



# WHAT YOU NEED TO KNOW ABOUT APPLYING TO HIGH SCHOOL

## ACTION ITEMS

- Submit High School Selection Form on PowerSchool
- Submit Transcript Request Form to Caroline Johnson/Charlene Kletzly

**Both of these forms are due NOVEMBER 22ND**

## CATHOLIC HIGH SCHOOLS

1. Don't ask for teacher recommendations (we will take care of this).
2. If an application asks for a teacher name please put Caroline Johnson or Charlene Kletzly
3. All transcripts, teacher recommendations, and school forms will be hand delivered to the Catholic high schools a few days before they are due. Don't fret if your checklist looks incomplete online. We promise they will all be turned in on time!

## OTHER PRIVATE HIGH SCHOOLS

1. Ask teacher(s) directly for recommendations
2. Send transcript requests to Caroline Johnson/Charlene Kletzly
3. Send Administrator/Principal input forms to David Burroughs

**These requests are also due by November 22, 2024.**

Do not wait until the last minute on these!  
Requests made after this will not be guaranteed.



## OTHER HELPFUL REMINDERS

- Sign up for HSPT or other exams needed by the schools your child is applying to.
- Schedule Shadow Days at schools you are interested in. The sooner the better on this, these days do fill up!
- Attend Open Houses at schools you want to learn more about.
- Look at each school's application and submit necessary items.

**Check out the SHS Class of 2025 High School Web Page! \*This will go live in mid-September**

**Here you will find information about the different Catholic high schools, application deadlines, etc!**

- Go to <https://school.sacredheart.org/>
- Search "Class of 2025"
- Can be found under "Students" Header on top of home page

**If you have any questions please don't hesitate to reach out!**

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