

CALCASIEU PARISH SCHOOL BOARD

3310 Broad St. Lake Charles, LA 70615

Form #1 of 2

FP 300-1

PURCHASED PROFESSIONAL EDUCATIONAL/TECHNICAL SERVICES

(The person performing the professional services warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for him, to solicit or secure this agreement, and that he has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for him, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this agreement. For the breach or violation of this provision, the agency shall have the right to terminate the agreement without liability and, at its discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, gift, or consideration.)

FEDERAL PROGRAMS CONTRACT PROPOSAL

Name: (vendor, firm, individual) _____

E-Mail: _____

Address: _____

Describe services to be rendered: _____

I will perform the above stated services for the contracted costs shown below:

Dates of Service: _____

Fee: _____

Airfare: _____

Taxi Fare: _____

Private Vehicle: _____

(Mileage reimbursement as per CPSB Policy) *(No rental cars allowed with Title II Funds)*

Hotel/Meals: _____

Total: _____

Individual as Consultants Form (Form #2 of 2) must accompany this contract or it will be denied. Upon completion of services an invoice signed and dated by the School Principal is needed to process payment.

SIGNATURES OF CONTRACT APPROVAL

Vendor: _____ Date: _____

Consultant/ Principal: _____ Date: _____

Administrative Director: _____ Date: _____

Director of Federal Programs: _____ Date: _____

CPSB Superintendent: _____ Date: _____