



## PENNBRIDGE SAFETY COMMITTEE

To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

11/9/21

### Agenda

#### 1. Review Minutes from last meeting

#### 2. Reports

- A. Maintenance
  - a. Building Inspection
- B. Transportation
- C. Nurse Coordinator
- D. Human Resources
- E. Nutritional Services
- F. Athletics
- G. Pupil Services
- H. Security

#### 3. Old Business

#### 4. New Business

Our next safety committee meeting will be on 12/14/2021 at 1:30pm.

## MEETING MINUTES

10/12/21

The meeting was called to order at 1:30pm by Kelly Harper

**Members Present:** Sean Daubert, Kelly Harper, Lance Strawser, Richard Joyce, Chester McCullough, Gina Giarratana, Ray Ott, Scott Hegen.

**Guest Present:**

### **Reports:**

**Maintenance:** Lance read the safety inspection done on 10/11/2021 at the High School. Scott followed up with the concern(s) from the report, regarding the items in the stairwell in the green gym. He noted that storage space is at a premium. I stated that I thought it was just a matter of rearranging the equipment.

Gina was concerned and questioned the outdated fire extinguisher in the kitchen and else ware in the report. I explained that I thought is was just missed during the summer inspection, based upon the missing information that the new company may have had and was unaware because of that.

**Transportation:** Nothing to report

**Nurse Coordinator:** No report was given

**Human Resources:** No report was given

**Nutritional Services:** Gina reported that there was a new employee being trained and sliced her one finger on the slicer. No work was missed other than for getting stiches.

**Athletics:** Nothing to report.

**Pupil Services:** No report was given.

**Old Business:** Nothing was discussed

**New Business:** Kelly stated that we have a new insurance carrier, SDIC and he has some safety information and videos to share with those that are interested, regarding Hearing protection and Food safety.

The meeting ended at 1:50 pm

The next Safety Committee meeting will take please on Nov. 9, 2021 at 1:30pm. Place will be announced later.

Lance Strawser

# Pennridge School District Safety Committee Meeting November 9, 2021

The meeting was called to order at 1:30pm by Kelly Harper

**Members Present:** Sean Daubert, Kelly Harper, Lance Strawser, Joan Kulesza, Chester McCullough, Gina Giarratana, Donna Schepis, Scott Hegen.

**Guest Present:**

**Reports:**

**Maintenance:** Nothing to report

**Transportation:** Nothing to report

**Nurse Coordinator:** No report was given

**Human Resources:** Donna Schepis reported that there were several workman's compensation claims. They varied from an injured knee to a popped shoulder and the worst being damage to a shop teacher fingers, which fortunately the fingers were saved.

**Nutritional Services:** Gina reported that her department had several reportable injuries with one seeking medical treatment, all believed to be contributed to a staff shortage.

**Athletics:** Scott reported that fall sports are winding down. Girls soccer and the football team will be the last to need the stadium until spring. Pennridge is hosting the Thanksgiving Day game this year.

**Pupil Services:** No report was given.

**Security:** No report was given.

**I.T.:** Nothing to report.

**Old Business:** Nothing was discussed

**New Business:** Kelly stated that we have achieved the minimum requirement and approval from our insurance carrier SDIC for last year's safety reporting. Good job everyone.

The meeting ended at 1:42 pm

The next Safety Committee meeting will take place on Dec. 14, 2021 at 1:30pm.

Lance Strawser

# Safety Committee Sign in Sheet

November 9, 2021

*Zoom Meeting*

Employee	Position	Signature
Chris Bogen	Facility manager – High School	
David Bolton	Superintendent	
Dan Branch	Security	
Sean Daubert	Business Administrator	X
Cheri Derr	Director of Pupil Services	
Glenn Donaldson	Assistant Principal - South MS	
Joseph Gallo	Director of Security	
Gina Giarratana	Director of Nutritional Services	X
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal of Athletics & Pupil Services-HS	X
Richard Joyce	Facility Manager	
Jessica Krause	Director of Transportation	
Joan Kulesza	Principal - Grasse ES	X
Chester McCullough	IT Department	X
Jacqueline McHale	Director of Human Resources	
Ray Ott	Assistant Principal - High School	
Donna Schepis	Human Resources	X
Lance Strawser	Maintenance	X
Lynda Tennett	High School Nurse	
Sharon White	Assistant Director of Nutritional Services	
Rosemarie Wrobel	Assistant Director of Transportation	
	Guest	
	Guest	
	Guest	

*Attendance  
Confirmed  
KSH*