



To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

3/8/22

## Agenda

### 1. Review Minutes from last meeting

### 2. Reports

- A. Maintenance
  - a. Building Inspection
- B. Transportation
- C. Nurse Coordinator
- D. Human Resources
- E. Nutritional Services
- F. Athletics
- G. Pupil Services
- H. Security

### 3. Old Business

### 4. New Business

Our next safety committee meeting will be on 4/12/2022 at 1:30pm.

## MEETING MINUTES

2/8/22

The meeting was called to order at 1:30pm by Kelly Harper

**Members Present:** Sean Daubert, Cheri Derr, Glenn Donaldson, Joseph Gallo, Kelly Harper, Scott Hegen, Richard Joyce, Chester McCullough, Ray Ott, Donna Schepis, Lance Strawser, Sharon White

**Guest Present:** None

### **Reports:**

**Maintenance:** Lance reported on two building inspections. One done at the District Administration Office and the other at District Support Center. The only issue found was with expired date on several fire extinguishers at the DSC. Kelly H. will follow up with Johnson Control regarding the concerns.

**Transportation:** No report was given

**Nurse Coordinator:** Cheri D. reported that "Stop Bleed Kits" received from the I.U. will be installed in each of the district buildings near the defib unit. Staff will be instructed on how to use the kit.

**Human Resources:** Donna S. reported seven new worker comp claims since December of last year, with a total of thirty-three to date. Most of the claims are student on staff with a bus accident added in.

**Nutritional Services:** Sharon W. reported only staffing issues, but they are getting through.

**Athletics:** No issues to report

**Pupil Services:** Cheri D. commented on the HR report, stating that Pupil services do an injury follow up with an IP meeting regarding the behavior plan.

**Security:** No issues to report

**I.T.:** Nothing to report.

**Old Business:** Nothing was discussed

**New Business:** No new business

The meeting ended at 1:40 pm

Lance Strawser

The next Safety Committee meeting will take place on March 8, 2022 at 1:30pm. Via Zoom meeting.

# Pennridge School District Safety Committee Meeting March 8, 2022

The meeting was called to order at 1:30pm by Kelly Harper

**Members Present:** Kelly Harper, Scott Hegen, Richard Joyce, Jessica Krause, Donna Schepis, Lance Strawser, Sharon White

**Guest Present:**

**Reports:**

**Maintenance:** Lance reported that he and Chris Bogen did a safety inspection at Penn Central middle school on February 18, 2022. There were obstructions found with blocked electrical and some that were unlocked in hallways. There were outdated fire extinguishers found and a copy machine blocking a doorway between two classrooms. Kelly H. will follow up with the principal and the facilities manager regarding the concerns.

**Transportation:** Jessica K. reported that they have had several traffic accidents in the past couple of months, with only one being a bus drivers' fault. Most of the collisions were at intersections. There were no serious injuries to report. Jessica has implemented additional safety meetings with drivers to aide in their pre-trip.

**Nurse Coordinator:** No report was given.

**Human Resources:** Donna S. reported that there were three accident claims, bringing the total to 36 for the school year, all were report only. She has five open claims, yet all employees are at work. Kelly noted that the new HR newsletter was out and one of the highlights was regarding workers compensation.

**Nutritional Services:** Sharon W. had nothing to report.

**Athletics:** Scott H. expressed concerns with two cracks found in the sports track. He will follow up with Lorn S. in grounds as how to repair.

**Pupil Services:** No report was given.

**Security:** No report was given.

**I.T.:** No report was given

**Old Business:** Nothing was discussed

**New Business:** Kelly H. made note that SDIC was celebrating several safety items such as Eye wellness month, Driving awareness month and in April, they would be holding additional safety related training for anyone who was interested.

The meeting ended at 1:39 pm

Lance Strawser

The next Safety Committee meeting will take place on April 12, 2022 at 1:30pm. Via Zoom meeting.

# Safety Committee Sign in Sheet

Zoom Meeting

March 8, 2022

Employee	Position	Signature
Chris Bogen	Facility manager – High School	
David Bolton	Superintendent	
Dan Branch	Security	
Sean Daubert	Business Administrator	
Cheri Derr	Director of Pupil Services	
Glenn Donaldson	Assistant Principal - South MS	
Joseph Gallo	Director of Security	
Gina Giarratana	Director of Nutritional Services	
Kelly Harper	Director of Operations	✓
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	✓
Richard Joyce	Facility Manager	✓
Jessica Krause	Director of Transportation	✓
Joan Kulesza	Principal - Grasse ES	
Chester McCullough	IT Department	
Jacqueline McHale	Director of Human Resources	
Ray Ott	Assistant Principal - High School	
Donna Schepis	Human Resources	✓
Lance Strawser	Maintenance	✓
Lynda Tennett	High School Nurse	
Sharon White	Assistant Director of Nutritional Services	✓
Rosemarie Wrobel	Assistant Director of Transportation	
	Guest	
	Guest	
	Guest	

Attendance verified

(SAB)