



To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

10/11/22

Agenda

1. Review Minutes from last meeting

2. Reports

- A. Maintenance
 - a. Building Inspection
- B. Transportation
- C. Nurse Coordinator
- D. Human Resources
- E. Nutritional Services
- F. Athletics
- G. Pupil Services
- H. Security
- I. Information Technology

3. Old Business

4. New Business

Our next safety committee meeting will be on 11/8/2022 at 1:30pm.

MEETING MINUTES

9/13/22

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Chris Bogen, David Bolton, Sean Daubert, Glen Donaldson, Kelly Harper, Scott Hegen, Richard Joyce, Joan Kulesza, Chester McCullough, Ray Ott, Donna Schepis, Lance Strawser, Jennifer Summers, Linda Tennett

Guest Present:

Reports:

Maintenance: Nothing to report.

Transportation: No report given.

Nurse Coordinator: Nothing to report.

Human Resources: Donna S. reported that since the beginning of January 2022 there were 7 workman comps issued, 4 since the start of school. All are working. There are also 8 others but from prior years.

Nutritional Services: No report was given.

Athletics: Nothing to report. Scott did comment that holes in one of the practice fields were filled by grounds do to the fact that the field was not able to be rolled, because of the dry conditions. Annual synthetic turf deep cleaning and GMAX testing is scheduled this month.

Pupil Services: Nothing to report.

Security: No report was given. PSP risk assessments were completed at several schools. Administration is working to use grant funds to address PSP safety/security recommendations.

I.T.: Nothing to report.

Old Business: Kelly reported that the loading dock at Nutritional services was replaced over the summer with a new unit.

New Business: No new business was discussed.

The meeting ended at 1:41 pm

Lance Strawser

The next Safety Committee meeting will take place on October 11, 2022 at 1:30pm.
Via Zoom meeting.

Penridge School District

Safety Inspection Report

October 6, 2022

Building: R.B. Deibler Elementary School

Inspection Team: Lance Strawser

Areas of Concern: Upon entering the stage from the café side, the fire extinguisher just inside the door is out of date. Also, the extinguisher in the gym lobby entrance is out of date as well.

The electrical panels in the instrumental room are unlocked.

Not sure if this matter, but the teachers supply closet door in the 4th / 5th grade c-wing is held open with a magnet.

Summary: The building is very clean and well kept. The rest of the building meets all items on the inspection list.

Sincerely,

Penridge Safety Committee



R. B. Deubler
Name of building

Lance Shawson
Inspection performed by

Oct. 6, 2022
Date

School Districts Insurance Consortium

SELF-INSPECTION FORM - WORKERS COMPENSATION

This check form is intended to provide an efficient means for collecting basic information on the relative status of a variety of safety program activities and performance indicators. It includes the most frequently identified areas of deficiencies that may contribute to accident situations or be a compliance program oversight.

1. Walking/Working Surfaces: Finish Condition Clear
2. Emergency Exits: Maps Signs Unobstructed Lighting
3. Fire Extinguishers: Mounted Accessible Service
4. Fire Detection: Tested/sprinklers Service contract/Manual Pull stations tested
5. Hazcom: Posting MSDS File Lids/Labels Training
6. Workstations: Seating Keyboards Monitors Mouse
7. Electrical: GFI Frayed Extension Cords Multi-tap
 Open Boxes Ratings 3 Foot clearance Lockout/Tagout
Procedures
8. Equipment Guards: Rotating Belts/Shafts NIP Hot
9. Portable Power Tools: Guards Training PPE Care
10. Eyewash Stations: Marked Accessible 15 minute supply
11. Foodservice: Knives Racked Mesh/Kevlar Gloves Mats
 Dry Storage Practice Guards Hot Surfaces Floor
12. PPE: Gloves Eyewear Hearing Footwear Barrier-creams
 Clothing Heat/Cold Lift Belts

Pennridge School District
Safety Committee Meeting
October 11, 2022

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Chris Bogen, Sean Daubert, Glen Donaldson, Joseph Gallo, Gina Giarratana, Kelly Harper, Scott Hegen, Jessica Krause, Chester McCullough, Ray Ott, Lance Strawser, Jennifer Summers, Linda Tennett

Guest Present: None

Reports:

Maintenance: Lance gave a report on the inspection at Deibler. The major concerns were with 2 fire extinguishers being out of date. Electrical panels in the instrumental room not being locked and a supply closet in the 4th and 5th grade wing with a magnet holding the door in an unlocked position.

Transportation: Jessica reported a slip and fall with a driver at Seylar elementary. No major injury, driver is working. Kelly said he would meet with Jessica to inspect the area.

Nurse Coordinator: Linda reported she did have an injury regarding an IU employee just a minor injury and continues to work. Kelly asked how their PPE supplies were, all is good.

Human Resources: No report was given.

Nutritional Services: Gina reported that one of her staff tripped on a kitchen mat last week while sweeping the floor. She is comp free.

Athletics: Nothing to report.

Pupil Services: Jennifer reported all is good.

Security: Joe reported all is good.

I.T.: Chester reported all is good.

Old Business: No old business was discussed.

New Business: No new business was discussed.

The meeting ended at 1:41 pm

Lance Strawser

The next Safety Committee meeting will take place on November 8, 2022 at 1:30pm.
Via Zoom meeting.

Safety Committee Sign in Sheet

Zoom Meeting

October 11, 2022

Employee	Position	Signature
Chris Bogen	Facility manager – High School	X
David Bolton	Superintendent	
Dan Branch	Security	
Sean Daubert	Business Administrator	X
Glenn Donaldson	Assistant Principal - South MS	X
Joseph Gallo	Director of Security	X
Gina Giarratana	Director of Nutritional Services	X
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	X
Richard Joyce	Facility Manager	
Jessica Krause	Director of Transportation	X
Joan Kulesza	Principal - Grasse ES	
Chester McCullough	IT Department	X
Jacqueline McHale	Director of Human Resources	
Ray Ott	Assistant Principal - High School	X
Donna Schepis	Human Resources	
Lance Strawser	Maintenance	X
Jennifer Summers	Director of Pupil Services	X
Lynda Tennett	High School Nurse	X
Sharon White	Assistant Director of Nutritional Services	
Rosemarie Wrobel	Assistant Director of Transportation	
	Guest	
	Guest	
	Guest	

*Attendance
Confirmed*

(Signature)

10/11/22