

**DRAFT**

1. A regular meeting of the Griswold Board of Education was held on Thursday, August 22<sup>nd</sup>, 2024, in the Griswold Middle School Cafeteria, located on the first floor, 211 Slater Avenue, Griswold, CT. The meeting was called to order at 6:00 PM by Mary Beth Malin, Griswold Board of Education Chair.

**PRESENT** Mary Beth Malin, Griswold BOE Chair; Yvonne Palasky, Griswold BOE Vice-Chair, Jaimee O’Neill-Eaton, Griswold BOE Secretary; Stuart Norman, Jr., Martin Osga, Jennifer Norman and Cathy Waselik, Griswold BOE Members.

**ALSO PRESENT** Sean McKenna, GPS Superintendent of Schools; Glenn LaBossiere, GPS Assistant Superintendent; and Deborah Martin, GPS Director of Fiscal & Personnel Services.

**ABSENT** Christopher Champlin, GPS Director of Student Services; Stephen Cravinho, GPS Campus Wide Activities & Athletic Director; Erin Palonen, GHS Principal; Art Howe, GHS Associate Principal; Louis Zubek, GMS Principal; Joseph Bordeau, GES Principal and Jacqueline Love, GES Assistant Principal.

Pledge of Allegiance -The Board and the audience performed the Pledge of Allegiance.

2. Approval of the Minutes
  - A. Regular Meeting—June 27<sup>th</sup>, 2024

**MOTION** By Yvonne Palasky  
Seconded by Cathy Waselik  
To approve the regular meeting minutes of June 27<sup>th</sup>, 2024, as presented.  
Motion unanimously carried.

- B. Special Meeting – August 8<sup>th</sup>, 2024

**MOTION** By Yvonne Palasky  
Seconded by Cathy Waselik  
To approve the special meeting minutes of August 8<sup>th</sup>, 2024, as presented.  
Ayes – Mary Beth Malin, Yvonne Palasky, Jaimee O’Neill-Eaton, Martin Osga, and Cathy Waselik.  
Nays –  
Abstain – Stuart Norman, Jr. and Jennifer Norman.  
Motion carried.

3. Communications
  - A. August, 2024, “Welcome Back” Letter from Superintendent Sean P. McKenna – The Board received a copy of this communication.

4. Recognitions – None.

5. Public Comments – There were no requests for public comment this evening.
6. New Business
- A. Review, Discussion, and Possible Action to Appoint Steven Bourque as the Assistant Principal of Griswold Middle School - The Board approved the appointment of Steven Bourque as our new Assistant Principal at Griswold Middle School.

**MOTION**

By Yvonne Palasky  
Seconded by Jaimee O’Neill-Eaton  
To appoint Steven Bourque as the new Assistant Principal at Griswold Middle School.  
Motion unanimously carried.

- B. Review, Discussion, and Possible Action for the Griswold Board of Education to Adopt the Griswold Forward Mission, Vision, and Goals for the 2024-2025 School Year – The Board adopted the Griswold Forward Mission, Vision, and Goals for the 2024/2025 school year, as presented.

**MOTION**

By Jaimee O’Neill-Eaton  
Seconded by Cathy Waselik  
To adopt the Griswold Forward Mission, Vision, and Goals for the 2024/2025 school year.  
Motion unanimously carried.

- C. Review, Discussion, and Possible Action to Appoint Two Board of Education Members to the Town of Griswold, School Building Committee – The Board re-appointed Mary Beth Malin and Martin Osga to the Town of Griswold, School Building Committee.

**MOTION**

By Jaimee O’Neill-Eaton  
Seconded by Yvonne Palasky  
To appoint Mary Beth Malin and Martin Osga as the two Griswold Board of Education members to the Town of Griswold School Building Committee.  
Motion unanimously carried.

- D. Review, Discussion, and Possible Action to Approve the Griswold Board of Education Meeting and Griswold Board of Education Subcommittee Meeting Dates for the 2024-2025 School Year – The Board approved the BOE meeting dates and subcommittee meeting dates for 2024/2025, as presented.

**MOTION**

By Yvonne Palasky  
Seconded by Martin Osga  
To approve the Griswold Board of Education Meeting and Griswold Board of Education Subcommittee meeting dates for the 2024/2025 school year.  
Motion unanimously carried.

- E. Review, Discussion, and Possible Action to Approve the Tentative Schedule of Griswold Board of Education Meeting Topics for the 2024-2025 School Year – The BOE approved the tentative schedule of Griswold Board of Education meeting topics for the 2024/2025 school year.

**MOTION**

By Jaimee O’Neill-Eaton

Seconded by Cathy Waselik

To approve the tentative schedule of Griswold BOE meeting topics for the 2024/2025 school year.

Motion unanimously carried.

- F. Review, Discussion, and Possible Action Regarding Confidential Attorney Client Communication on Board Member Authority\* - This item will be referred to executive session following the regular business portion of this meeting.

7. Old Business

- A. Review, Discussion, and Possible Action to Revise the Griswold Board of Education Meeting Dates Schedule for the 2024-2025 School Year that Was Previously Submitted to the Town of Griswold - The Board approved the revised Griswold Board of Education meeting dates for the 2024/2025 school year with the removal of November 28<sup>th</sup> as a regular BOE meeting date as it falls on the Thanksgiving holiday.

**MOTION**

By Jaimee O’Neill-Eaton

Seconded by Yvonne Palasky

To revise the Griswold Board of Education meeting dates for the 2024/2025 school year.

Motion unanimously carried.

- B. Review, Discussion, and Possible Action to Approve Version 8.0 of the In-Person Learning & Continuity of Services Plan for the ARP ESSER 3 Grant – The Board approved the Version 8.0 of the In-Person Learning & Continuity of Services Plan for the ARP ESSER 3 Grant.

**MOTION**

By Jaimee O’Neill-Eaton

Seconded by Yvonne Palasky

To Approve Version 8.0 of the In-Person Learning & Continuity of Services Plan for the ARP ESSER 3 Grant.

Motion unanimously carried.

8. Administrator’s Reports

- A. Deb Martin, Director of Fiscal and Personnel Services

1. Audit—Fiscal Year, 2023 – Deb Martin reviewed the audit report for Fiscal Year 2023.
2. Review of How to Read the Financial Forecast – Deb Martin shared a document, which assists with information on how to read and understand the financial forecast.
3. Final 4<sup>th</sup> Quarter Report, Fiscal Year 2024 – Deb Martin provided the final, 4<sup>th</sup> quarter Board of Education report for fiscal year 2024.

9. Superintendent's Report

A. Vacancies/Appointments/Resignations/Retirements – The Board received a list of vacancies, appointments, resignations, and retirements.

B. Superintendent's Timely Updates

1. Educator Evaluation Plan
2. Increasing Educator Diversity Plan
3. GMS Playground—Planning Stage
4. Administrator Retreat Day
5. New Web Site
6. Convocation

The Superintendent provided updates to the Board on items 1-6 listed above.

C. Pending Claims and Litigations\* - This item was referred to executive session following the regular business portion of this meeting.

10. Committee/Board Reports

A. Facilities Subcommittee Meeting—Martin Osga - The Board received an update from Chair – Martin Osga – on the recent meeting that took place with the Facilities subcommittee.

11. Other Business That May Properly Come Before this Board – Sean McKenna, Superintendent, and Mary Beth Malin, BOE Chair, reported that they recently met with Scott Davis, Chair of the Town of Griswold, Board of Finance, regarding a discussion that they had about a non-lapsing account. It was the start of discussions and they will be bringing more information forward to the Board as it becomes available.

BOE Member, Jennifer Norman, asked if the Board could get an update on new legislation and cell phones.

**MOTION**

By Jaimee O'Neill-Eaton

Seconded by Yvonne Palasky

To move into executive session at 6:32 PM for the purpose of review of New Business item 6F, inviting Superintendent, Sean McKenna, to participate; and to review Superintendent's Report item 9C.

Superintendent, Sean McKenna, left from executive session at 6:48 PM. During executive session, Stuart Norman, Jr. left the meeting at 6:54 PM and the Board continued to meet.

The Board came out of executive session at 7:56 PM with no further action.

**MOTION**

By Yvonne Palasky

Seconded by Cathy Waselik

To adjourn the BOE regular meeting at 7:57 PM.

Motion unanimously carried.

Minutes recorded by: Robin Drobiak/Mary Beth Malin