

Guidelines for Car Rider Drop Off and Pick Up

MORNING DROP OFF

- Morning Drop Off is from **7:00-7:45 am** (gates will be locked at the 7:45 am bell)
- The car rider driveway becomes a zipper line at the curve. Please be courteous to other parents.
- There are cones to separate the two lines of cars in the driveway, as well as near the fence to keep vehicles from pulling up too close to the loading area. Please be mindful that these cones are there and do not move them/run over them. This also prevents vehicles from going around other vehicles loading/unloading, as well as creating a safe environment for the children. **DO NOT GO AROUND VEHICLES IN THE LINE, AS THIS IS DANGEROUS FOR OUR STUDENTS.** (unless directed by a staff member)
- The entrance to school is **ONE WAY**. You must exit by going forward, continuing straight around the buses, to the exit gate near the teacher parking lot. Be mindful that there is a Yield Sign at the end of the driveway before making a left to the exit gate. There are teachers pulling into the teacher parking lot, and parents must **YIELD** to these incoming cars.
- You **CANNOT** go around the SPED bus.
- During Morning Drop Off, the child will be waved out of the vehicle by a school employee. Please be sure that the child is prepared to exit the vehicle upon entering the car rider loop. Once waved, please have the child exit the vehicle and walk along the fence to the nearest gate. Refusal to do so will increase the possibility of another vehicle passing you as your child is exiting. Again, we want to ensure the child's safety.

AFTERNOON PICKUP

- Afternoon Pickup is from **3:05-3:25 pm** (pick up your child prior to 3:25)
- When entering the driveway for afternoon pickup, please pull all the way forward, leaving no gaps between vehicles, despite grade level gates. We will direct your child where to go. There are a lot of car riders and this prevents cars from getting backed up on the state highway.
- You **MUST** present a car rider tag, provided by the school, in order to pick up a child in the afternoon. If one is not presented, a driver's license must be shown to confirm the driver's name with the office, and that they are allowed to pick up the child. Please be understanding of this policy as this is for your child's safety.
- Please present the car rider tag in the window of your vehicle upon entering the driveway. Keep the tag up, where an employee can see it, until your child is in the vehicle.
- On some occurrences, cars are stopped in the driveway due to buses. In these instances, we sometimes load a **LARGE** amount of students. When this happens, **PLEASE STAY** on your brakes, and do not allow your car to move for safe loading.

YOUR CHILD'S SAFETY IS OUR NUMBER ONE PRIORITY AND THESE GUIDELINES ENSURE THIS.

