



PENNRIDGE SAFETY COMMITTEE

To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

12/13/22

Agenda

1. Review Minutes from last meeting
2. Reports
 - A. Maintenance
 - a. Building Inspection
 - B. Transportation
 - C. Nurse Coordinator
 - D. Human Resources
 - E. Nutritional Services
 - F. Athletics
 - G. Pupil Services
 - H. Security
 - I. Information Technology
3. Old Business
4. New Business

Our next safety committee meeting will be on 1/10/2023 at 1:30pm.

MEETING MINUTES

11/8/22

The meeting was called to order at 1:30pm by Craig Bramble, Jr.

Members Present: Chris Bogen, Craig Bramble Jr., Sean Daubert, Joseph Gallo, Gina Giarratana, Scott Hegen, Chester McCullough, Donna Schepis, Jennifer Summers, Linda Tennett

Guest Present: None

Reports:

Maintenance: Nothing to report

Transportation: Nothing to report

Nurse Coordinator: Week of 10/31-11/4, 911 had to be called due to a Christine Carrigan slip and fall in hallway outside 324 at HS. Suffered a broken wrist

Human Resources: 16 WC claims in October, 24 WC claims since start of FY, and only 10 are open right now.

Nutritional Services: Nothing to Report

Athletics: Parent of a Fan fell on a concrete step on Friday 11/4 up at the stadium. 2nd injury this year at the same location. Parent suffered injury to their forehead and required stitches. Scott will be entering a WO for the step nosing to be painted since the existing paint is faded.

Security: Nothing to report

Information Technology: Nothing to report

Old Business: No Old Business discussed

New Business: Linda Tennett mentioned in the LGI rooms, the stairs are sometimes hard to see when you aren't familiar to the rooms. They've seen people almost fall on edges of steps while traversing the rooms. Asked if something could be done to address the issue. Craig Bramble said he would inspect the stair locations in the LGI rooms and see if something could be done to accent the bull nosing on the steps in the room for safety purposes.

Craig Bramble Jr.

The next Safety Committee meeting will take place on December 13, 2022 at 1:30pm. Via Zoom meeting.

**Pennridge School District
Safety Committee Meeting
December 13, 2022**

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: David Bolton, Sean Daubert, Glen Donaldson, Joseph Gallo, Gina Giarratana, Kelly Harper, Scott Hegen, Richard Joyce, Chester McCullough, Lance Strawser, Linda Tennett

Guest Present: None

Reports:

Maintenance: Lance gave a report on the inspection at Seylar. The major concerns were with a fire extinguisher being out of date in the 4th and 5th grade hallway, also with a pull station M1 being blocked by a piece of playground equipment.

Transportation: No report was given.

Nurse Coordinator: Kelly asked Linda what was the protocol on the defib batteries, and if the blood kits had an expiration date? Linda stated that the defib machines were taken care of by each of the nursing staff at each of the buildings. After opening and inspecting one of the blood kits, there appears to be nothing in there with an expiration date.

Human Resources: No report was given.

Nutritional Services: Nothing to report.

Athletics: Nothing to report.

Pupil Services: No report was given.

Security: Nothing to report.

I.T.: Nothing to report.

Old Business: No old business was discussed.

New Business: No new business was discussed.

The meeting ended at 1:38 pm

Lance Strawser

The next Safety Committee meeting will take place on January 10, 2023 at 1:30pm.
Via Zoom meeting.

Safety Committee Sign in Sheet

Zoom Meeting

December 13, 2022

Employee	Position	Signature
Chris Bogen	Facility manager – High School	
David Bolton	Superintendent	X
Dan Branch	Security	
Sean Daubert	Business Administrator	X
Glenn Donaldson	Assistant Principal - South MS	X
Joseph Gallo	Director of Security	X
Gina Giarratana	Director of Nutritional Services	X
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	X
Richard Joyce	Facility Manager	X
Jessica Krause	Director of Transportation	
Joan Kulesza	Principal - Grasse ES	
Chester McCullough	IT Department	X
Jacqueline McHale	Director of Human Resources	
Ray Ott	Assistant Principal - High School	
Donna Schepis	Human Resources	
Lance Strawser	Maintenance	X
Jennifer Summers	Director of Pupil Services	
Lynda Tennett	High School Nurse	X
Sharon White	Assistant Director of Nutritional Services	
Rosemarie Wrobel	Assistant Director of Transportation	
	Guest	
	Guest	
	Guest	

Attendance
Confirmed
