Menlo Park City School District Council
Meeting Minutes
April 26, 2024
Location: MPCSD TERC, 181 Encinal Ave., Atherton, CA
(In Person only; no Zoom option)

In Attendance: Jill Vizas, May Matsui, Teresa Kwon, Andrea Nudd, Krista Rosa, Allison Jagtiani, Kristen Gracia, Parke Treadway, Sharon Burns, Danielle O'Brien, Linda Creighton, Alicia Payton-Miyazaki, Carrie Chen, Suzanne Yonkers, Allison Carlson, Eleanor DeJong, Sarah Sobel, Katherine Bicer, Julie Hartstein, Meredith Nonnenberg, Laura Low Ah Kee, Francesca Segre

8:45 to 9:15 — District Council Business

8:45 AM
Call to Order- May Matsui, DC Secretary

Welcome - Jill Vizas, DC President

Approval of March Meeting Minutes— May Matsui, Secretary/Parliamentarian

- Katherine Bicer motioned to approve; Andrea Nudd seconded. The Minutes are approved by vote. Motion passed.

Review and Approve 2024-25 District Council Slate - May Matsui, Secretary/Parliamentarian

- May presented the proposed slate for all roles, except the Secretary position. The District Council will vote in the Secretary at the next meeting on May 31st, 2024.

- All voted on the slate, with Danielle, O'Brien motioned to approve and Laura Ah Kee seconded. The slate is approved by vote.

MPCSD PTO District Council Proposed Slate for 2024-2025

Position	Proposed Slate for 2024-2025
District Council President	Erin Reuther
Secretary	
Treasurer	Teresa Kwon
Auditor	Anand Gupta
OCC Co-Chair (PTO)	Sarah Sobel
OCC Co-Chair (MPAEF)	Kirsta Rosa
Programming (Speaker Series)	Hilary Allen
**Programming (Speaker Series)	Farah Yasmeen Shaik
Community News Coordinator	Melitta Stevens
Recognition (Service Awards)	Allison Jagtiani

8:57 AM

Recognition Update - Allison Jagtiani, Recognition Coordinator

- Simplified the award process and have awards ready for the party.
- Meeting 5 minutes afterward to see if there are any questions. Most likely they will spend the budget amount of $1000 and not expect any left over.

Treasurer's Report and Budget Recap — Teresa Kwon, DC Treasurer

- Pay for insurance in May.
- Proposed budget to be announced at the next meeting May 31st.

9:07 to 10:10 — Updates

One Community Campaign Update — Sarah Sobel, OCC Co-Chair

- All the schools agreed to sign the MOU for next year.
- Jessica Gilmartin will work on OCC community-focused on dollar amount.
- Campaign is at 100% includes unfulfilled pledges. There was a push for the past 2 weeks to collect the pledges. All schools exceed their goals, but foundation is at 98%.

MPAEF Update —Suzanne Yonkers/Carrie Chen, MPAEF Co-President/Executive Director

- Next week, there will be an OCC donor event, never done it in the Spring but always done it in the Fall.
- Auction event was successful; sold 325 tickets and it was the most money raised $573,000. Auction date for next year is set on March 15th.
- How did you raise more? Ticket prices were lower, but auctions were a huge success. Silent auction went well and so is the fund a need.
- Surveys went out to the attendees and the responses were great.
- Upcoming reminder that School Runs is on May 19th. Still need 600 more registrations to meet the goal. Last day of online registration is May 14th. Tracking registrations by schools this year.
- Principals will be notified where their school stands each week with registrations.
- Volunteers needed for the run. Need a few more course monitors (need 10). Need mascot volunteers for the run. Danielle suggests supervised students. Staff for course monitor will be great.
- Continue to education/promote OCC by doing roadshows at each school. Today is at Encinal and OCC team will come to answer questions about OCC,etc. Closing in on our goal 3.6 million is our base grant, endowment and additional fundings. The last MPAEF Board meeting is on June 5th.

9:23 AM

Superintendent Update and Q&A – Kristen Gracia, Superintendent

- Distributed actual spreadsheets with all the details of budget at their sites.
- Our community read program was just awarded the KENT award by San Mateo County of Education.
- HILLVIEW has received the CA Distinguished School Award this year. We were the only district where all our elementary schools have received this award.
- We have an offering to a panel with ING (Islamic network group) to offer inclusive and building bridge conversations–more information to follow in the upcoming newsletter and staff newsletter.
- MPCSD is hiring—we are hiring for the following positions: Spanish emersion teachers, art teacher, admin counselors, TK openings and MOT Director.

9:57 am

School Board Update — Francesca Segre, School Board President

- Potential Bond coming: What is a bond and how do you pay for this? This Bond is likely going in November. However, bonds can only pass if we have high interest with the community.
- The Board is in the process of adopting a new phonetic and strong literacy program with the District. The adoption program (pilot) had 20 teachers involved. Teachers are being trained and moving fast with adoption. This is only in K-2 for now, but 3rd,4th,5th is coming.
- May 2nd—Superintendent sandwiches event at Burgess, where board members are available to have conversation in person with parents.

10:09 AM

Closing Remarks-Kristen Gracia, MPCSD Superintendent

- Bond program—the District has been engaged in facility assessment for safety and with a focus on building quality schools. This program will be a bond program, because we cannot afford to do the necessary upgrades and critical safety measures with the current budget. Why now? Waiting is expensive; thus, we qualify for an estimated $28 million funds to build/upgrade the schools.
- We need secure access at schools and seismic safety is a concern as well. For example, HV locker room is old and not built for 900 kids. We also need to modernize the buildings to keep kids safe and secure. Our HVAC system is old. Currently there's no ACs in the classrooms and it's much needed. Modern technology—upgrade interactive presentation screens and we currently have just the standard screens. Interactive presentation screens can include all screens. These are necessities and not wants. Not many opportunities to request a Bond, so we should request it when the opportunity is there.

10:21 Adjournment

Last Meeting: Friday, May 31st