



STAYTON INTERMEDIATE SCHOOL STAYTON MIDDLE SCHOOL

Principal ~ Michael Proctor
SMS - 503-769-2198

Assistant Principal ~ Matt Olson
SIS - 503-769-4065

2024-2025 NORTH SANTIAM SCHOOL DISTRICT STUDENT-PARENT HANDBOOK FOR GRADES 4-8

NORTH SANTIAM SCHOOL DISTRICT

VISION

**WE CHANGE KIDS' LIVES...THROUGH A COMMITMENT TO EXCELLENCE, INTEGRITY, EQUITY AND COMMUNITY
ENGAGEMENT**

MISSION STATEMENT

**ENSURE STUDENTS REACH THEIR HIGHEST ACADEMIC AND VOCATIONAL POTENTIAL AND DEVELOP INTO
PRODUCTIVE CITIZENS**

GUIDING PRINCIPLE

DO WHAT IS BEST FOR ALL KIDS

GOALS

- **ENSURE THAT EACH STUDENT HAS THE OPPORTUNITY TO ACHIEVE ACADEMIC EXCELLENCE THROUGH MEASURABLE PROGRESS AND PERSONAL GROWTH EACH YEAR**
- **PROVIDE QUALITY, SUSTAINABLE FACILITIES AND PROMOTE POSITIVE SCHOOL CLIMATES**
- **PROMOTE STUDENT AND STAFF INVOLVEMENT IN THE COMMUNITY AND INVOLVE THE COMMUNITY IN OUR SCHOOLS**
- **RECRUIT, DEVELOP, VALUE, AND RETAIN HIGH QUALITY STAFF**

The Parent-Student Handbook has been prepared to acquaint you with the basic policies and procedures of the North Santiam School District, to inform you of the School's Code of Conduct and provide you with a reference for answering your general questions. Please contact the school if you have additional questions.



**North Santiam School District
SCHOOL BOARD MEMBERS**

Erin Cramer, Board Chair
Mackenzie Strawn, Vice-Chair
Mike Wagner
Laura Wipper
Alisha Oliver
Mark Henderson
Coral Ford

**NORTH SANTIAM SCHOOL DISTRICT
Superintendent—Lee W Loving**

District Office Information

County: Marion & Linn
Enrollment: 2150
Meetings: Typically Third Thursday @ 6:00 PM, [Link to Calendar](#)
ESD Served by: Willamette ESD
District Web Page: www.nssd29j.org
District Policy Page: <http://policy.osba.org/nsantiam/index.asp>

NORTH SANTIAM SD29J
1155 North Third Avenue
Stayton OR 97383
Phone: 503-769-6924
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Contact Information

Superintendent:	Lee W. Loving	lee.loving@nsantiam.k12.or.us
Director of Fiscal Services:	Rhonda Allen	rhonda.allen@nsantiam.k12.or.us
Director of Human Resources:	Danielle Blackwell	danielle.blackwell@nsantiam.k12.or.us
Director of Teaching & Learning	Nicole Duncan	nicole.duncan@nsantiam.k12.or.us
Director of Special Services	Melissa Glover	melissa.glover@nsantiam.k12.or.us
Director of Safety, Security & Health Services	Gary Rychard	gary.rychard@nsantiam.k12.or.us
Director of Facilities	Dave Parsons	dave.parsons@nsantiam.k12.or.us
Director of Food Services	John Barnes	john.barnes@nsantiam.k12.or.us
Exec Assistant to the Supt/Board:	Tonia Whisman	tonia.whisman@nsantiam.k12.or.us

SCHOOLS IN THE NORTH SANTIAM SCHOOL DISTRICT

Stayton Elementary School (K-3)
Mari-Linn School (K-8)
Sublimity Elementary and Middle Schools (K-8)
Stayton Intermediate/Middle School (4-8)
Stayton High School (9-12)
Options Academy (K-12)

The Director of Human Resources, Danielle Blackwell, has been designated to coordinate compliance with the legal requirements of Title II, Title IX, and other civil rights or discrimination issues, the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. They may be contacted at the District Office, 1155 North Third Avenue, Stayton, OR 97383, or at 503-769-6924 for additional information and/or compliance issues. Full policies are available through the policy website listed above or by contacting the Board Executive Assistant at 503-769-4928 or by Email at tonia.whisman@nsantiam.k12.or.us.

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The link below is for the NSSD Student/Parent Handbook, which is separate from this handbook. It includes district-wide policies, procedures, and notices that apply to all students and parents regardless of which school they are associated with. A printed copy can be obtained from any school office or the District Office. It can be accessed via the link below or by visiting the District website at www.nssd29j.org > For Families > [Handbooks](#).

GENERAL INFORMATION

ATHLETICS

Competitive athletic activities are available in NSSD for middle school students in grades 6-8. The program is facilitated by and at the Stayton Middle School campus. Middle school students from Mari-Linn, Sublimity and Stayton are combined into one team (or teams) and compete under the name Stayton Middle School. Shuttle buses are available to transport Sublimity and Mari-Linn student-athletes back and forth after school for practices. NSSD offers the following athletic opportunities:

Fall sports:

7th and 8th grade football
7th and 8th grade volleyball
7th and 8th grade soccer
6th, 7th, and 8th grade cross country

Winter sports:

7th and 8th grade boys basketball —November-January
7th and 8th grade girls basketball — January-March
6th, 7th and 8th grade wrestling — January-March
6th, 7th and 8th grade dance team—January-March

Spring sports:

6th, 7th, and 8th grade track

Athletic Handbook:

Please refer to [Addendum 3](#) at the end of this handbook for more detailed information regarding participation expectations, team rules, and academic eligibility. If you have any questions concerning middle school athletics, please contact the SMS Athletic Director, Matt Olson, at 503-769-2198.

ATTENDANCE

Absence:

Parents are requested to call the school office before 9:00 a.m. on the day of an absence. If parents are unable to contact the school, a written note with the student's name, the date of absence, and the reason for the absence, signed by the parent, should be sent to the office on the day the student returns to school.

Homework:

Homework requests must be called into the office by 9:00 am on the 2nd day of a child's absence. Homework prepared by the teacher can be picked up from the office after 3:30 p.m. Make-up work must be turned in promptly to receive credit for the assignment.

Early Check-Out:

Students who attend school in the Stayton Intermediate and Middle School buildings have a closed campus. If a student has an appointment during the day, the parent/guardian must come into the school and sign out their student. The student needs to check in at the office if they return to school on the same day.

Tardiness:

Tardiness occurs when a student is late to class. Teachers will monitor and record the tardiness of each student and follow the guidelines set by the administration.

- Students with 3 or more tardies in a school week will serve after-school detention (ASD).
- ASD will be Thursdays from 3:00 pm - 3:30 pm
- Depending on the number of students, it may be grade-specific or combined grade levels
 - Room assignments will be determined on an as-needed basis.
- 6,7,8 teachers will be responsible for running ASD.
- An unexcused absence to ASD will result in up to a ½ day In-School Suspension (ISS) the next day they attend school - unexcused absences will be progressive in nature.
 - Students who have a conflict with ASD need to communicate that with the supervising teacher and make other arrangements to serve on a different day.
- Students in sports will serve ASD before going to practice.
- Tardiness may result in the administration revoking privileges such as dances, field trips, lockers, extra-curricular participation, etc.

Irregular Attendance:

School officials will notify the parents of students with irregular attendance to outline a plan for improvement. If attendance continues to be a problem, the case will be referred to the Truant Officer.

Students who do not meet attendance requirements may not be allowed to attend co-curricular activities (e.g., school dances, sporting events, non-academic field trips, etc.).

TECHNOLOGY AT SCHOOL (INCLUDING CELL PHONES)

Please see the [*Responsible Use Agreements*](#) at the end of this handbook for information regarding our expectations for student technology use.

SIS (Grades 4 & 5)

Students are allowed to bring cell phones to school as long as they are used responsibly. However, students should not access their cell phones between the time they enter the building in the morning and 2:45 PM. Students bring their devices to school at their own risk, and the district is not responsible for lost or stolen devices. Students may use the office phone during the day to contact parents/guardians with the permission of an office staff member.

SMS (Grades 6, 7 & 8)

Students are allowed to bring cell phones to school. Students should not access their cell phones between the first bell in the morning and 2:45 PM. Cell phones need to stay in lockers. Students may use the phone in the office during the day to contact parents or guardians or ask administration or office staff to use their cell phones within the office area to contact parents/guardians. Students should not use their cell phones outside the office area to make outside calls. All district policies apply with regard to Personal Electronic Devices and Social Media (Policy JFCEB). It is the responsibility of the student to understand the policy if they access their device at any time. Students bring their devices to school at their own risk. The district is not responsible for lost or stolen devices.

Earbuds, Bluetooth speakers, and headphones are NOT allowed. Students must be able to hear announcements and/or emergency notifications.

DAILY DISMISSAL

With nearly 450 students leaving school grounds at one time, all students, staff, and parents need to be aware of safety issues. The school provides crosswalk guards on Shaff Road and Gardner Street, as well as supervision while students load on the buses. Students who walk are asked to leave campus after school ends immediately and should be off school property no later than 2:55 p.m. unless they are under the direct supervision of a staff member. Students who ride bikes or scooters are to walk them until they are off school grounds. All students crossing Shaff Road on foot or with bicycles are to use the designated crosswalk.

Do not park in the bus lanes. If you come into the parking lot, please pull into a parking space while you wait as a courtesy to other drivers. Please adhere to the traffic signs, remembering that left turns onto Shaff Road are restricted between 7:30 and 8:30 a.m. and 2:00 and 5:00 p.m.

DAILY SCHEDULE-4th GRADE

REGULAR: TUES-FRI		MONDAY: LATE START	
First Bell	7:55 am	First Bell	8:55 am
Classroom	8:00-11:30	Classroom	9:00-11:56
Recess/Lunch	11:30-12:10	Recess/Lunch	11:56-12:36
Classroom	12:10-1:10	Classroom	12:36-1:20
PE	1:10-1:55	PE	1:20-2:00
Classroom	1:55-2:45 (dismissal)	Classroom	2:00-2:45 (dismissal)

DAILY SCHEDULE-5th GRADE

REGULAR: TUES-FRI		MONDAY: LATE START	
First Bell	7:55	First Bell	8:55
Classroom	8:00-11:30	Classroom	9:00-11:56
Recess/Lunch	11:30-12:10	Recess/Lunch	11:56-12:36
Classroom	12:10-2:00	Classroom	12:36-2:04
PE	2:00-2:45 (dismissal)	PE	2:04-2:45 (dismissal)

DAILY SCHEDULE-SMS 6/7/8th Grade

REGULAR: TUES-FRI		MONDAY: LATE START	
First Bell	7:55	First Bell	8:55
Period 1	8:00 – 8:51	Period 1	9:00 – 9:40
Period 2	8:55 – 9:35	Period 2	9:44 – 10:24
Period 3	9:39 – 10:30	Period 3	10:28 – 11:08
Period 4	10:34 – 11:25	Period 4	11:12 – 11:52
Period 5	11:29 – 12:20	Period 5	11:56 – 12:36
LUNCH	12:20 – 1:00	LUNCH	12:36 – 1:16
Period 6	1:04 – 1:55	Period 6	1:20 – 2:00
Period 7	1:59 – 2:45	Period 7	2:04 – 2:45

DANCE POLICY

Dance eligibility may be based on attendance and behavior from “dance to dance.” Administrators may modify the minimum dance requirements on a case-by-case basis when appropriate. Students must:

- Have no major referrals

- Must be in school for the entire day on the day of the dance unless approved by an administrator
- Maintain a good academic standing with no more than one F on the day of the dance (review of eligibility based on the failure report completed every three weeks)

DRESS CODE AT SIS/SMS

Students must follow all the clothing guidelines as outlined in the Clothing Guideline Expectations section of the NSSD Student-Parent Handbook. In addition to these guidelines, the following are not allowed at SIS/SMS:

- hoods (worn on the head)
- bandanas of any sort
- wallet chains (heavy chains connected to a wallet)
- clothing with holes above the knee (may be allowed if worn over leggings, tights or spandex)

Dress code expectations apply to all after-school activities, including dances.

LOCKERS

Lockers and desks are the property of the District. Students are assigned individual lockers in the 7th and 8th grades as a convenience for storage of books, lunches, and extra clothing during the school day. Since lockers are not completely safe, large sums of money and other valuables should not be stored in them.

Every effort will be made to keep the lockers in proper repair. Any lock or locker not operating properly should be reported to the office. It is the student's responsibility to maintain proper locker care. A \$5 fee will be charged for any lost or damaged locks.

Once a student is assigned a locker, they may not switch, share, or give their combination to another student. Locker reassignments will only be permitted with the approval of an administrator.

SOCIAL-EMOTIONAL LEARNING FRAMEWORK - RULER

Stayton Intermediate and Middle Schools have adopted a social-emotional learning system called RULER. Yale University has developed this philosophical framework and has four anchor tools that have been embedded school-wide. The four anchor tools are the Classroom Charter, the Mood Meter, The Meta-Moment, and the Blueprint. These tools are preventative and restorative tools that help our students identify their emotions and recognize how they affect their well-being and decision making. When conflict arises, our staff use restorative practices such as the Blueprint and restorative circles to find resolution.

BE SAFE, RESPONSIBLE, and RESPECTFUL

Signs will be prevalent in the schools and students will be recognized for presenting positive behaviors.

Discipline Summary:

These rules and procedures are designed to protect the safety, rights, and responsibilities of students, parents, and employees when expectations are not met. The rules apply to student conduct which occurs while a student is:

1. On school premises before, during, or after normal school hours.
2. At a school-sponsored event before, during, or after normal school hours, including field trips and school-sponsored tours and activities in another city, state, or country.
3. Traveling to and from school or a school-sponsored event.
4. On school premises at any other time when the school is being used for a school-sponsored event.

5. Off school premises when such conduct involves threats or harm to students, staff, and/or District property.

In addition, the student may be referred to a school counselor, the Student Support Team, or the Threat Assessment Team.

Behavior Referral Definitions:

Minor Problem Behavior	Definition
Inappropriate Verbal Language	Student engages in low-intensity instances of inappropriate language
Physical Contact/Aggression	Student engages in non-serious, but inappropriate physical contact
Defiance/Disrespect Non-Compliance	Student engages in brief or low-intensity failure to respond to adult requests
Disruption	Student engages in low-intensity, but inappropriate disruption
Dress Code	Student wears clothing that is near, but not within, the dress code guidelines defined by the school/district
Information and Other Electronics Technology Violation	Student engages in non-serious but inappropriate (as defined by the school) use of cell phone, pager, music/video players, camera, and/or computer
Property Misuse	Student engages in low-intensity misuse of property
Tardy	Student arrives at class after the bell (or signal that class has started)
Other	Student engages in any other minor problem behaviors that do not fall within the above categories

Major Problem Behavior	Definition
Combustibles	Student is in possession of substances/objects readily capable of causing bodily harm and/or property damage (matches, lighters, firecrackers, gasoline, lighter fluid)
Defiance, Disrespect Insubordination Non-Compliance	Refusal to follow directions, talking back, and/or socially rude interactions
Disruption	Behavior causing an interruption in a class or activity - disruption includes sustained loud talk, yelling or screaming; noise with materials; horseplay or roughhousing; and/or sustained out-of-seat behavior
Fighting Physical Aggression	Actions involving serious physical contact where injury may occur (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.)
Forgery Theft	Student is in possession of, having passed on, or being responsible for removing someone else's property or has signed a person's name without that person's permission
Harassment Teasing Taunting	Student delivers disrespectful messages (verbal or with gestures) to another person that includes threats and intimidation, obscene gestures, pictures, or written notes; disrespectful messages including negative comments based on race, religion, gender, age, and/or national origin; sustained or intense verbal attacks based on ethnic origin, disabilities or other personal matters
Inappropriate Display of Affection	Student engages in inappropriate (as defined by school) verbal and/or physical gestures/contact of a sexual nature to another student/adult, either consensual or non-consensual

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Major Problem Behavior	Definition
Electronics or Technology Violation	Student engages in inappropriate (as defined by school) use of cell phone, pager, music/video players, camera, and/or computer
Lying Cheating	Student delivers message that is untrue and/or deliberately violates rules
Other	Problem behavior causing this referral is not listed above; staff using this area will specify the problem behavior observed
Other Drugs	Student is in possession of or is using illegal drugs/substances
Out of Bounds Off School Location	Student is in an area that is outside of school boundaries (as defined by the school)
Property Damage	Student deliberately impairs the usefulness of property
Skipping Class Truancy	Student leaves class/school without permission or stays out of class/school without permission
Tardy	Student is late (as defined by the school) to class or the start-up of the school day (Tardy is not considered a minor problem behavior in the school)
Tobacco	Student is in possession of or is using tobacco
Vandalism Property Damage	Student participates in an activity that results in substantial destruction or disfigurement of property
Abusive Language Inappropriate Language Profanity	Verbal messages that include swearing, name calling, or use of words in an inappropriate way
Alcohol	Student is in possession of or is using alcohol
Arson	Student plans and/or participates in malicious burning of property
Bomb Threat False Alarm	Student delivers a message of possible explosive materials being on-campus, near campus, and/or pending explosion

Behavior Consequence Definitions:

ADMINISTRATIVE DECISION	DEFINITION
In-School Suspension	Consequence for referral results in a period of time spent away from scheduled activities/classes during the school day
Loss of Privilege	Consequence for referral results in the student being unable to participate in some type of privilege
Out-of-School Suspension	Consequence for referral results in a period when the student is not allowed on campus
Parent Contact	Consequence for referral results in parent communication by phone, email, or person to person about the problem
Time in Office	Consequence for referral results in the student spending time in the office away from scheduled activities/classes
Time Out Detention	Consequence for referral results in the student spending time in a specified area away from scheduled activities/classes
Other	Consequence for referral results in an administrative decision that is not listed above; staff using this area will specify the administrative action taken

Appeal Procedure:

If a student or parent wishes to appeal a disciplinary action or decision made by school personnel, they should first contact the principal or vice principal. A copy of the public complaint policy is available on the district website at www.nssd29j.org under "School Board" and "Policies," which outlines the appeals process and forms for a written complaint.

PROMOTION

Promotion Fun Day: In order to be eligible for the 8th grade promotion field trip, the following guidelines must be met during the last grading period, which begins in early April:

- No major pink referral for the last grading period
- No more than two minor yellow referrals during the last grading period
- No more than three unexcused absences for the last grading period
- No **F**'s in the last grading period
- All fines must be paid

Promotion Ceremonies:

All students who meet the academic standards for completion of the 8th grade will walk in the promotion ceremony unless major behavior warrants suspension on the day of promotion or if the student is under expulsion. If a student is attending Stayton Middle School under probation, their participation in the promotion ceremony will be contingent upon completion of expulsion guidelines and expectations as stated. Promotion for 8th graders is scheduled during the last week of school for all other students. A letter will go home to all 8th grade parents during the month of May with more details.

REPORT CARDS

Report cards will be mailed home the week after the end of the first semester and at the end of the school year. Progress reports will be given to parents at conferences after the first and third quarters. Parent conferences are scheduled to give parents an update on how their student is doing academically. If a parent does not receive a report card for any reason, they should contact the school office to verify their address is correct and request a new report be mailed out as soon as possible. Grades are also available on the portal and the NSSD app.

SCHOOL MEALS

All students attending Stayton Intermediate/Middle School have automatically been approved to eat one breakfast and lunch per day at no charge through the Community Eligibility Provision. There is no requirement to complete a Free & Reduced application. Should a student wish to eat an additional meal or purchase supplemental items, they will need to pay for those with cash or funds that have been deposited into their lunch accounts.

SMS Breakfast is provided from 7:40-7:55 a.m. in the cafeteria. Building doors will open at 7:40 each morning. There is no outside supervision prior to doors opening so children should be dropped off no earlier than 7:40 a.m. SIS Breakfast is provided from 7:40 to 8:00 a.m. in the SIS building. Students eat in their classrooms.

Stayton Intermediate and Middle School students eat in the same cafeteria, which serves nutritious meals daily that meet the requirements established by the USDA.

Meal Prices:

Prices for second meals are listed on the website under Nutrition Services and are also available at registration or through the office. For questions or comments, please contact the Food Service Director, John Barnes, at 503-769-4115.

VISITATIONS / IDENTIFICATION BADGES

We require ALL visitors (parents, students, volunteers, vendors, etc.) to sign in at our school offices and obtain a visitor sticker to wear. Visitors must return to the main office to sign out.

Our primary concern is the safety of our students and staff. Staff will ask anyone without an identifying badge or sticker to return to the office to obtain one.

Parents/guardians may visit and observe their child's classes. Please contact the Principal ahead of time so that proper arrangements can be made for your visit. Remember, the teacher is conducting class at that time and their responsibility is to the students. If you wish to have a discussion with the teacher, please make an appointment with the teacher during their non-student time. If you have any questions on visitation to our schools, contact the Principal at 503-769-2198.

VOLUNTEERS

All volunteers will complete the application online. The application is available at this link https://helpcounter-kiosk.com/welcome/apply_i.php?district=northsantiam. Once approved, the clearance will be effective for two years from the approval date. Volunteers should allow 10 working days to process applications.

WEBSITE INFORMATION

The District Website is located at <https://www.nssd29j.org>, with a link to all campuses on the top bar labeled "Schools".

Addendum 1
Parent/Student Technology
Responsible Use Form (RUF)
Grades K-5

The NSSD strongly believes in equipping our students with the skills and knowledge to become future-ready. We expect students to understand that using their devices is a privilege, and any privilege comes with responsibility. The following are the expectations when students use school devices:

How should I use technology?

- I will use my device when a staff member asks me during class, during my own study time or during breaks.
- When a staff member says it's time for a device break, I will put my devices away.
- I will ask for permission before downloading any new apps.
- I will take care of any school devices as if they were my own.

What should I do with technology?

- I will use my device to learn new things.
- I will check the information to verify that it is true.
- I will give credit to the creators of content that is not mine.

How should I interact with other people?

- I will be a good cyber-friend, including being honest and kind online.
- I will let a teacher or parent know before contacting someone online I don't already know.
- I will not share personal information (like my home address or birthdate) about myself or others online.
- I will give feedback and comments in ways that make others feel supported and welcome.
- I will use appropriate language and won't make others feel uncomfortable because of the things I say.

What happens when something goes wrong?

- When I do something that is not in line with this agreement, I will talk to a teacher or trusted adult who will help me figure out how to make it right.
- I will immediately stop and tell a trusted adult if anything happens on the computer or online that does not seem right or makes me feel uncomfortable.

I understand that using any school technology is a privilege I must earn. If I don't keep my part of this agreement, I understand that privileges may be removed for a time and that I may face additional consequences.

I have read the above information and agree to the terms and conditions.

Student Signature _____ Date _____

Addendum 2

NSSD Parent/Student Technology RESPONSIBLE Use Form (RUF) Grades 6-12

The NSSD strongly believes in equipping our students with the skills and knowledge to become future-ready. We expect students to understand that using their devices is a privilege, and any privilege comes with responsibility. The following are the expectations for using personal devices at school or anytime students use school devices:

Digital Citizenship

I am responsible for modeling positive digital citizenship. I will treat people with dignity and kindness when using technology and online.

- I will be honest and ethical in all digital communications.
- I will be kind and avoid making threats, insulting, gossiping, or teasing others with cruelty while I am online or using a computer.
- I will credit authors or sources when using information or ideas that are not my own. Failure to properly cite my sources of information is called plagiarism and is a form of cheating.
- I understand that what I post may be seen by others at school and at home and that what is posted on the Internet can be seen by anyone in the world.
- I will not share personal information (either my own or another student's), including where I live, details about family or friends (including names), my age, birthday, home address, or phone number on the Internet.
- I will consider whom I am communicating with and think about how they might interpret my words.
- I will give constructive criticism and provide comments that help others feel supported.
- I will use respectful and appropriate language without swearing, name-calling, or causing others to feel uncomfortable due to their gender, race, appearance, behavior, or beliefs.
- I will fact-check information before I share it digitally.
- I will not impersonate others or try to trick people into thinking something I wrote was done by someone else.

Learning and Curiosity

I understand that school technology and networks are primarily provided to help support my learning and curiosity.

- I will use technology to learn new things.
- I will use technology to complete school activities or assignments.
- I will use my device to check information and verify its accuracy.
- I will give credit to the creators of any content I use that is not my own.
- *I will engage in research to develop my knowledge and skills, aspiring to reach my full academic potential.*

Personal Responsibility and Safety

I know that school computers and internet communication tools must be used properly and responsibly.

- If I find inappropriate content on the Internet, I will notify a staff member or a trusted adult,

especially if I encounter any inappropriate material while completing an assignment.

- I will treat the Chromebook and all technology equipment from the school as if they belonged to me.
- I will respect the district network's security measures and only download apps or content I have permission to access.
- I will only log into the computer or network with my own username and password.

I understand that using any school technology, networks or personal devices at school is a privilege I must earn through responsible use, but we all make mistakes.

When I use my device in a way that is inconsistent with this agreement, I will inform a trusted adult and ask them to help me make it right. If I can't consistently keep my part of this agreement, I understand that privileges may be temporarily removed and that I may face additional consequences.

I have read the above information and agree to the terms and conditions.

Student Signature _____ Date _____

North Santiam School District
Middle School
Parent and Athlete
Co-Curricular Handbook
2024-25



NORTH SANTIAM SCHOOL DISTRICT MIDDLE SCHOOLS ATHLETIC RULES, REGULATIONS, AND GUIDELINES

AUTHORITY

North Santiam School District maintains final authority regarding the implementation of its athletic programs. Concerns about athletic programs should be addressed initially to the middle school coaching staff and administration.

The purpose of the interscholastic athletics program is to promote, direct, and conduct athletics to further the aims of fitness and general education, promote friendly relations with other schools, provide an opportunity for students to experience teamwork, encourage participation by all students, and teach good sportsmanship and fair play.

PHILOSOPHY

The philosophy of the middle school athletic program is consistent with the overall district philosophy in that it is based upon a belief in the worth and dignity of the individual. We strive to create an activity environment that will aid each participant in developing confidence, self-esteem, and a desire to be a contributor to a positive group effort. The activities program is expected to promote self-discovery, fitness, good sportsmanship, and citizenship, respect for people and property, self-discipline, and responsibility.

A properly organized and conducted activities program should be a distinct contribution to an individual's total education. However, it should be understood that participation in middle school activities is both a right and a privilege that carries specific responsibilities to the team/group, the school, and the community that supports it.

Playing time is an important part of skill development. North Santiam middle schools will follow their league policies, which state that playing time is needed in each half of every team sports contest. Attendance problems or inappropriate behavior while participating in any team activity may result in reduced playing time.

Parent complaints should be dealt with at the lowest level. Schedule a meeting with your child's coach. Parents and athletes will not address concerns with coaches at the contest site on the day of games. Concerns will not be addressed to coaches before, during, or after athletic contests. Instead, a separate appointment will be made so that concerns may be addressed privately with the coach and, if necessary, the athletic director and an administrator.

ELIGIBILITY

1. To be eligible to participate in the organized interscholastic athletic program of North Santiam middle schools, a student must:

- Be enrolled as a middle school student in the North Santiam School District.
- Maintain academic grades in all classes during the sport/activity season, as verified by each individual middle school in the District.
- Maintain satisfactory behavior while at school. Any suspension will result in a one game suspension following the return to school.
- Have a recent physical examination on file with the school, indicating approval for participation. In order to play interscholastic sports, a student must have a current physical on file and have medical insurance coverage (family or school).

- Have a signed *Athletic Participation Permit* on file with the school.
2. When all eligibility requirements are completed and all forms submitted, the student will be cleared for participation.
 3. There are certain character traits and behaviors desirable in all students and necessary in athletic participants if we are to comply with the goals of our philosophy. Athletic participants must:
 - Maintain regular attendance in class, especially the day of an activity and the day following.

Students who are absent for any part of the day due to illness or out-of-school suspension will not be able to participate in after-school or evening activities. If an *absence is pre-arranged* with the athletic director or principal, a student may be cleared to participate in after-school or evening activities, including athletics. A student suspended in school may practice but not play in competition.
 - Demonstrate self-control and refrain from unsportsmanlike actions or words that discredit the team or the student body as a whole.
 - Refrain from using profane or obscene language.
 - Refrain from any actions or words considered insubordinate to coaches.
 - Refrain from any actions or words considered insubordinate to the officials.
 - Demonstrate responsibility and respect for equipment.
 - Maintain appearance and grooming which is neat, clean, and appropriate to the activity.
 - Refrain from possession or use of alcohol in any form.
 - Refrain from possession or use of tobacco in any form.
 - Refrain from possession or use of illegal drugs or narcotics.
 - Refrain from involvement in criminal activity, including actions relating to theft or destruction of property.
 4. Consequences for violation of the above rules will be addressed specifically in the athletic agreement and team rules established by each coach.
 - Probation: The athlete will be formally warned about any violation of a team regulation, and likely will be suspended or dismissed from the team if any further violation occurs.
 - Suspension: The athlete will be required to participate in all team practices and meetings, but will not be allowed to dress down or participate in a specified number of games.
 - Dismissal: The athlete will be excused from the team for the remainder of the season.
 5. School uniforms and gear must be returned (or paid for) before students may start the next sport.
 6. Additional team rules specific to each sport will be provided to participants and parents by the coach.

IMPLEMENTATION

In order to implement the concepts of the athletic philosophy into a working program, the following guidelines will be followed:

1. North Santiam Middle School athletic programs are open to any student who meets eligibility requirements and is willing to make a commitment to the activities in which they wish to participate. Participants must also be willing to accept the philosophy and agree to specific rules.
2. Each participant and their parent/guardian shall be made aware (in writing) of the program philosophy and all eligibility and participation requirements.
3. Although individual activities may have specific rules, these rules must be consistent with the general philosophy. When appropriate, they are to be in writing and provided to the participants and their parent/guardian.
4. Individual coaches must be diligent in maintaining standards consistent with the philosophy. It is their responsibility to uphold the rules that were made for the benefit of the individual and the group.
5. Teachers, coaches, and administrators are the only people who may report infractions or violations of team rules. All reports of alleged violations must be referred to them.
6. Coaches have the authority to discipline participants for actions and behaviors that violate the rules and expectations of participants. Suspensions and dismissals must be reported to the parent, and to the principal, by the coach within one school day of the action. Dismissals are subject to approval by the principal.

WARNING STATEMENT

The benefits of participation in organized athletics are many, as outlined in our philosophy statement. It is important, however, that participants and their parents be aware that there is risk of injury in virtually every athletic activity. Supervision, quality instruction, sportsmanlike actions, and emphasis on safety greatly minimize the potential for injury, but the risk remains.

For sports participation, sports physical, or permission forms for your student to travel by private vehicle with someone other than you, click on this link [SIS/SMS Athletic Forms](#) to be directed to our website. You may also obtain copies from any school office.