

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

August 14, 2024

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

This meeting was called to order at 7:00 pm

1. Attendance Roll Call

Roll call by verbal roll call. There were present:

Berkeley Heights	
Clark	Ms. Lorraine j. Aklonis
Cranford	Mr. Brett Dreyer
Elizabeth	
Garwood	
Hillside	
Kenilworth	Dr. Michelle Panichi
Linden	
Mountainside	
New Providence	Ms. Stacey Gunderman
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	
Roselle Park	
Scotch Plains/Fanwood	Ms. Debora Brody
Springfield	
Summit	
Union	
U. C. Vo-Tech	Ms. Michele Dorney
Westfield	Ms. Julie Steinberg
Winfield	Ms. Ann Marie Weiss
Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

2. Salute to the flag

3. Recognize the public and ask for comments on agenda items only - None

EXECUTIVE SESSION:

4. It was moved by Ms. Gunderman and seconded by Ms. Moteiro, and carried by unanimous voice vote, to move into Executive Session at 7:03 pm. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 7:35 p.m. on motion of Ms. Gunderman and seconded by Ms. Moteiro, and carried, by unanimous voice vote.

EXECUTIVE COMMITTEE ACTION:

It was moved by Dr. Panichi, seconded by Ms. Brody, and carried by roll call vote, to approve items #5-9:

5. Motion to approve the following Executive Committee Action taken on June 17, 2024
Personnel Agenda dated June 17, 2024 **Att. A**
6. Motion to approve the following Executive Committee Action taken on June 28, 2024
ESY Internal / External Staff Personnel Agenda dated June 28, 2024 **Att. A**
Personnel Agenda Dated June 28, 2024 **Att. B**
7. Motion to approve the following Executive Committee Action taken on July 12, 2024
ESY Internal / External Staff Personnel Agenda dated July 12, 2024 **Att. A**
Personnel Agenda dated July 10, 2024 **Att. B**
Check Register for the Month ended June 30, 2024 in the amount of
\$ 5,991,011.96 **Att. D**
Check Register dated July 2, 2024 **Att. E**
8. Motion to approve the following Executive Committee Action taken on August 5, 2024
Detailed check register in the Amount of \$5,588,635.62 dated July 31, 2024 **Att. 5**

EXECUTIVE COMMITTEE ACTION (Cont'd):

9. Motion to approve the following Executive Committee Action taken on August 8, 2024

Personnel Agenda dated August 8, 2024

Att. A

Ayes: Aklonis, Dreyer, Panichi, Gunderman, Motiero, Brody, Dorney, Steinberg & Weiss

Nays: None

Abstain: None

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

It was moved by Dr. Panichi, seconded by Mr. Dreyer , and carried by unanimous voice vote, to approve the minutes and re-org minutes of the Board of Directors Meeting of June 5, 2024.

10. Motion to approve the minutes of the Board of Directors Meeting of June 5, 2024 (Att. 1)

11. Motion to approve the minutes of the Reorganization Meeting of the Representative Assembly of June 5, 2024 (Att. 1A)

Abstain: Aklonis
Brody
Dorney

SUPERINTENDENT REPORT:

It was moved by Ms. Steinberg seconded by Ms. Dorney, and carried by unanimous voice vote, to approve the following:

12. Motion to approve the Report of the Superintendent for August 2024 (Att. 2)

- Ms. Dattilo presented the BMW donation of \$15,000 to Westlake School

FINANCE:

It was moved by Dr. Panichi, seconded by Ms. Gunderman, and carried by roll call vote, to approve items #13-23:

13. Motion to approve the Secretary's Financial Reports:

Board Secretary's Reports dated May 31, 2024

(Att. 3)

FINANCE (Cont'd):

Board Secretary's Reports dated June 30, 2024	(Att. 3A)
Budget Report dated June 30, 2024	(Att. 4A)
Budget Report dated July 31, 2024	(Att. 4)
Budget adjustments and line-item transfers for June 2024	(Att. F)
Budget adjustments and line-item transfers for July 2024	(Att. 6)
Budget adjustments and line-item transfers for June 2024	(Att. 6A)
Detailed Budget Report dated June 27, 2024	(Att. C)
Lunch Report for June & July 2024	(Att. 7)

14. WHEREAS, N.J.S.A. 6:30-213, overexpenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the months of June 2024 & July 2024.

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

15. Motion to approve to 24-25 agreement with Partner Engineering and Sciences (Att. 8)
16. Motion to approve insurance proposal for the 24-25 school year as presented by Willis of NJ, the Commission's insurance brokers (Att. 9)
17. Motion to approve agreement with Marianne Generelli to provide AR related consulting services at an hourly rate of \$50 for the 24-25 school year not to exceed 45 hours
18. Motion to approve the finalized grant with Atlantic Health for the AHS PEACE program (Att. 10)
19. Motion to approve Paula Hatch as Treasurer at a rate of \$40/ hour for the 24-25 SY
20. Motion to approve the sale of 1993 Ford Mobile Classroom Vin. #: 1FDKE37G8PHB32896 & 1993 Ford Mobile Classroom Vin. #: 1FDKE37G6PHB32895 to Jersey One Auto in total amount of \$1618.00 on August 1, 2024
21. Motion to approve the sale of the 2011 Blue Bird Bus Vin. # 1BAKFCPH5BF275653 to Jersey One Auto in the amount of \$5255.00
22. Motion to approve Centric Benefits Consulting as the Health Benefits Broker of Record
23. Motion to approve attached proposal from vendor Simfoni for an electronic bidding platform for \$22,000 annually

(Att. 11)

Ayes: Aklonis, Dreyer, Panichi, Gunderman, Motiero, Brody, Dorney, Steinberg & Weiss
Nays: None Abstain: None

PROGRAMS:

It was moved by Ms. Motiero, and seconded by Ms. Brody, and carried by roll call vote, to approve items 24-31:

24. Motion to approve a contract for Patrick Cerria of Tumble Jam, Inc. to provide music enrichment at Westlake School for 7 hours per week, Crossroads School for 2.5 hours per week and Lamberts Mill Academy for 1 hour per week at the rate of \$125 per hour from September 1, 2024 to June 30, 2025.
25. Motion to approve a contract for Paul Del Sordo of Del Martial Arts to provide karate enrichment instruction at Crossroads School for 2 hours per week and Westlake School for 2 hours per week at the rate of \$135 per hour from September 1, 2024 through June 30, 2025.
26. Motion to approve an agreement between Union County Educational Services Commission and Trinitas Regional Medical Center to provide instructional, nursing and clinical services at Lamberts Mill Academy, New Point Specialty Program, New Day Residential Program and on the Child/Adolescent Inpatient Psychiatric Unit from September 1, 2024 to June 30, 2025.
(Att. 12)
27. Motion to approve a contract between Union County Educational Services Commission and Global Compliance Network, Inc. to provide online professional development compliance training for staff from August 1, 2024 - July 31, 2025 at the annual rate of \$1,680.00
28. Motion to approve the School Safety Data System Report for Period # 2 (January 1, 2024 - June 30, 2024) for all UCESC schools
(Att. 13)
29. Motion to approve UCESC Emergency Virtual or Remote Instruction Plan for 2024-2025, as well as the corresponding LEA Checklist for Virtual or Remote Instruction Programs.
(Att. 14 & 15)
30. Motion to approve an agreement for Hope Weinstein to provide Makerspace enrichment instruction in the Extended School Year program at Crossroads School under the ARP grant at the rate of \$150.00 per hour for 50 hours.
31. Motion to approve the 2024-2025 Professional Development Plan
(Att. 15A)

Ayes: Aklonis, Dreyer, Panichi, Gunderman, Motiero, Brody, Dorney, Steinberg & Weiss

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Dr. Panichi, seconded by Ms. Brody, and carried by roll call vote, to approve items #32-41:

32. Motion to approve Special Education and Vocational School Transportation Renewals dated August 14, 2024, for the 2024-2025 school year
(Att. 16)
33. Motion to approve Nonpublic School Transportation Renewals dated August 14, 2024, for the 2024-2025 school year
(Att. 17)
34. Motion to approve Amendments to Summer Transportation Contracts for the 2024-2025 school year dated August 14, 2024, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles
(Att. 18)
35. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated July 31, 2024, and award contracts to the lowest responsible bidders denoted by an asterisk
(Att. 19)
36. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated August 6, 2024, and award contracts to the lowest responsible bidders denoted by an asterisk
(Att. 20)
37. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated August 8, 2024, and award contracts to the lowest responsible bidders denoted by an asterisk
(Att. 21)
38. Motion to approve the attached penalty deductions July, 2024
(Att. 22)
39. Motion to approve the results of the Non-Public, Private, Parochial School Transportation Bid Opening June 3, 2024 (no bids received)
(Att. 22A)
40. Motion to approve the following Commission operated routes and positions at the costs for School Year 2024-2025 indicated:

CS-800 - ROUTE - \$58,500 CS-800 - BUS AIDE - \$9,000
CS-801 - ROUTE - \$58,500 CS-801 - BUS AIDE - \$9,000
CS-802 - ROUTE - \$58,500 CS-802 - BUS AIDE - \$9,000
CS-803 - ROUTE - \$58,500 CS-803 - BUS AIDE - \$9,000
CS-804 - ROUTE - \$58,500 CS-804 – 2 BUS AIDES - \$18,000
CS-805 - ROUTE - \$58,500

TRANSPORTATION (Cont'd):

41. Motion to approve the following Commission operated routes and positions at the costs for Summer 2024 indicated:

CS-411 - ROUTE - \$10,220.00 CS-411 - BUS AIDE - \$1,484.00
CS-412 - ROUTE - \$10,220.00 CS-412 - BUS AIDE - \$1,484.00
CS-413 - ROUTE - \$10,220.00 CS-413 - BUS AIDE - \$1,484.00

Ayes: Aklonis, Dreyer, Panichi, Gunderman, Motiero, Brody, Dorney, Steinberg & Weiss

Nays: None

Abstain: None

POLICIES AND REGULATIONS:

It was moved by Ms. Moteiro, and seconded by Ms. Gunderman, and carried by unanimous voice vote, to approve item #42:

42. Motion to approve the following policy for a first reading:

P 2200 Curriculum Content (M) (Revised)
P & R 3160 Physical Examination (M) (Revised)
P & R 4160 Physical Examination (M) (Revised)
R 5200 Attendance (M) (Revised)
P 5337 Service Animals (Revised)
P 5350 Student Suicide Prevention (M) (Revised)
P 8420 Emergency and Crisis Situations (M) (Revised)
P & R 8467 Firearms and Weapons (M) (Revised)

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Gunderman, and seconded by Dr. Panichi, and carried by roll call vote, to approve item #43:

43. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 23)

Ayes: Aklonis, Dreyer, Panichi, Gunderman, Motiero, Brody, Dorney, Steinberg & Weiss

Nays: None

Abstain: None

PERSONNEL:

It was moved by Dr. Panchi, and seconded by Mr. Dreyer, and carried by roll call vote, to approve items #44-47:

44. Motion to approve the Personnel Agenda dated August 14, 2024 as recommended by the Superintendent
(Att. 24)
45. Motion to approve the Auxiliary Agenda dated August 14, 2024 as recommended by the Superintendent
(Att. 25)
46. Motion to approve the Admin. Salary Guides dated August 14, 2024 as recommended by the Superintendent
(Att. 26)
47. Motion to approve the Revised Annual Personnel Agenda (Administrators) for the 2024-2025 School Year dated August 14, 2024 as recommended by the Superintendent
(Att. 27)

Ayes: Aklonis, Dreyer, Panichi, Gunderman, Motiero, Brody, Steinberg & Weiss

Nays: None

Abstain: Dorney

SUSPENSION REPORT:

It was moved by Dr. Panchi, seconded by Mr. Dreyer, and carried by unanimous voice vote, to approve the following:

48. Motion to approve the Suspension Reports for June 2024
(Att. 28)

OLD BUSINESS: None

NEW BUSINESS: None

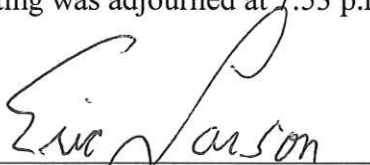
RECOGNIZE THE PUBLIC: None

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 pm, Wednesday, September 4, 2024 in the second floor conference room at 45 Cardinal Drive, Westfield, NJ

ADJOURNMENT:

On the motion of Ms. Dorney seconded by Mr. Dreyer and carried by unanimous voice vote, the meeting was adjourned at 7:53 p.m.

A handwritten signature in black ink, appearing to read "Eric Larson", is written over a horizontal line.

Eric Larson, Board Secretary