



FP 100-9B

Dr. Jason VanMetre, Superintendent

Date _____

Dear Parent(s) and/or Guardian(s)

The United States Department of Education requires schools to notify parents/guardians when their child is being taught, minimum of four weeks, by a regular teacher or substitute teacher who has not yet met requirements for a standard certificate as defined by ESSA (formerly NCLB). Your child is in one of these classes. The Calcasieu Parish School Board strives to provide all students with the highest quality learning environment.

We appreciate your understanding and cooperation.

Please call our school if you have any questions.

Sincerely,

School Principal

Class being taught by non-certified personnel _____

Building Foundations for the Future