



PENNRIDGE SAFETY COMMITTEE

To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

6/8/21

Agenda

1. Review Minutes from last meeting

2. Reports

- A. Maintenance
 - a. Building Inspection
- B. Transportation
- C. Nurse Coordinator
- D. Human Resources
- E. Nutritional Services
- F. Athletics
- G. Pupil Services

3. Old Business

4. New Business

Our next safety committee meeting will be on 9/14/2021 at 1:30pm.

MEETING MINUTES

5/11/21

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Sean Daubert, Kelly Harper, Lance Strawser, Sharon White, Jessica K., Joan Kulesza, Dave Babb, Dr. Bolton, Chris Bogen, Rosemarie W., Glenn Donaldson, Cheri Derr, Donna S.

Guest Present:

Reports:

Maintenance: Nothing to report

Transportation: Jessica reported employee(s) trip and fall accidents. One was during a pre-bus inspection and the other was walking through the facilities bay in the garage area and the path sidewalk to the driver's room. Kelly will meet to discuss PM to correct the problems. Also, there is an issue with an area at the High school bus lane when dropping off students with the tail end of the bus swinging over the walkway when pulling away.

Nurse Coordinator: Nothing to report.

Human Resources: There were two (2) finger lacerations and two (2) concussions, all were employee error.

Nutritional Services: Sharon reported that an employee lacerated her finger after pulling it out from being stuck in the freezer door jamb. There was another employee that burnt her fingers from the steamer. Both accidents were employee error.

Athletics: Nothing to report.

Pupil Services: No report was given.

Old Business: Kelly circled back to the Safety webinars. The last two (2) he watched was geared towards HR. If they would like to review, he will send over to them.

New Business: Lance brought up a concern with students in the roadway at Penn Central. Chris brought up the fact that it stems from lunch periods starting in the grassy areas and then they migrate to the road. Kelly will speak to the principal regarding the issue.

The meeting ended at 1:44 pm

The next Safety Committee meeting will take place on June 8, 2021 at 1:30pm via Zoom meeting.

Lance Strawser

**Penridge School District
Safety Committee Meeting
June 8, 2021**

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Sean Daubert, Kelly Harper, Lance Strawser, Jessica Krause, Dave Babb, Glenn Donaldson, Joseph Gallo, Gina Giarratana, Stephen Cashman

Guest Present:

Reports:

Maintenance: Nothing to report

Transportation: Nothing to report

Nurse Coordinator: No report was given

Human Resources: No report was given

Nutritional Services: Gina reported that there were two (2) small injuries. One was a slip and fall and the other was a very minor burn. Neither needed medical attention. The slip and fall was in a hallway. There was no sign posted.

Athletics: Nothing to report.

Pupil Services: No report was given.

Old Business: Nothing was discussed

New Business: Kelly stated this would be our last Zoom Safety committee meeting for the year. He thanked everyone for their time and effort with attending, sharing and facilitating safety procedures throughout the school year.

The meeting ended at 1:37 pm

The next Safety Committee meeting will take place on Sept. 14, 2021 at 1:30pm. Place will be announced at a later date.

Lance Strawser

Safety Committee Sign in Sheet

June 8, 2021

Zoom Meeting

Employee	Position	Signature
Dave Babb	Director of Athletics	X
Chris Bogen	Grounds	
David Bolton	Superintendent	
Dan Branch	Security	
Stephen Cashman	Principal - High School	X
Sean Daubert	Business Administrator	X
Cheri Derr	Director of Pupil Services	
Glenn Donaldson	Assistant Principal - South MS	X
Joseph Gallo	Director of Security	X
Gina Giarratana	Director of Nutritional Services	X
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal - High School	
Richard Joyce	Facility Manager	
Joan Kulesza	Principal - Grasse ES	
Chester McCullough	IT Department	
Jacqueline McHale	Director of Human Resources	
Ray Ott	Assistant Principal - High School	
Donna Schepis	Human Resources	
Jessica Krause	Director of Transportation	X
Lance Strawser	Maintenance	X
Lynda Tennett	High School Nurse	
Sharon White	Assistant Director of Nutritional Services	
Rosemarie Wrobel	Assistant Director of Transportation	
	Guest	
	Guest	
	Guest	

*Confirmed
Kelly Harper*