

**BARRE UNIFIED UNION SCHOOL DISTRICT  
CURRICULUM COMMITTEE MEETING**

**MEMORANDUM**

**TO: Barre Unified Union School District Curriculum Committee**  
Alice Farrell (Chair), Garrett Grant, Catherine Whalen, Bern Rose, James Carpenter

**DATE:** August 29, 2024

**RE:** BUUSD Curriculum Committee Meeting  
September 4, 2024 @ 6:00 pm  
**In-Person:** Spaulding High School Library, 155 Ayers St, Barre  
**Remote Options:** Google Meeting ID: [meeting link](#)  
Phone Number: 1-413-327-0525 PIN: 177 328 274#

*If you attend the meeting remotely you must state your name for the record to satisfy the Open Meeting Law.*

**AGENDA**

1. Call to Order
2. Additions/Changes to Agenda
3. Public Comment
4. Review/Approval of Meeting Minutes
  - 4.1. Meeting minutes from June 05, 2024
5. New Business
  - 5.1. Introduction of new Director of Curriculum, Instruction, and Assessment
  - 5.2. Review accomplishments and work of committee to date
  - 5.3. Possible charge of committee
6. Old Business
7. Other Business
8. Items for Future Agenda
9. Next Meeting Date: TBA - 6:00 pm, SHS Library or via Google Meet.
10. Adjournment (appreciations and gratitude)

**Parking Lot of items:**

- A. Cost/Benefit Analysis of Effectiveness of Curriculum Consultants - (Alice Farrell / Jan. 2023)

**BARRE UNIFIED UNION SCHOOL DISTRICT  
CURRICULUM COMMITTEE MEETING**

BOARD/COMMITTEE MEETING NORMS

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

# DRAFT

## BARRE UNIFIED UNION SCHOOL DISTRICT CURRICULUM COMMITTEE MEETING

Spaulding High School Library and Via Video Conference – Google Meet  
June 5, 2024 - 6:00 p.m.

### MINUTES

#### COMMITTEE MEMBERS PRESENT:

Alice Farrell (BT), Chair  
Garrett Grant (BC)  
Bern Rose (BC)  
James Carpenter (BT)  
Catherine Whalen (BT)

#### COMMITTEE MEMBERS ABSENT:

#### OTHER BOARD MEMBERS PRESENT:

#### ADMINISTRATORS PRESENT:

Karen Fredericks, Director of Curriculum, Instruction, and Assessment  
Amanda Riggleman, Incoming Director of Curriculum, Instruction, and Assessment

#### COMMUNITY MEMBERS PRESENT:

Colin Crawford-Stempel	Dorinne Dorfman	Shayna Guild	Darby Hiebert	Katie Jarvis
Rachel Van Vliet	Karen Heath	Lorraine Morris	Jen Bisson	

#### **1. Call to Order**

**The Chair, Mrs. Farrell called the Wednesday, June 5, 2024, BUUSD Curriculum Committee meeting to order at 6:00 p.m., which was held at the Spaulding High School Library and via video conference.**

#### **2. Additions and/or Deletions to the Agenda**

Add 5.4 Structured Literacy Report from BTMES

**Mrs. Whalen moved to approve the agenda with the addition, seconded by Mr. Grant. Motion passed unanimously.**

#### **3. Public Comment**

None

#### **4. Approval of Minutes**

##### **4.1 May 1, 2024 Curriculum Committee Meeting Minutes**

**Mr. Grant moved to accept the minutes as written for May 1, 2024, seconded by Mr. Carpenter. Motion passed unanimously.**

#### **5. New Business**

##### **5.1 Introduce the candidate for Director of Curriculum, Instruction and Assessment**

Amanda Riggleman was introduced as the new candidate for Director of CIA and joins us from Charlotte Central School currently in the role of Assistant Principal. Experienced Education Leadership work in Virginia. Mrs. Farrell provided a brief overview of this committee's work.

##### **5.2 Text Discussion with “4 A’s” Protocol**

Mrs. Farrell shared trying to have a learning experience each month. Something about curriculum or happening in curriculum. Last month we had information on “What is the field of curriculum”. We review, have a discussion and answer any questions. Mrs. Fredericks used the framework from last time “4 A’s Protocol” and discussion began around the new text discussion starting with things that might feel like assumptions the author of the text had and moving onto things you might agree with or argue, or inspire you to act.

##### **5.3 Annual Curriculum Committee Calendar review**

Mrs. Fredericks went over the updated calendar. Updates included open door invites for teachers to attend and quarterly report times have been added. New Teacher Orientation will take place on August 19th and 20th. Engagement with Professional Learning Groups (PLG) - Teacher Leader Facilitators run the groups - May probably be a good time. Review of August - December below.

August - CIP Plan

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September - Review of Strategic Plan; Supports available to New Teachers

October - Grade 1 Teachers

November - Grade 2; Fall Assessments; Special Services overview

December - Grade 3; Vertical & Horizontal Alignment; Continue on with calendar

## **5.4 Program cost/benefit summary of new programs adopted within the last 3 years and recommendations for FY26**

Joining the group: Mr. Crawford-Stempel, Dept. Chair of Science at SHS; Ms. Hiebert, Literacy Teacher, Ms. Guild - BCEMS Teacher, Ms. Dorfman - Interventionist at BTMES. Mrs. Fredericks provided this being a discussion about updates on new programs, things that different content areas are working on, and associated progress we are seeing.

Discussion on the following took place: (please review the recording for detailed information)

**Science K-4, 5-8, and 9-12:** All programs follow Next Generation Science Standards (NGSS) which are required by the state for science. Grades K-4 using Mystery Science - a platform which has scope and sequence, units, lessons, and assessments. Grades 5-8 and 9-12 using OpenSciEd, curriculum is a phenomenon based storyline approach to Science teaching. Required classes at the high school level are Physical Science for freshmen and Life Science for sophomores. Then they move onto a wide range of electives and a wide range of possible interest and career or higher education paths in Science.

**ECO Program:** Educating Children Outdoors is not a Science program but more of an approach that can be applied through any content area developed by North Branch Nature Center. They provide support staff who come out and help teachers navigate different challenges of educating children outdoors. ECO programs have been in both elementary/middle schools for many years.

**Structured Literacy Programs and Math:** Information shared for a very targeted small group of students who have been identified through diagnostic assessments of their needs. Overview provided for what all students have access and exposure to. Summaries can be found in the first few pages of the addendum documents.

Looking at the increased percentages provided, many of the committee members feel the district is absolutely getting their money's worth out of these programs.

## **5.5 Any other business to bring before the Curriculum Committee**

None

## **6. Old Business**

None

## **7. Other Business**

- Mrs. Farrell presented Karen with a Happy Good Day shirt since this is her last meeting as Director of Curriculum. Wishing her nothing but Happy Good Days.
- June 19th, 8-10 a.m. sharing updates on coordinated curriculum with all faculty in SHS Auditorium. Open door invitation to members.

## **8. Items for Future Agendas**

## **9. Next Meeting Date**

Wednesday, August 7, 2024 at Spaulding High School Library and via Google Meet.

## **10. Adjournment**

**Mr. Grant made a motion to adjourn, seconded by Mrs. Rose at 8:37 p.m.**

Respectfully submitted,

*Tina Gilbert*