



# Sayville High School

## Communication Protocol 2024-25

### Introduction

The below communication protocol promotes direct, open, and respectful communication while staying true to our four essential principles of **CORE** (Connection, Ownership, Resilience, and Exploration) in the following ways:

**Connection:** Establish and build a positive, collaborative relationship.

**Ownership:** Initiate conversation, outline previous steps taken, summarize the issue.

**Resilience:** Engage in open dialogue, utilize constructive feedback, and overcome challenges.

**Exploration:** Consider all options and varied approaches to finding an acceptable solution.

### Parent/Student Chain of Communication

1. The **student initiates communication directly with the classroom teacher, guidance counselor, or a member of the building pupil personnel staff** regarding any concerns. ***Individual student advocacy is an invaluable skill we aim to develop in the interest of college and career readiness.*** If the student is unable to resolve the issue directly with a teacher or guidance counselor, move on to the next step.



2. The **parent reaches out to the teacher directly**. All contact information is provided on the next page and our website. Please allow one business day for teachers to return your communication. If you have not heard back or a resolution is not found, move on to the next step.



3. **The parent reaches out to the appropriate guidance counselor or department chairperson** for further assistance. Our **counselors** will assist with coordinating academic, personal, or health-related concerns between a student and a team of teachers. **Counselors** often partner with building administration and/or building pupil personnel staff. **Chairpersons** will liaise with teachers to resolve concerns. If a resolution is not found, move on to the next step.



4. The parent contacts Mr. Jonathan Hart or Mr. Mike Baio, **Assistant Principals**. If a resolution is yet to be found, move on to the next step.



5. After connecting with appropriate personnel, taking ownership of the situation, resiliently going through the process, and exploring several avenues of solution, most issues should be resolved. If this is not the case, please reach out to Ms. Stephanie Bricker, **Principal**. If you are not satisfied with the resolution, move on to the next step.



6. Please reach out to the appropriate **Director or Assistant Superintendent**. If you still remain dissatisfied with the resolution, please move on to the final step.



7. Please contact Dr. Marc Ferris, **Superintendent of Schools**.

## **How to Reach Us**

### **Telephone**

631-244-6600

### **Teachers**

Please see our [teacher directory](#) to search for your teacher.

### **Guidance Counselors**

Ms. Kelsey DeBrino, KSchneider@sayvilleschools.org

Ms. Stephanie Flynn, SFlynn@sayvilleschools.org,

Ms. Colleen Restrepo, CRestrepo@sayvilleschools.org

Ms. Mary Jane Stevens, MStevens@sayvilleschools.org

### **Pupil Personnel Staff**

Ms. Amy Buckley, ABuckley@sayvilleschools.org (Social Worker)

Mr. Anthony Calabrese, ACalabrese@sayvilleschools.org (Social Worker)

Ms. Jennifer Doddato, JDoddato@sayvilleschools.org (Psychologist)

### **Department Chairpersons**

Art, Ms. Debra Urso, DUrso@sayvilleschools.org

English, Ms. Amy Thomas, AThomas@sayvilleschools.org

Math, Ms. Laurie Skahill, LSkahill@sayvilleschools.org

Music, Ms. Kerri VanBoxel, KVanBoxel@sayvilleschools.org

Science, Ms. Jennifer Byrnes, JByrnes@sayvilleschools.org

Social Studies, Mr. Robert Hoss, RHoss@sayvilleschools.org

Special Education, Ms. Kimberly Sznitken, KSznitken@sayvilleschools.org

Technology, Mr. Bryan Coon, BCoon@sayvilleschools.org

World Languages, Ms. Christine Richter, CRichter@sayvilleschools.org

### **Assistant Principals**

Mr. Jonathan Hart, JHart@sayvilleschools.org

Mr. Mike Baio, MBaio@sayvilleschools.org

### **Principal**

Ms. Stephanie Bricker, SBricker@sayvilleschools.org

### **Directors**

Special Education, Ms. Stacie Gigante, SGigante@sayvilleschools.org

Coordinator of Special Education, Ms. Sabine Loriston, SLoriston@sayvilleschools.org

Health, Physical Education & Interscholastic Athletics, Dr. Ryan Cox, RCox@sayvilleschools.org

### **District Administration, Central Office**

Please see the [district website](#) for the appropriate contact information.