

Title IX Formal Complaint

*Note: this form is for use in connection with a formal complaint of Title IX sexual harassment.
A separate complaint form is available for other types of sexual misconduct or complaints.*

Reporter

Name: _____	Date: _____
Site: _____	Position: _____
Phone #: _____	Email: _____

Basis for Complaint

Complaints on the basis of Title IX sexual harassment must meet one of the narrow definitions of Title IX sexual harassment, as defined below:

1. A district employee conditioning the provision of a district aid, benefit, or service on an individual's participation in unwelcome sexual conduct.
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity.
3. Sexual assault, dating violence, domestic violence, or stalking as defined by the appropriate regulations.

Additionally, the conduct must have occurred in the district's education program or activity in the United States, and you must be currently participating in or attempting to participate in the district's education program or activity.

Note: grooming conduct is expressly identified by the US Department of Education as conduct which is not likely to fall within the definition of Title IX sexual harassment.

If your concerns do not fit within definition 1, 2, or 3, help is still available to you. Please speak with the Title IX Coordinator about your options.

What number definition do you believe your complaint falls under: _____

Complaint Details

Who is your complaint against? _____

Describe your complaint in detail, including names, dates, and locations (add additional pages as needed):

Identify any witnesses to any events or any other individuals you believe have relevant information about your complaint or could corroborate your claims (add additional pages as needed):

Identify any documents relevant to your complaint (add additional pages as needed):

Resolution

Describe how you would like this matter to be resolved:

Acknowledgment

I understand that this complaint will be processed under the district's procedures related to Title IX. I understand that I am free to file this Title IX Formal Complaint, but that filing this complaint is not necessary in order to receive supportive services.

Signature

Date

Please submit this form to:
Michelle Siegfried,
District Lead of School & Workplace Investigations
3027 S. New Haven Ave., Room 229, Tulsa, OK 74114
(918) 746-6985
Siegfmi1@tulsaschools.org

Tulsa Public Schools does not permit retaliation against anyone who files a complaint in good faith. Please inform the District Lead for School & Workplace Investigations immediately if you believe you have been retaliated against for making this complaint.