



## PENNRIDGE SAFETY COMMITTEE

To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

5/10/22

### Agenda

1. Review Minutes from last meeting
2. Reports
  - A. Maintenance
    - a. Building Inspection
  - B. Transportation
  - C. Nurse Coordinator
  - D. Human Resources
  - E. Nutritional Services
  - F. Athletics
  - G. Pupil Services
  - H. Security
3. Old Business
4. New Business

Our next safety committee meeting will be on 9/13/2022 at 1:30pm.

## MEETING MINUTES

4/12/22

The meeting was called to order at 1:30pm by Kelly Harper

**Members Present:** Dan Branch, Sean Daubert, Gina Giarratana, Kelly Harper, Scott Hegen, Jessica Krause, Joan Kulesza, Donna Schepis, Lance Strawser, Rosemarie Wrobel

**Guest Present:**

**Reports:**

**Maintenance:** Lance reported that all required inspections have been completed for this school year. We are up to date on building inspections for the past two (2) years.

**Transportation:** No report was given.

**Nurse Coordinator:** No report was given.

**Human Resources:** Donna S. reported that there are no new claims and that they are down to 4 claims with everyone working.

**Nutritional Services:** Gina G. reported that everything is just fine.

**Athletics:** Scott H. reported he was waiting for the results of the G-Max testing for the turf conditions.

**Pupil Services:** No report was given.

**Security:** No report was given.

**I.T.:** No report was given

**Old Business:** Nothing was discussed

**New Business:** Kelly H. made note that there was still time to sign up for the SDIC Spring Training seminar. It is being held on April 21, 2022 via zoom starting at 9:30 am.

The meeting ended at 1:37 pm

Lance Strawser

The next Safety Committee meeting will take place on May 10, 2022 at 1:30pm. Via Zoom meeting.

**Pennridge School District  
Safety Committee Meeting  
May 10, 2022**

The meeting was called to order at 1:30pm by Kelly Harper

**Members Present:** Dan Branch, Sean Daubert, Cheri Derr, Glen Donaldson, Kelly Harper, Scott Hegen, Richard Joyce, Chester McCullough, Donna Schepis, Lance Strawser, Rosemarie Wrobel

**Guest Present:**

**Reports:**

**Maintenance:** Lance had no report on a building inspection but did report on the SDIC spring seminar that he attended. He brought up several items that we could add to our district inspections list.

**Transportation:** Nothing to report.

**Nurse Coordinator:** No report was given.

**Human Resources:** Donna S. reported that since last month HR has received 6 additional claims with only 2 of them not working. The other 4 continue to report to work. The district has had a total of 42 claims for the year.

**Nutritional Services:** Rosemarie W. asked about the loading dock. Kelly reported that there would be a 16-week lead time on the purchase of a new one. He was looking into alternative solutions such as a walk behind pallet truck. No final decision has been made yet.

**Athletics:** Nothing to report.

**Pupil Services:** Nothing to report.

**Security:** Dan B. was concerned with the gate and its new padlock and with the operation of the gate. Lance will meet Dan to test his badge for potential problem. Members also discussed what the future is for the gate.

**I.T.:** Nothing to report.

**Old Business:** Nothing was discussed

**New Business:** Jen Summers will be sitting in as the represented member for Pupil Services.

The meeting ended at 1:45 pm

Lance Strawser

The next Safety Committee meeting will take place on September 13, 2022 at 1:30pm. Via Zoom meeting.

# Safety Committee Sign in Sheet

*Zoom Meeting*

May 10, 2022

Employee	Position	Signature
Chris Bogen	Facility manager – High School	
David Bolton	Superintendent	
Dan Branch	Security	X
Sean Daubert	Business Administrator	X
Cheri Derr	Director of Pupil Services	X
Glenn Donaldson	Assistant Principal - South MS	X
Joseph Gallo	Director of Security	
Gina Giarratana	Director of Nutritional Services	
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	X
Richard Joyce	Facility Manager	X
Jessica Krause	Director of Transportation	
Joan Kulesza	Principal - Grasse ES	
Chester McCullough	IT Department	X
Jacqueline McHale	Director of Human Resources	
Ray Ott	Assistant Principal - High School	
Donna Schepis	Human Resources	X
Lance Strawser	Maintenance	X
Lynda Tennett	High School Nurse	
Sharon White	Assistant Director of Nutritional Services	
Rosemarie Wrobel	Assistant Director of Transportation	X
	Guest	
	Guest	
	Guest	

*Attendance Confirmed*  
*[Signature]*