

# Sayville High School Communication Protocol 2024-25

## **Introduction**

The below communication protocol promotes direct, open, and respectful communication while staying true to our four essential principles of **CORE** (Connection, **O**wnership, **R**esilience, and **E**xploration) in the following ways:

Connection: Establish and build a positive, collaborative relationship.

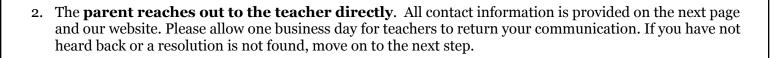
**Ownership:** Initiate conversation, outline previous steps taken, summarize the issue.

**Resilience:** Engage in open dialogue, utilize constructive feedback, and overcome challenges.

**Exploration:** Consider all options and varied approaches to finding an acceptable solution.

## Parent/Student Chain of Communication

 The student initiates communication directly with the classroom teacher, guidance counselor, or a member of the building pupil personnel staff regarding any concerns. *Individual student advocacy is an invaluable skill we aim to develop in the interest of college and career readiness*. If the student is unable to resolve the issue directly with a teacher or guidance counselor, move on to the next step.



- 3. **The parent reaches out to the appropriate guidance counselor** or **department chairperson** for further assistance. Our **counselors** will assist with coordinating academic, personal, or health-related concerns between a student and a team of teachers. **Counselors** often partner with building administration and/or building pupil personnel staff. **Chairpersons** will liaise with teachers to resolve concerns. If a resolution is not found, move on to the next step.
- 4. The parent contacts Mr. Jonathan Hart or Mr. Mike Baio, **Assistant Principals**. If a resolution is yet to be found, move on to the next step.
- 5. After connecting with appropriate personnel, taking ownership of the situation, resiliently going through the process, and exploring several avenues of solution, most issues should be resolved. If this is not the case, please reach out to Ms. Stephanie Bricker, **Principal**. If you are not satisfied with the resolution, move on to the next step.
- 6. Please reach out to the appropriate **Director** or **Assistant Superintendent.** If you still remain dissatisfied with the resolution, please move on to the final step.

7. Please contact Dr. Marc Ferris, Superintendent of Schools.

### How to Reach Us

Telephone	Teachers
631-244-6600	Please see our <u>teacher directory</u> to search for your teacher.

#### **Guidance Counselors**

Ms. Kelsey DeBrino, KSchneider@sayvilleschools.orgMs. Stephanie Flynn, SFlynn@sayvilleschools.org,Ms. Colleen Restrepo, CRestrepo@sayvilleschools.orgMs. Mary Jane Stevens, MStevens@sayvilleschools.org

#### **Pupil Personnel Staff**

Ms. Amy Buckley, ABuckley@sayvilleschools.org (Social Worker) Mr. Anthony Calabrese, ACalabrese@sayvilleschools.org (Social Worker) Ms. Jennifer Doddato, JDoddato@sayvilleschools.org (Psychologist)

#### **Department Chairpersons**

Art, Ms. Debra Urso, DUrso@sayvilleschools.org English, Ms. Amy Thomas, AThomas@sayvilleschools.org Math, Ms. Laurie Skahill, LSkahill@sayvilleschools.org Music, Ms. Kerri VanBoxel, KVanBoxel@sayvilleschools.org Science, Ms. Jennifer Byrnes, JByrnes@sayvilleschools.org Social Studies, Mr. Robert Hoss, RHoss@sayvilleschools.org Special Education, Ms. Kimberly Sznitken, KSznitken@sayvilleschools.org Technology, Mr. Bryan Coon, BCoon@sayvilleschools.org World Languages, Ms. Christine Richter, CRichter@sayvilleschools.org

#### **Assistant Principals**

Mr. Jonathan Hart, JHart@sayvilleschools.org Mr. Mike Baio, MBaio@sayvilleschools.org

#### Principal

Ms. Stephanie Bricker, SBricker@sayvilleschools.org

#### Directors

Special Education, Ms. Stacie Gigante, SGigante@sayvilleschools.org
Coordinator of Special Education, Ms. Sabine Loriston, SLoriston@sayvilleschools.org
Health, Physical Education & Interscholastic Athletics, Dr. Ryan Cox, RCox@sayvilleschools.org

#### **District Administration, Central Office**

Please see the district website for the appropriate contact information.