14/2023 at 1:30pm.

MEETING MINUTES

12/13/22

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: David Bolton, Sean Daubert, Glen Donaldson, Joseph Gallo, Gina Giarratana, Kelly Harper, Scott Hegen, Richard Joyce, Chester McCullough, Lance Strawser, Linda Tennett

Guest Present: None

Reports:

Maintenance: Lance gave a report on the inspection at Seylar. The major concerns were with a fire extinguisher being out of date in the 4th and 5th grade hallway, also with a pull station M1 being blocked by a piece of playground equipment.

Transportation: No report was given.

Nurse Coordinator: Kelly asked Linda what was the protocol on the defib batteries, and if the blood kits had an expiration date? Linda stated that the defib machines were taken care of by each of the nursing staff at each of the buildings. After opening and inspecting one of the blood kits, there appears to be nothing in there with an expiration date.

Human Resources: No report was given.

Nutritional Services: Nothing to report.

Athletics: Nothing to report.

Pupil Services: No report was given.

Security: Nothing to report.

I.T.: Nothing to report.

Old Business: No old business was discussed.

New Business: No new business was discussed.

The meeting ended at 1:38 pm

Lance Strawser

The next Safety Committee meeting will take place on January 10, 2023 at 1:30pm.
Via Zoom meeting.

Pennridge School District
Safety Committee Meeting
January 10, 2023

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Sean Daubert, Joseph Gallo, Gina Giarratana, Kelly Harper, Scott Hegen, Richard Joyce, Joan Kulesza, Chester McCullough, Tara Mossman, Ray Ott, Donna Schepis, Linda Tennett

Guest Present: None

Reports:

Maintenance: Kelly reviewed a safety inspection from Grasse ES. The only concern noted was in the gym storage closet. Gym equipment was blocking the entrance to the storage closet. The gym teacher was informed that a minimum of 36" is required from the entrance to the ladder to access the mechanical mezzanine. Otherwise the building is very clean and well kept.

Transportation: No report was given.

Nurse Coordinator: No report was given.

Human Resources: (5) new workman's comp claims. (8) open claims total. (2) new claims were injury related to building activities. Injury due to moving a riser in an auditorium and a trip on an extension cord. Follow up need on the riser incident.

Nutritional Services: No report was given.

Athletics: No report was given.

Pupil Services: No report was given.

Security: Nothing to report.

Information Technology: Nothing to report.

Old Business: No old business was discussed.

New Business: High school nurse and security recommend adding a walkway from the exit closest to the nurse's suite. This would help facilitate transportation via ambulance and fire drill exiting.

The meeting ended at 1:43 pm

Kelly Harper

The next Safety Committee meeting will take place on February 14, 2023 at 1:30pm.
Via Zoom meeting.

Pennridge School District

Safety Inspection Report

October 6, 2022

Building: J. M. Grasse Elementary School

Inspection Team: Lance Strawser

Areas of Concern: The only concern I found was in the gym storage closet. There is equipment blocking the entrance to the storage closet. I asked Brian to let the gym teacher know to rearrange the equipment to create a 3' clearance path in front of the doors and leading to the mezzanine ladder.

Summary: The building is very clean and well kept. The rest of the building meets all items on the inspection list.

Sincerely,

Pennridge Safety Committee

Driving safely on winter roads

By: Safety National/BLR

Winter is here, and with it comes icy, dicey winter roads. What can you do to keep yourself safe?

- Always buckle up before driving.
- Check to make sure there are no car warning lights lit up on your dashboard.
- Test your brakes before you drive away. Pump them repeatedly, and stomp on them to initiate antilock braking. Occasionally, use your emergency brake when parking to keep it in good working condition.
- Clean all exterior lights to improve visibility.
- Keep windshield wiper blades clean to prevent streaking. Make sure your windshield washer reserve is full.
- Don't idle with the windows up or inside an enclosed space, like a garage.
- Always steer into—and not in the opposite direction of—a skid.
- Drive slowly, and increase your distance between cars on the road.
- Turn on your lights when driving in inclement weather.
- Get off the road to a safe place if weather conditions get bad enough that it is unsafe to continue your journey.
- If your car stalls or gets stuck, stay with your car; don't over exert yourself; put bright markers on your antenna or windows; and if you run your car, clear the exhaust pipe and run it just enough to stay warm

Snow shoveling Tips

By: BLR/Safety National

Shoveling snow can be a strenuous activity. Cold weather can be taxing on the body.

Wear appropriate clothing, including a scarf, hat, boots, and gloves. Wear a hat to keep your entire body warmer. Hats reduce the amount of body heat that escapes from your head. Wear insulated, waterproof gloves to keep your hands dry and warm. Keep your neck and face protected from the wind with a scarf or a knit mask. Use insulated and waterproof boots to protect your feet. Check to make sure your boots have a good rubber tread for slippery conditions.

Take frequent breaks in warm areas and warm up before shoveling or cleaning off your car. Keeping warm is important to prevent hypothermia and frostbite from occurring. Be conscious of how long you stay outside shoveling.

Scoop small amounts of snow at a time with your shovel and try to push the snow instead of lifting it, if possible. This will keep you from exhausting yourself before the work is done. Use the proper lifting technique when shoveling. Keep your back straight, lift with your legs, and do not turn or twist the body.

Keep a flat-footing when walking in the snow or ice, especially over paved surfaces. Take short steps and walk at a slower pace so that you are able to react carefully and quickly to a change in traction.

Safety Committee Sign in Sheet

Zoom Meeting

January 10, 2023

Employee	Position	Signature
Chris Bogen	Facility manager – High School	
David Bolton	Superintendent	
Dan Branch	Security	
Sean Daubert	Business Administrator	X
Glenn Donaldson	Assistant Principal - South MS	
Joseph Gallo	Director of Security	X
Gina Giarratana	Director of Nutritional Services	X
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	X
Richard Joyce	Facility Manager	X
Jessica Krause	Director of Transportation	
Joan Kulesza	Principal - Grasse ES	X
Chester McCullough	IT Department	X
Tara Mossman	Director of Human Resources	X
Ray Ott	Assistant Principal - High School	X
Donna Schepis	Human Resources	X
Lance Strawser	Maintenance	
Jennifer Summers	Director of Pupil Services	
Lynda Tennett	High School Nurse	X
Sharon White	Assistant Director of Nutritional Services	
Rosemarie Wrobel	Assistant Director of Transportation	
	Guest	
	Guest	
	Guest	

Attendance
Confirmed
KSTH