

**St. Helens School District #502  
Board of Directors Organizational Meeting Minutes  
July 9, 2023**

The St. Helens School District Board of School District #502 convened in an Organizational Meeting at 6:30 p.m. in the District Office board Room of the District, County and State, and via Zoom, on July 9, 2024. This meeting was open to the public as well as observable at:

[https://us02web.zoom.us/webinar/register/WN\\_sPdNN2TBTsauDZg4leW1Yg](https://us02web.zoom.us/webinar/register/WN_sPdNN2TBTsauDZg4leW1Yg).

Members of the community interested in commenting on agenda items were invited to so during the portions of the meeting designated for comments by visitors, or, if they wished to address the Board via Zoom, by emailing the Board of Directors prior to 5:00 on Wednesday, July 9, 2024 at: [sb502@sthelens.k12.or.us](mailto:sb502@sthelens.k12.or.us) with their topic of discussion.

**PRESENT**

Those present were:

Melody Killens, Board Chair  
Ryan Scholl, Vice Chair  
Trinity Monahan, Board Member  
Bill Amos, Board Member  
Kellie Smith, Board Member  
Scot Stockwell, Superintendent  
Christy Woodard, Chief Financial Officer  
Kristi Ward, Executive Assistant

Not Present:

**CALL TO ORDER**

Melody Killens called the School Board Work Session to order at 6:30 p.m. followed by the flag salute.

**AGENDA APPROVAL**

Bill Amos entered a motion to approve the agenda as presented. Kellie Smith seconded; the motion to approve the agenda carried unanimously.

**VISITORS TO ADDRESS THE BOARD**

- No requests to address the Board were received.

**CONSENT AGENDA**

Kellie Smith entered a motion to approve the consent agenda as presented. Bill Amos seconded; the motion to approve the consent agenda carried unanimously.

## **ORGANIZATIONAL/ANNUAL BUSINESS**

- Members confirmed that they had reviewed supporting documentation for items 5.1-5.13 in advance of the meeting.
- Members discussed the willingness and availability of each member to serve as Chair and Vice Chair for the 2024-25 school year. It was noted that board policy is in place limiting the service of any member serving as Chair to two years (BCB – Board Officers). A consensus was reached that Ryan Scholl will serve as Chair, and Trinity Monahan as Vice Chair.
- While the proposed 2024-25 Meeting Schedule was being reviewed, Superintendent Stockwell noted that he will be unable to attend on August 14<sup>th</sup>, and that he would like to increase the length of one of the work sessions in September for the purpose of planning and Board development. Members agreed to amend the proposed schedule to reflect the removal of the August 14<sup>th</sup> meeting, and to discuss the planning session going forward.

## **NEW BUSINESS**

- Chair Killens read aloud the performance evaluation letter, which summarized the Board's review of Superintendent Stockwell's job performance during the 2023-24 school year. The results were positive, and a copy of the letter is posted on the District website.
- Kellie Smith led the Board in a discussion about the SHHS and PHS graduation activities and ceremonies, and members discussed components they thought are going well and those they think could be improved. Superintendent Stockwell agreed to take their ideas to the school leadership teams for discussion.
- Kellie Smith asked for updated high school dropout rates, and Superintendent Stockwell agreed to gather those for the Board.
- Superintendent Stockwell provided members with a copy of the proposed 2024-27 Administrative & Confidential Staff Benefit/Compensation Plan in advance of the meeting. There was a discussion about personal availability, and a consensus was reached to leave the calendar as proposed, with the exception of removing the work session listed on August 14<sup>th</sup>.
- Bill Amos led the Board in a discussion about the culture around state assessments. He would like to see a shift in the way students and families value them. Members discussed their ideas about that and Superintendent Stockwell agreed to speak with SHMS and SHHS leadership about the matter.

## **VISITORS TO ADDRESS THE BOARD**

- No requests to address the Board were received.

## **ACTION ITEMS**

- Trinity Monahan nominated Ryan Scholl as the 2024-25 Board Chair. Kellie Smith seconded; Melody Killens abstained from voting. The motion to elect Melody Killens carried unanimously with the remaining four members.

Item#	Motion	Board Member	Yes	No	Notes
8.1		Bill Amos	X		
8.1		Melody Killens	X		
8.1		Ryan Scholl	X		
8.1	Entered a motion	Trinity Monahan	X		
8.1	Seconded the motion	Kellie Smith	X		

- Kellie Smith nominated Trinity Monahan to serve as the 2024-25 Board Vice Chair. Melody Killens seconded; Trinity Monahan abstained from voting. The motion to elect Trinity Monahan carried unanimously with the remaining four members.

Item#	Motion	Board Member	Yes	No	Notes
8.2		Bill Amos	X		
8.2	Seconded the motion	Melody Killens	X		
8.2		Ryan Scholl	X		
8.2		Trinity Monahan			Abstained
8.2	Entered a motion	Kellie Smith	X		

- Bill Amos entered a motion to approve agenda item 8.3 through 8.14 at once. Trinity Monahan seconded; the motion to so approve carried unanimously. Those agenda items included:
  - Election of 2024-25 Board Chair ORS 332.005(2), 332.040
  - Election of 2024-24 Board Vice-Chair ORS 332.005(2), 332.040
  - RESOLUTION 2024-25 #1 Designating Scot Stockwell Chief Administrative Officer, School District Clerk and Budget Officer ORS 332.515, 294.331
  - RESOLUTION 2024-25 #2 Authorizing the Board Chair and Board Vice Chair to Sign Any and All Documents
  - RESOLUTION 2024-25 #3 Designating BMO, InRoads Credit Union, and State of Local Government Investment Pool as Depositories for School Funds
  - RESOLUTION 2024-25 #4 Designating Self-Insurance Option for Workers Compensation Insurance
  - RESOLUTION 2024-25 #5 Authorizing Purchase and Sale of Property Related to the District Renovation and Remodeling Program
  - Adopt 2024-25 School Board Meeting Schedule
  - Designate Christine Woodard as the Jurisdictional Contact for the Oregon Government Ethics Commission (OGEC)
  - Designate the St. Helens School District Board of Directors as Local Public Contract Review Board
  - Designate Lori Thompson as District Administrative Representative in charge of the IDEA program, and the Coordinator of Federal Programs



- Designate Jared Plahn as District Asbestos LEA Representative
- Designate Christine Woodard as District Safety Officer
- Approve 2024-27 Administrative & Confidential Staff Benefit/Compensation Plan

Item#	Motion	Board Member	Yes	No	Notes
8.3 to 8.14	Entered a motion	Bill Amos	X		
8.3 to 8.14		Melody Killens	X		
8.3 to 8.14		Ryan Scholl	X		
8.3 to 8.14	Seconded the motion	Trinity Monahan	X		
8.3 to 8.14		Kellie Smith	X		

### UPCOMING MEETING INPUT

August 28, Regular Board Meeting, 6:30 p.m.

### ADJOURNMENT

Chair Killens adjourned the Board Work Session at 7:53 p.m.

  
Ryan Scholl, Board Chair

  
Scot Stockwell, Superintendent