Calcasieu Parish School Board

BUILDING FOUNDATIONS FOR THE FUTURE

Dr. Jason VanMetre, Superintendent

MV
FORM-F
REIMBURSEMENT

CPSB Federal Programs McKinney-Vento Homeless
EDUCATIONAL SCHOOL REIMBURSEMENT FORM

School Name:_____ **Date:**_____

Please check one: ☐ **Educational School Field Trip** ☐ **Graduation Cap/Gown** ☐ **Other**_____

** **Email:** federalprogramsrosteet@cpsb.org *along with a copy of the "Canceled Check"* **

STUDENT NAME	STUDENT I.D. #	GRADE	DATE *Field Trip or Graduation*	COST
			TOTAL	

- **All reimbursements must be Pre-approved (*Form E*)**
- **Once the student has completed educational request from Form E, fax *"Form F"* along with a copy of the "*canceled check*" showing proof of payment.**
- ***High School Graduation Cap and Gown Reimbursement pending student(s) graduating.***
- **All request for Educational Reimbursement (*Form F*) due on the *2nd Friday of May*.**

Form completed by:_____

Please keep a copy for your McKinney-Vento Homeless records

_____ _____

PRINCIPAL'S SIGNATURE **DATE**

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APPROVED/NOT APPROVED

_____ _____

McKinney-Vento Homeless Liaison **DATE** **John Spikes, Federal Programs Director** **DATE**

(Revised 7/2024)