



To: The Pennridge School District Safety Committee

From: Kelly Harper

RE: Safety Committee Meeting

5/11/21

Agenda

1. Review Minutes from last meeting
2. Reports
 - A. Maintenance
 - a. Building Inspection
 - B. Transportation
 - C. Nurse Coordinator
 - D. Human Resources
 - E. Nutritional Services
 - F. Athletics
 - G. Pupil Services
3. Old Business
4. New Business

Our next safety committee meeting will be on 6/8/2021 at 1:30pm.

MEETING MINUTES

4/13/21

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Sean Daubert, Kelly Harper, Lance Strawser, Sharon White, Jessica Krause, Joan Kulesza, Steve Cashman, Dave Babb.

Guest Present:

Reports:

Maintenance: Lance gave the inspection reports on three (3) of the district elementary schools. Deibler, Grasse and Guth. Kelly will follow up with the principles and the facility managers to correct issues. Kelly did comment on how tight storage space is due to the COVID-19 restrictions and that we still need to comply with the safety standards to avoid any safety violations.

Transportation: Jessica had no issues to report.

Nurse Coordinator: No report was given.

Human Resources: No report was given.

Nutritional Services: Nothing to report.

Athletics: Nothing to report.

Pupil Services: No report was given.

Old Business: Kelly reported on the Safety Training Opportunity from last month's meeting. He completed the first of two presentations. He will attend the second one sometime in May. He will be passing on to all principles a slide show to share with staff if they would like to.

New Business: No new business to discuss.

The meeting ended at 1:39 pm

The next Safety Committee meeting will take place on May 11, 2021 at 1:30pm via Zoom meeting.

Lance Strawser

**Penridge School District
Safety Committee Meeting
May 11, 2021**

The meeting was called to order at 1:30pm by Kelly Harper

Members Present: Sean Daubert, Kelly Harper, Lance Strawser, Sharon White, Jessica K., Joan Kulesza, Dave Babb, Dr. Bolton, Chris Bogen, Rosemarie W., Glenn Donaldson, Sherie Derr, Donna S.

Guest Present:

Reports:

Maintenance: Nothing to report

Transportation: Jessica reported employee(s) trip and fall accidents. One was during a pre-bus inspection and the other was walking through the facilities bay in the garage area and the path sidewalk to the driver's room. Kelly will meet to discuss PM to correct the problems. Also, there is an issue with an area at the High school bus lane when dropping off students with the tail end of the bus swinging over the walkway when pulling away.

Nurse Coordinator: Nothing to report.

Human Resources: There were two (2) finger lacerations and two (2) concussions, all were employee error.

Nutritional Services: Sharon reported that an employee lacerated her finger after pulling it out from being stuck in the freezer door jamb. There was another employee that burnt her fingers from the steamer. Both accidents were employee error.

Athletics: Nothing to report.

Pupil Services: No report was given.

Old Business: Kelly circled back to the Safety webinars. The last two (2) he watched was geared towards HR. If they would like to review, he will send over to them.

New Business: Lance brought up a concern with students in the roadway at Penn Central. Chris brought up the fact that it stems from lunch periods starting in the grassy areas and then they migrate to the road. Kelly will speak to the principal regarding the issue.

The meeting ended at 1:44 pm

The next Safety Committee meeting will take place on June 8, 2021 at 1:30pm via Zoom meeting.

Lance Strawser

Safety Committee Sign in Sheet

May 11, 2021

Zoom meeting
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Employee	Position	Signature
Dave Babb	Director of Athletics	X
Chris Bogen	Grounds	X
David Bolton	Superintendent	X
Dan Branch	Security	
Stephen Cashman	Principal - High School	
Sean Daubert	Business Administrator	X
Cheri Derr	Director of Pupil Services	X
Glenn Donaldson	Assistant Principal - Central MS	X
Joseph Gallo	Director of Security	
Gina Giarratana	Director of Nutritional Services	
Kelly Harper	Director of Operations	X
Scott Hegen	Assistant Principal - High School	
Richard Joyce	Facility Manager	
Joan Kulesza	Principal - Grasse ES	X
Chester McCullough	IT Department	
Jacqueline McHale	Director of Human Resources	
Ray Ott	Assistant Principal - High School	
Donna Schepis	Human Resources	X
Jessica Krause	Director of Transportation	X
Lance Strawser	Maintenance	X
Lynda Tennett	High School Nurse	
Sharon White	Assistant Director of Nutritional Services	X
Rosemarie Wrobel	Assistant Director of Transportation	X
	Guest	
	Guest	
	Guest	

Confirmed
(ESF)