

JEFFCO PUBLIC SCHOOLS
DISTRICT ACCOUNTABILITY COMMITTEE
MEETING MINUTES – AUGUST

Attendees:

Strikethrough indicates committee member NOT in attendance

Amanda Andrus	Corky Guy	Erin Norton	Jessica Gregg	Laura Grims	Summer Guerrina
Amanda Bryan	Courtney Teasdale	Eva Kaska	Julia Morgan	Lauren Harvey	Therese Rednor
Amanda Gomez	Crystal Marine	Evie Hudak	Julie Woods	Leslie Dennis	Valerie Lea
Annie Contractor	David Alex	Giselle Arroyo	Karena Hamm	Lucia Severson	
Aubrey Allmond	Dawn Fritz	Greg Aigner	Kate Otto	Matthew Noll	
Austin Long	Denise Alleman	Hannah Hoong	Katie Koivisto	Michele DeAndrea-Austin	
Brisnoida Barrueta	Diego Rodriguez	Jaclyn Uttley	Katy Mattis	Michelle Kuenzler	
Caitlin Fitzpatrick	Elizabeth Armstong	Jeanine Baird	Kaylie Weese	Monica Keegan	
Carsten Engebretsen	Emily Lubkert	Jeff Baucum	Kim Bierbrauer	Rob Applegate	
Cheryl Secorski	Eric Koch	Jennifer Sweezey	Kristina Stuber	Sara Kuntzler	

Minutes By Agenda Topic:

1. **Topic: Welcome** - Therese Rednor & Board liaison Erin Kenworthy welcomed members and guests, and determined quorum.

Type of Interaction: *Information/Action*

Meeting Outputs/Outcomes, DAC Member Feedback and Action Items

****A quorum of at least half of the current membership and at least one DAC officer must be present in order to conduct DAC business that requires a vote.****

Quorum met.

- Pairing remaining mentors/mentees as a follow-up from retreat
- Be respectful and agreeable, even when we disagree

Example of how input directed action from the board: 60-65% of SAC respondents recommended we look at teacher comp, so board prioritized this

2. **Topic: Approval of Agenda and Minutes**

Type of Interaction: *Action*

Materials: [Agenda](#), [May Mtg Minutes](#), [DAC Retreat Minutes](#)

All approved.

3. **Topic: FSCP Toolkit and Presentation/Feedback**

Type of Interaction: *Information*

Materials: [Tool Kit Items/Presentation](#)

Contacts: Jim McKenney,
FCP Director
Jim.McKenney@jeffco.k12.co.us

Nate Cabrera, FCP (FRST) Director
Contact for team: FRST@jeffco.k12.co.us
303-982-FRST

Meeting Outputs/Outcomes, DAC Member Feedback and Action Items:

DAC Member Feedback:

- What should AARs carry back?
People expect us to change solutions. Sometimes we can't – instead, we help people navigate systems and policies.

This team is there to serve in a neutral capacity to help navigate the system. – letting people know it exists!

They will direct folks back to the school as a first step, but also will support you in that, knowing that sometimes that relationship is the difficulty

- What input do you need from the community that isn't coming through tickets?
- Are there multilingual speakers/info available in multiple ways?
Utilizing the language line for languages not on staff
- Is the FRST team working in the summer?
YES
- Is there a 1-pager? Where?
[Family Response Service Team - Jeffco Public Schools](#) – printable
- Majority of calls, are you going back to staff/departments with these patterns?
- What at the school level – what can we as the SAC do to support some of the types of calls that are coming in?
Feedback: please track at least at the articulation area level and bring back to the DAC
- One pattern is around climate and culture of the school. SACs can be vital for this – PTA standard #1.

FRST Team asked of DAC: bring patterns back to our AA, work on these patterns

UNRESOLVED: *What is the feedback loop for this? Can FSCP have a supplemental meeting with FRST about these trends to see what would be helpful for SAC to do?*

- Was 1600 tickets a full time load for your team? How will you maintain the response if you're seeing a trend of more?
Returning staff will be more efficient – have seen some of these issues before. Team feels it's manageable

Jim McKenney:

Example call about rent assistance – case manager took it immediately. GOOD HUMANS are on the other side of the line.

FSCP Toolkit – Available on district intranet. DAC/SACs can't access
- The division will come out and work with schools individually

How do we support our schools to know that this is one of the action steps in the UIP if it isn't live?

– It is live on the intranet, just not available to non-district staff. Discussion about making this available to DAC so we can be champions of it.

- Timing note for using the toolkit: in Sept. we'll review the DUIP that will go for approval in Nov.
- If folks are less self-reflective, are community superintendents nudging folks toward the toolkit?
Certainly, work to be done to elevate the importance of family engagement. – now have an entire division committed to this, but it's relatively new in Jeffco. New systems and structures to empower families and schools around this

Want principals to have it first, but nothing is proprietary – will make sure SACs can access it too (eventually)

- FSCP subcommittee meeting #1 is Sept 3, will look at this! Also, PTA has lots of resources for community engagement.

This toolkit is meant to be plug-and-play, Jeffco-relevant

- How are you working with schools to support them in using this toolkit? Are they those with lower scores on the SAC survey? Are they nominated?
Not selecting by title I status. During Nov. leadership meeting, will bring to principals to reflect on how they are doing engagement. Ohio statewide family engagement center has a reflection tool.

DAC has been instrumental to elevating the importance of the panorama survey. Principals have strong situational awareness about how this data reflects their engagement. FRST is another data source.

4. Topic: Year at a Glance

Type of Interaction: *Information*

Materials: [Presentation – Year at a Glance](#)

Member Feedback to add to Year at a Glance:

1. Will we have a Title I Expert present?
2. Need to put into the agenda to review the presentation to the
3. board in advance of the chair doing that presentation
4. Population trends – affects all 4 buckets, especially budget. Can we please spend time on this?
5. Elections in May
6. SAC role deep dive at a DAC meeting to equip DAC members as trainers – SACs are asking for more robust training and support (from survey)

****Props!** Thank you for sharing the plans for the meetings with the full committee!

5. Topic: Mentorship Check In

Type of Interaction: *Dialogue*

Contact: Annie Contractor, Secretary – abcontractor1@gmail.com

Guiding Questions:

- What is a relationship you have learned about that helped you solve a problem or answer a question at the district level?
- What is a way you have gathered information from the part of the community you represent here?

Action Item: Please complete [baseline questionnaire](#)

6. Topic: SAC Kickoff Information

Type of Interaction: *Information*

Contact: Contact: Evie Hudak, FSCP Chair - evie.hudak@gmail.com

Info:

- At kickoff, will have overview of DAC-SAC relationship
- NEW! – Breakouts for newbies and returnees
- Then, breakouts by Articulation Area

7. Topic: AAR Meeting

Type of Interaction: *Dialogue/ Input*

Contact: Michelle Kuenzler, AAR Chair - mkuenzler6@gmail.com

Meeting Outputs/Outcomes, DAC Member Feedback and Action Items

- **Action Item:** Please send a reminder email to principals & SAC chairs re: SAC kickoff
- At SAC Kickoff:
- Please touch base with them and about how we're changing how AARs work. Can also highlight SAC 101 and returning "SAC chat"
- There will be a form for collecting contact info – for principals to fill out, their name, their SAC chair
- **AAR breakout topics:**
- Intros
- How can I support you in recruiting a SAC chair? How can our whole artic area support you in that?

- Set dates and times for the three meetings for the year – explain why we’re doing it this way – [please see talking points doc](#)! Agreed to have DAC Executive Team explain this in the whole group, AA breakout will be focused on scheduling meetings, repeating details as needed.
- Anything to work through together now?
- [SAC 101 deck](#) for the folks who aren’t attending
- [SAC Survey Presentation, Feb 9th](#)
- [SAC survey data](#)

DAC Member Feedback:

- Please provide guidance for what these three meetings should be about/what the purpose of each will be [\[please see talking points doc\]](#)
- Explore the possibility of more DAC time re: AAR responsibilities ‘TOT’ model [this is noted in the “Agenda at a Glance” updates]
- How can DAC members lift up and share ideas for the Articulation Area agendas? Bring to Michelle, the AAR Coordinator, mkuenzler6@gmail.com

8. Topic: Adjournment

Type of Interaction: *Action*

Submit your questions here (or scan this AR Code)



Remember you always have a resource through [the DAC website](#)
