

Annual Public Notice of Special Education Services and Programs, Services for Gifted Students, and Services for Protected Handicapped Students

(Revised July 2018)

Notice to Parents

According to state and federal special education regulations, annual public notice to parents of children who reside within a school district is required regarding child find responsibilities. School districts (SDs), intermediate units (IUs) and charter schools (CSs) are required to conduct child find activities for children who may be eligible for services via Section 504 of the Rehabilitation Act of 1973. For additional information related to Section 504/Chapter 15 services, the parent may refer to Section 504, Chapter 15, and the Basic Education Circular entitled Implementation of Chapter 15. Also, school districts are required to conduct child find activities for children who may be eligible for gifted services via 22 Pa Code Chapter 16. For additional information regarding gifted services, the parent may refer to 22 PA Code Chapter 16. If a student is both gifted and eligible for Special Education, the procedures in IDEA and Chapter 14 shall take precedence.

This notice shall inform parents throughout the school district, intermediate unit, and charter school of the child identification activities and of the procedures followed to ensure confidentiality of information pertaining to students with disabilities or eligible young children. In addition to this public notice, each school district, intermediate unit, and charter school shall publish written information in the handbook and on the web site. Children ages three through twenty-one can be eligible for special education programs and services. If parents believe that the child may be eligible for special education, the parent should contact the appropriate staff member identified at the end of this public notice.

Children age three through the age of admission to first grade are also eligible if they have developmental delays and, as a result, need Special Education and related services. Developmental delay is defined as a child who is less than the age of beginners and at least 3 years of age and is considered to have a developmental delay when one of the following exists: (i) The child's score, on a developmental assessment device, on an assessment instrument which yields a score in months, indicates that the child is delayed by 25% of the child's chronological age in one or more developmental areas. (ii) The child is delayed in one or more of the developmental areas, as documented by test performance of 1.5 standard deviations below the mean on standardized tests. Developmental areas include cognitive, communicative, physical, social/emotional and self-help. For additional information, you may contact Early Childhood Services at the Bucks County Intermediate Unit, 1-800-770-4822, ext. 1716.

Evaluation Process

Each school district, intermediate unit, and charter school has a procedure in place by which parents can request an evaluation. For information about procedures applicable to your child, contact the school, which your child attends. Telephone numbers and addresses can be found at the end of this notice. Parents of preschool age children, age three through five, may request an evaluation in writing by addressing a letter to Early Childhood Services, Bucks County Intermediate Unit, 705 N. Shady Retreat Road, Doylestown, PA 18901.

Consent

School entities cannot proceed with an evaluation, or with the initial provision of special education and related services, without the written consent of the parents. For additional information related to consent, please refer the Procedural Safeguards Notice which can be found at the PaTAN website, www.Pattan.net. Once written parental consent is obtained, the district will proceed with the evaluation process. If the parent disagrees with the evaluation, the parent can request an independent education evaluation at public expense.

Program Development

Once the evaluation process is completed, a team of qualified professional and parents determine whether the child is eligible. If the child is eligible, the individualized education program team meets, develops the program, and determines the educational placement. Once the IEP team develops the program and determines the educational placement, school district staff, intermediate unit staff, or charter school staff will issue a notice of recommended educational placement/prior written notice. Your written consent is required before initial services can be provided. The parent has the right to revoke consent after initial placement.

Confidentiality of Information:

The SDs, IUs and CSs maintain records concerning all children enrolled in the school, including students with disabilities. All records are maintained in the strictest confidentiality. Your consent, or consent of an eligible child who has reached the age of majority under State law, must be obtained before personally identifiable information is released, except as permitted under the Family Education Rights and Privacy Act (FERPA). The age of majority in Pennsylvania is 21. Each participating agency must protect the confidentiality of personally identifiable information at collection, storage, disclosure, and destruction stages. One official at each participating agency must assume responsibility for ensuring the confidentiality of any personally identifiable information. Each participating agency must maintain, for public inspection, a current listing of the names and positions of those employees within the agency who have access to personally identifiable information.

In accordance with 34 CFR § 300.624, please be advised of the following retention/destruction schedule for the Pennsylvania Alternate System of Assessment (PASA), Pennsylvania System of School Assessment (PSSA), and Keystone Exam related materials:

- PSSA, Keystone Exam, and PASA test booklets will be destroyed one year after student reports are delivered for the administration associated with the test booklets.
- PSSA and Keystone Exam answer booklets and PASA media recordings will be destroyed three years after completion of the assessment.

For additional information related to student records, the parent can refer to the Family Education Rights and Privacy Act (FERPA).

This notice is only a summary of the Special Education services, evaluation and screening activities, and rights and protections pertaining to children with disabilities, children thought to be disabled, and their parents. For more information or to request evaluation or screening of a public or private school child, contact the responsible school entity listed below. For preschool age children, information, screenings and evaluations requested, may be obtained by contacting the Intermediate Unit. The addresses of these schools are as follows:

INTERMEDIATE UNIT

Bucks County Intermediate Unit #22
 705 North Shady Retreat Road
 Doylestown, PA 18901
 (215) 348-2940 or 1-800-770-4822

SCHOOL DISTRICT OFFICES

Bensalem Township School District Dorothy D. Call Administrative Center 3000 Donallen Drive Bensalem, PA 19020 (215) 750-2800	Neshaminy School District Office of Special Education 2250 Langhorne-Yardley Road Langhorne, PA 19047 (215) 809-6000
Bristol Borough School District 450 Beaver Street Bristol, PA 19007 (215) 781-1000	New Hope-Solebury School District 180 W. Bridge Street New Hope, PA 18938 (215) 862-2552
Bristol Township School District 5 Blue Lake Road Levittown, PA 19057 (215) 943-3200	Palisades School District 39 Thomas Free Drive Kintnersville, PA 18930 (610) 847-5131
Centennial School District 48 Swan Way Warminster, PA 18974 (215) 441-6000	Pennridge School District 1200 N. Fifth Street Perkasie, PA 18944 (215) 257-5011
Central Bucks School District 20 Welden Drive Doylestown, PA 18901 (267) 893-2000	Pennsbury School District 134 Yardley Avenue Fallsington, PA 19058 (215) 428-4100
Council Rock School District 30 N. Chancellor Street Newtown, PA 18940 (215) 944-1000	Quakertown Community School District District Services Center 100 Commerce Drive Quakertown, PA 18951 (215) 529-2000
Morrisville School District 550 West Palmer Street Morrisville, PA 19067 (215) 736-2681	

CHARTER SCHOOLS

Bucks County Montessori Charter School
 219 Tyburn Road
 Fairless Hills, PA 19030
 (215) 428-6700

School Lane Charter School
 2400 Bristol Pike
 Bensalem, PA 19020
 (215) 245-6055

Center for Student Learning Charter School at Pennsbury
 345 Lakeside Drive
 Levittown, PA 19054
 (215) 269-7390

TECHNICAL SCHOOLS

Bucks County Technical High School
 610 Wistar Road
 Fairless Hills, PA 19030
 (215) 949-1700

Middle Bucks Institute of Technology
 2740 York Road
 Jamison, PA 18929
 (215) 343-2480

Upper Bucks County Technical School
 3115 Ridge Road
 Perkasie, PA 18944
 (215) 795-2911

The school entity or charter school will not discriminate in employment, educational programs, or activities based on race, color, national origin, age, sex, handicap, creed, marital status or because a person is a disabled veteran or a veteran of the Vietnam era. No preschool, elementary or secondary school pupil enrolled in a school district, Intermediate Unit, or charter school program shall be denied equal opportunity to participate in age and program appropriate instruction or activities due to race, color, handicap, creed, national origin, marital status or financial hardship.

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