Admission

Adopted: 05/11/1967 **| Last Revised**: 04/02/2024 **| Last Reviewed**: 04/02/2024

The Board of Education encourages the enrollment and appropriate placement of all children who are eligible for enrollment in school. The Superintendent or designee shall inform parents/guardians of children seeking admission to a district school about admission requirements and shall assist them with enrollment procedures.

The Superintendent or designee shall announce and publicize the timeline and process for registration of students on the district's Lodi USD website. Applications for intradistrict or interdistrict enrollment shall be subject to the timelines specified in applicable Board policies and administrative regulations.

All appropriate staff shall receive training on district admission policies and procedures, including information regarding the types of documentation that can and cannot be requested.

Verification of Admission Eligibility

Before enrolling any child in a district school, the Superintendent or designee shall verify the child's age, residence within the district, immunization, and other applicable eligibility criteria specified in law, the accompanying administrative regulation, or other applicable Board policy or administrative regulation.

The district shall not inquire into or request documentation of a student's social security number or the last four digits of the social security number or the citizenship or immigration status of the student or the student's family members. However, such information may be collected when required by state or federal law or to comply with requirements for special state or federal programs. Enrollment in a district school shall not be denied on the basis of any such information of the student or the student's parents/guardians obtained by the district, or the student's or parent's/guardian's refusal to provide such information to the district.

School registration information shall list all possible means of documenting a child's age for entry into grades K-1 as authorized by Education Code 48002 or otherwise prescribed by the Board. Any alternative document allowed by the district shall be one that all persons can obtain regardless of immigration status, citizenship status, or national origin and shall not reveal information related to citizenship or immigrant status.

The Superintendent or designee shall immediately enroll a homeless student, foster youth, student who has had contact with the juvenile justice system, or a child of a military family regardless of outstanding fees or fines owed to the student's last school, lack of clothing normally required by the school, such as school uniforms, or an inability to produce previous academic, medical, or other records normally required for enrollment.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

Legal References:

STATE

CALIFORNIA CODE OF REGULATIONS

17 CCR 6000-6075 School attendance immunization requirements

5 CCR 200 Promotion from kindergarten to first grade

201 Admission to high school

CIVIL CODE

51 Unruh Civil Rights Act

CODE OF CIVIL PROCEDURE

1002.7 Provision in enrollment agreement waiving legal rights, remedy, forum, proceeding or procedure; criminal sexual assault or sexual battery

EDUCATION CODE

234.7 Student protections relating to immigration and citizenship status

46300 Computation of average daily attendance; inclusion of kindergarten and transitional kindergarten

46600 Agreements for admission of students desiring interdistrict attendance

48000 Minimum age of admission (kindergarten)

48002 Evidence of minimum age required to enter kindergarten or first grade

48010 Minimum age of admission to first grade

48011 Admission from kindergarten or other school; minimum age

48050-48054 Nonresidents

48200 Children between ages of 6 and 18 years (compulsory full-time education)

48350-48361 Open Enrollment Act

48645.5 Former juvenile court school students; enrollment

48850-48859 Education of foster youth and homeless students

49076 Access to records by persons without written consent or under judicial order

49076.7 Student records; data privacy; social security numbers

49408 Student emergency information

49700-49703 Education of children of military families

HEALTH & SAFETY CODE

120325-120380 Immunization against communicable diseases

121475-121520 Tuberculosis tests for students

FEDERAL

UNITED STATES CODE

42 USC 11431-11435 McKinney-Vento Homeless Assistance Act

5 USC 552a Records maintained on individuals

MANAGEMENT RESOURCES

CA OFFICE OF THE ATTORNEY GENERAL PUBLICATION

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

COURT DECISION

Plyler v. Doe, 457 U.S. 202 (1982)

CSBA PUBLICATION

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

U.S. DEPARTMENT OF JUSTICE AND DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS JOINT PUBLICATIONS

Information on the Rights of All Children to Enroll in School:

Questions and Answers for States, School Districts and Parents, May 8, 2014 Information on the Rights of All Children to Enroll in School, May 8, 2014

Dear Colleague Letter: School Enrollment Procedures, May 8, 2014

WEBSITES

CSBA http://www.csba.org

CSBA District and County Office of Education Legal Services

https://legalservices.csba.org/#https://legalservices.csba.org/

California Office of the Attorney General http://oag.ca.gov/

U.S. Department of Justice http://www.justice.gov/
U.S. Department of Education, Office for Civil Rights http://www2.ed.gov/ocr
California Department of Education http://www.cde.ca.gov/

Policy Adopted:	05/11/1967
Revised:	03/07/1978
Revised:	09/04/1990
Revised:	06/02/1998
Revised:	05/03/2005 (technical revision)
Revised:	09/18/2012
Revised:	04/02/2024