

**HARRISON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
120 N. MAIN STEET
MULLICA HILL, NEW JERSEY**

**REGULAR MEETING
JULY 15, 2024
7:00 PM**

Mrs. Shannon Williams, Board Vice President, called the meeting of the Harrison Township Board of Education to order in the music room at Pleasant Valley School at 7:02 p.m. It was announced that the Board might adjourn into Executive Session during the meeting to discuss personnel, student issues, property, or any other matter appropriate for this session, the results of which would be made public at a later date.

- I. Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

II. Roll Call:

Mr. Todd Baron	Mrs. Stacey Muscarella (<i>absent</i>)
Mrs. Jennifer Bowen	Ms. Alexis Rubino
Mr. Walter Bright	Mrs. Marissa Straccialini
Mrs. Janette Coslop	Mrs. Shannon Williams
Mr. Louis DiBacco	

Others Present:

Dr. Missy Peretti, Superintendent of Schools and Mr. Robert Scharlé, School Business Administrator /Board Secretary

III. Flag Salute:

Led by Shannon Williams, Board Vice President of the Harrison Township Board of Education.

IV. President's Welcome:

2024-2025 Budget Public Hearing

Dr. Peretti explained the May 14th legislation signed by Governor Murphy.

- S2 severely negatively impacted the Harrison Township School District
- Described the budget cuts over the 7 years during S2
- We adopted our budget in April as required at the time
- This new legislation allows us to add \$385,578 in added taxation

- Includes four additional teaches that are added back that we had previously lost due to S2
- It does not bring back all the positions we lost in S2

➤ Opened the Public Hearing

None

➤ Closed the Public Hearing

V. Audience Participation I:

None

VI. Approval of Minutes:

Motion: For the Board of Education to approve the following action items:

1. Approval of minutes of the June 17, 2024 Regular and Executive Sessions of the Board of Education Meeting. (*Attachment: Min. #1*)

Motion: Mr. DiBacco
Roll Call: (8-0)

Second: Mr. Bright
Carried: Yes

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright (No report at this time.)
 - b. Curriculum – Stacey Muscarella (No report at this time.)
 - c. Personnel – Shannon Williams (No report at this time.)
 - d. Negotiations – Jennifer Bowen (No report at this time.)
 - e. Board Development – Todd Baron (No report at this time.)
2. Ad Hoc Committees
 - f. Public Relations – Alexis Rubino (No report at this time.)
 - g. School Safety – Shannon Williams (No report at this time.)
 - h. Shared Services – Marissa Straccialini (No report at this time.)
 - i. Transportation – Lou DiBacco (No report at this time.)
3. Delegate/Representative Reports (No report at this time.)

VIII. Correspondence: (*Copies of Correspondence are included in backup materials*)

1. Letter from Christine Rivera received July 2, 2024 re: leave of absence.

IX. Business Administrator’s Report:

- A. Finance

Motion: For the Board of Education to approve the following action items:

1. Payment of Bills:
 - a. June 2024 Ratified Bill List #1, #2, & #3 \$2,073,153.74 (*Attachment: Fin. #1a*)
 - b. July 2024 Bill List \$433,959.76 (*Attachment: Fin. #1b*)
2. Consolidated Food Service Report for May 2024. (*Attachment: Fin. #2*)
3. Acceptance of the following grant awards for the 2024-2025 school year:

<u>ESEA Grant</u>	<u>Total</u>
Title IA Basic	\$65,960.00
Title IIA	22,795.00
Title III	675.00
Title IV	<u>10,000.00</u>
TOTAL	<u>\$99,430.00</u>

<u>IDEA Grant</u>	<u>Total</u>
Basic	\$293,972.00
Basic – NonPublic	40,152.00
Preschool	27,715.00
Preschool – NonPublic	<u>2,969.00</u>
TOTAL	<u>\$364,808.00</u>

4. Approval of Resolution adopting the 2024-2025 school year budget as revised. (*Attachment: Fin. #4*)

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$22,486,793	\$15,629,475
Special Revenue Fund	567,163	N/A
Debt Service Fund	<u>486,250</u>	<u>320,925</u>
Total Base Budget	<u>\$23,540,206</u>	<u>\$15,950,400</u>

5. Approval of the revised certification of tax levy for fiscal year 2024-2025. (*Attachment: Fin. #5*)
6. Approval to renew membership in the New Jersey Schools Insurance Group Educational Risk and Insurance Consortium – South Indemnity and Trust Agreement Resolution beginning July 1, 2024 and ending July 1, 2027. (*Attachment: Fin. #6*)

Motion: Mr. Bright Second: Mr. Baron
 Roll Call: (8-0) Carried: Yes

X. Superintendent's Report:

A. Personnel

Motion: For the Board of Education to approve the following action items:

1. Approval of the employment of Diane Eisenhart as Supervisor of Instruction, Program & Assessment, effective September 1, 2024 through June 30, 2025, with a salary established in accordance with the 2022-2025 contract between H.T.B.O.E. and H.T.A.S.A.
2. Approval of the voluntary transfer of Marcela Drissel from 2.75/hour per day General Aide to 5.0/hour per day General Aide at Pleasant Valley School, effective September 1, 2024 through June 30, 2025.
3. Approval of the updated return date for Christine Rivera from her leave of absence to September 1, 2024 from January 2, 2025.
4. Approval of the employment of a reading interventionist to conduct student entrance assessments for the Harrison Township School District for the Summer of 2024 at the rate of \$44.00 per hour.
Denise Fanelli Robyn Maronski
Tracy DeAngelo
5. Approval of the employment of Peter Giancola, current Substitute Bus Driver, as contracted Bus Driver for the District effective September 1, 2024 through June 30, 2025 with salary established at Step 1 (\$28.00/per hour).
6. Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective September 1, 2024 through June 30, 2025, at the currently-approved hourly and daily rates, pending receipt of required clearances.
Michael Skipper – Bus Driver Vincent Sciarrino – Bus Driver
Scott Fischer – Bus Driver Aileen Greening - Aide
Erin Griffith – Aide
7. Approval of the voluntary transfer of Annamarie Mason from Fourth Grade Teacher to ELA Interventionist (Enrichment) at Pleasant Valley School, effective September 1, 2024 through June 30, 2025.
8. Approval of the voluntary transfer of Cindy Boyer from Second Grade Teacher to Math Interventionist (BSI) at Harrison Township School effective, September 1, 2024 through June 30, 2025.
9. Approval of the voluntary transfer of Betsy Patterson from Third Grade Teacher to Math Interventionist (Enrichment & BSI) at Harrison Township School effective, September 1, 2024 through June 30, 2025.
10. Approval of the voluntary transfer of Paige Jacobucci from Kindergarten Teacher to Second Grade Teacher at Harrison Township School effective, September 1, 2024 through June 30, 2025.

11. Approval of the employment of Lisa Ridgway as Interim Board Secretary/Business Administrator at a salary of \$550 per day, effective October 1, 2024.

Q. Mr. Scharlé asked if this person will just be coming into the position on October 1st cold-turkey.

A. Dr. Peretti indicated that there will be opportunity for her to come in and transition in the months of August and September.

Mr. Scharlé replied, “That’s new to me. Thank you.”

Q. Dr. Peretti asked if Mr. Scharlé received the email from the County Office today.

A. Mr. Scharlé indicated that the email said the contract was approved and that is all it said.

12. Approval of the employment of Jessica Nguyen, current long-term Substitute Teacher, as Third Grade Teacher at Harrison Township School, effective September 1, 2024 through June 30, 2025 with salary established at BA, Step 2 (\$53,287.00), plus benefits, in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E.

13. Approval of the employment of Miranda Coughlan, of Glassboro, as Math Interventionist (Enrichment) at Pleasant Valley School, effective September 1, 2024 through June 30, 2025 with salary established at MA, Step 7 (\$62,190.00), plus benefits, in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances.

14. Approval of the employment of Michael Rossi, of Lindenwold, as a Special Education Teacher at Pleasant Valley School, effective September 1, 2024 through June 30, 2025 with salary established at BA+30, Step 8 (\$66,308.00), plus benefits, in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances.

Q. Mr. Bright asked about the list of personnel and does that fill all the position that we just approved.

A. Dr. Peretti indicated that yes it does. We still have two teacher spots that we have to fill.

Motion: Ms. Rubino
Roll Call: (8-0)

Second: Mrs. Coslop
Carried: Yes

B. Education

Motion: For the Board of Education to approve the following action items:

1. Approval of Student #26162 to attend Archbishop Damian School, Westville Grove, NJ for the 2024 Extended School Year (\$8,784.60) and the 2024-2025 school year (\$52,707.60).
2. Approval for Student #29014 to receive Level 2 services from the Commission for the Blind and Visually Impaired for the 2024-2025 school year, in the amount of \$5,775.00.

3. Approval for Student #20625 and Student #25035 to receive Level 1 services from the Commission for the Blind and Visually Impaired for the 2024-2025 school year, in the amount of \$2,420.00 each.

Motion: Mrs. Bowen
Roll Call: (8-0)

Second: Mrs. Straccialini
Carried: Yes

C. Administration

Motion: For the Board of Education to approve the following action items:

1. Approval of the submission of the Harrison Township School District's 2024-2025 Comprehensive Equity Plan Statement of Assurance to the Executive County Superintendent as required by August 15, 2024.

Dr. Peretti indicated that this is required annually and it matches the policies with the requirements.

2. Approval of the submission of the Harrison Township School District's Chapter 27 Emergency Virtual or Remote Instruction Program for the 2024-2025 school year, including the LEA Checklist for Virtual or Remote Instruction Programs, to the County Department of Education as required by July 31, 2024.

Dr. Peretti indicated that this is required to be posted on the website and submitted to the County for approval.

3. Acknowledgment of schoolwide recognition of Respect Week/School Anti-Violence Awareness Week October 7, 2024 through October 11, 2024.
4. Acknowledgment of schoolwide recognition of Fire Prevention Week October 7, 2024 through October 11, 2024.
5. Acknowledgment of schoolwide recognition of Red Ribbon Week October 21, 2024 through October 25, 2024.
6. Approval of Teddy Bear Clinics assembly for Kindergarten students October 28, October 30, and November 1, 2024.
7. Approval of Faith Schusler to attend *Wilson Reading System Level 1 Certification* beginning August 29, 2024 at a cost of \$2,950.00.

Motion: Mrs. Coslop
Roll Call: (8-0)

Second: Mrs. Bowen
Carried: Yes

D. Policy

None

E. Transportation

Motion: For the Board of Education to approve the following action items:

1. Approval for Harrison Township School busses to transport East Greenwich Township School District students for various field trips for the 2024-2025 school year. East Greenwich will reimburse the Harrison Township School District for all costs.

Motion: Mrs. Bowen
Roll Call: (8-0)

Second: Mr. DiBacco
Carried: Yes

F. Buildings & Grounds

None

XI. New Business:

None

XII. Old Business:

Mr. Scharlé updated the Board on the HVAC control project.

- Re-Bid documents were to be available today
- Pre-Bid meeting is scheduled for July 22nd
- Bids are due August 6th

If we get favorable bids, we may need to schedule a brief Board meeting the following week to award the bid.

The professionals are now looking at a 2nd shift from 3:30 p.m. until approximately 11:00 p.m. to complete the project in the fall.

XIII. Audience Participation II:

None

XIV. Adjournment:

There was no further business. A motion was made to adjourn at 7:24 p.m.

Motion: Mrs. Coslop
Roll Call: Voice

Second: Mr. Bright
Carried: Yes

Respectfully Submitted,

Robert E. Scharlé
Board Secretary