

# **Roma Independent School District**

**Roma Middle School**

## **School Parent & Family Engagement Policy ESSA Section 1116**

**2024 - 2025**

***In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to parents of participating children a School Parental Involvement Policy that contains information required by section 1118(b) of the Elementary and Secondary Education Act (ESEA). The policy establishes the school's expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities.***

## **PART I. GENERAL EXPECTATIONS**

**The School agrees to implement the following statutory requirements:**

- The school will jointly develop with parents, distribute to parents of participating children, a School Parental Involvement Policy that the school and parents of participating children agree on.
- The school will notify parents about the School Parental Involvement Policy in an understandable and uniform format and, to the extent practicable, will distribute the policy to parents in a language the parents can understand.
- The school will periodically update the School Parental Involvement Policy to meet the changing needs of parents and the school.
- The school will adopt the school's school-parent compact as a component of its School Parental Involvement Policy.
- The school agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

Parental Involvement and the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning;
- (B) Parents are encouraged to be actively involved in their child's education at school;
- (C) That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- (D) The carrying out of other activities, such as those described in section 1118 of the ESEA.

**1. Roma Middle School shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f). Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school. Section 1116 (b)(1) & (e)(5)**

<u>ACTIVITIES/STRATEGIES</u>	<u>Timeline</u>
All meetings, events, and invitations are offered/presented to parents in English or Spanish and at flexible times.	Ongoing
Virtual or In-Person Parent and Family Engagement Meetings	Ongoing
Campus Parent/Student Handbook	Ongoing
Posted on school website	Ongoing
Virtual Title I Parent Meeting	Ongoing
Hardcopy or Online Registration	Ongoing
Meet with CIP committee twice a year	Fall & Spring

**2. Roma Middle School shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; Section 1116 (c)(1)**

<u>ACTIVITIES/STRATEGIES</u>	<u>Timeline</u>
Virtual Title I Meeting	Fall Semester
Bilingual Program	Fall Semester
Gifted and Talented Program	Fall Semester
6 <sup>th</sup> Grade Day	Fall Semester
Meet the Teacher	Fall Semester
Open House	Fall & Spring
STAAR Overview and Testing Dates	Spring
May Events (School Fieldtrips and Activities)	Spring
Parent – Child Relationship Meeting	Spring
Understanding Teen Development Meeting	Spring

**3. Roma Middle School shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement; Section 1116 (c){2}**

<u>ACTIVITIES/STRATEGIES</u>	<u>Timeline</u>
Virtual or In-Person Parent and Family Engagement Meetings (AM / PM)	Ongoing
In-Person / Phone Parent – Teacher Conferences (Flexible Hrs.)	Ongoing
Annual Title I Meeting (AM / PM)	Fall
State Academic Standards (AM/ PM)	Fall & Spring
State and Local Assessments (AM / PM)	Fall & Spring
How to Monitor a Teen’s Progress (AM/ PM)	Fall & Spring

**4. Roma Middle School shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school wide program plan under section 1114(b) (Campus Improvement Plan), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children; Section 1116 {c}{3}**

<u>ACTIVITIES/STRATEGIES</u>	<u>Timeline</u>
During the first spring Parental Involvement Meeting, parents are invited to volunteer their time to the planning, review, and improvement of school improvement programs.	Fall Semester
Invitation to volunteer is extended to all parents	Ongoing
Title I, Parent & Family Engagement Policy, and School Parent Compact	Ongoing

**5. Roma Middle School shall provide parents of participating children:**

**(A) timely information about programs under this part;**

**(B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and**

**(C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible;**

**Section 1116 {c}(4)**

<u>ACTIVITIES/STRATEGIES</u>	<u>Timeline</u>
Letter sent home via mail and email	Ongoing
Invitations mailed / posted on school's social media	Ongoing
Phone calls, text messages, emails, and letters	Ongoing
Newsletters (mail and / or posted)	Ongoing
Memos	Ongoing
Student Handbook	Ongoing
ParentSquare	Ongoing
Parent – Teacher / Administrator Conferences	Ongoing

**6. If the school wide program plan (Campus Improvement Plan, CIP) under section 1114(b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. Section 1116 {c)(5)**

<u>ACTIVITIES/STRATEGIES</u>	<u>Timeline</u>
Open House	Fall & Spring
Parent – Teacher / Administrator Conferences	Ongoing
Feedback gathered from Parent Meetings will be documented and reviewed for implementation	Ongoing



7. To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, *Roma Middle School* shall: Section 1116 (e)

(i) provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children;  
Section 1116 (e)(1)

<u>ACTIVITIES/STRATEGIES</u>	<u>Timeline</u>
Internet Options (Ascender Parent Portal)	Ongoing
Online Gradebook	Ongoing
Student Progress Reports	Every 3 Weeks
Student Report Cards	Every 6 Weeks
Virtual or In-Person Parent and Family Engagement Meetings	Monthly
Virtual / Phone Parent - Teacher Conference	Ongoing
STAAR Overview and Testing Dates	Spring
May Events (School Fieldtrips and Activities)	Spring

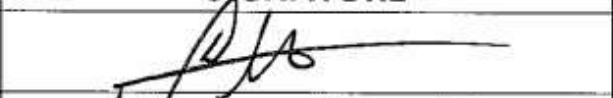
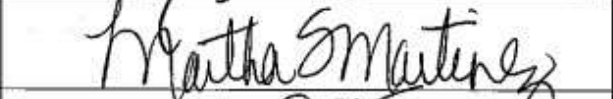
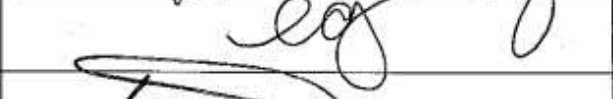

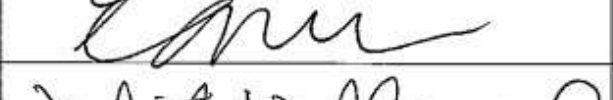
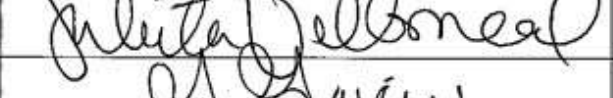
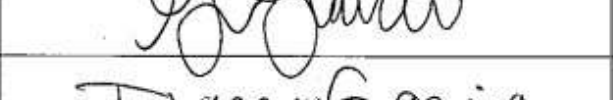
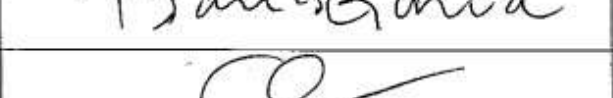
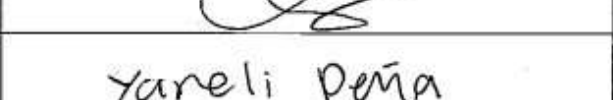
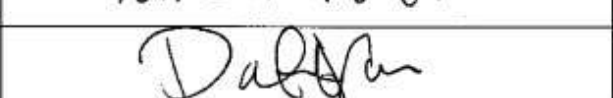
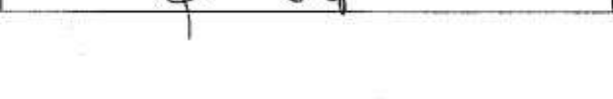
<p><b>(ii) provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement; Section 1116 (e)(2)</b></p>	
<p style="text-align: center;"><b><u>ACTIVITIES/STRATEGIES</u></b></p>	<p style="text-align: center;"><b><u>Timeline</u></b></p>
<p>Virtual or In-Person Parent and Family Engagement Meetings</p>	<p>Ongoing</p>
<p>Accelerated Readers Program</p>	<p>Ongoing</p>
<p>Informing Parents of English Language Classes / GED (District)</p>	<p>Fall Semester</p>
<p>Strategies for Families of ELL Students</p>	<p>Fall Semester</p>
<p>ParentSquare</p>	<p>Ongoing</p>
<p>Virtual Workshops</p>	<p>Ongoing</p>
<p><b>(iii) educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; Section 1116 (e)(3)</b></p>	
<p style="text-align: center;"><b><u>ACTIVITIES/STRATEGIES</u></b></p>	<p style="text-align: center;"><b><u>Timeline</u></b></p>
<p>Staff Development</p>	<p>Ongoing</p>
<p>Home Visits</p>	<p>Ongoing</p>
<p>Parent Liaison Virtual or In-Person Meeting</p>	<p>Ongoing</p>
<p>Social Media School Account</p>	<p>Ongoing</p>
<p>Parent Square Message System</p>	<p>Ongoing</p>
<p></p>	<p></p>
<p></p>	<p></p>

<p><b>(iv) to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children; Section 1116 (e)(4)</b></p>	
<p style="text-align: center;"><b><u>ACTIVITIES/STRATEGIES</u></b></p>	<p style="text-align: center;"><b><u>Timeline</u></b></p>
<p>School Website</p>	<p>Ongoing</p>
<p>ParentSquare</p>	<p>Ongoing</p>
<p>Memos</p>	<p>Ongoing</p>
<p>Newsletter (mail / online)</p>	<p>Ongoing</p>
<p>Virtual / Phone Parent - Teacher Conferences</p>	<p>Ongoing</p>
<p>Phone calls, emails, text messages, letters, and invitations</p>	<p>Ongoing</p>
<p>Progress Reports / Report Cards</p>	<p>Ongoing</p>
<p>Gladiator Television Network (GTN)</p>	<p>Ongoing</p>
<p>District Social Media Accounts</p>	<p>Ongoing</p>
<p><b>(v) Provide such other reasonable support for parental involvement activities as parents may request. Section 1116 (e)( 14)</b></p>	
<p style="text-align: center;"><b><u>ACTIVITIES/STRATEGIES</u></b></p>	<p style="text-align: center;"><b><u>Timeline</u></b></p>
<p>Virtual or In-Person PTA Board Meetings</p>	<p>Ongoing</p>
<p>New to the District Registrations</p>	<p>Ongoing</p>
<p>Personal Graduation Plan Meetings (PGP)</p>	<p>Spring Semester</p>

Awards Assembly	Spring Semester
Promotional Exercises	Spring Semester
Virtual or In-Person Parental Involvement Meetings	Monthly
Career Day	Spring Semester
Genius Hour	Fall & Spring

**MEMBERS OF THE CAMPUS PARENTAL INVOLVEMENT COMMITTEE HERBY ACKNOWLEDGE THEIR PARTICIPATION IN THE PROCESS OF WRITING, REVISING, AND ADOPTING THIS POLICY:**

**TODAY'S DATE: AUGUST 2024**

<b>NAME</b>	<b>SIGNATURE</b>	<b>ROLE</b>
<b>Mr. Danelo Gonzalez Jr.</b>		<b>Principal</b>
<b>Mrs. Martha Martinez</b>		<b>Assistant Principal</b>
<b>Mrs. Elvira Garza</b>		<b>Parent Contact Person/Parent Liaison</b>
<b>Mr. Santos Diaz</b>		<b>Staff Member</b>
<b>Mrs. Erika Guillen</b>		<b>Staff Member</b>
<b>Mrs. Julieta Villarreal</b>		<b>Staff Member</b>
<b>Ms. Gabriela Garcia</b>		<b>Parent</b>
<b>Ms. Damaris Garcia</b>		<b>Parent</b>
<b>Mrs. Chantel Estrada</b>		<b>Parent</b>
<b>Mrs. Yareli Pena</b>		<b>Parent</b>
<b>Mrs. Patricia Vela</b>		<b>Parent</b>