



THS Booster Club

Grant Application Policy

The Timberline High School Booster Club supports all the clubs, athletics, programs, and the arts at Timberline High School and promotes academic and athletic excellence, opportunities for personal growth, and school spirit. The program is intended to support student athletics, activities, clubs, and teacher and classroom needs that benefit the general student body.

The Booster Club funds the grant program through concessions, Kroger, and donations. To keep the program viable, we ask that your team or program members and families participate in and contribute to the Boosters' fundraising efforts. Grant requests that meet Timberline High School's educational goals and the objectives of the Booster Club and must be on behalf of a recognized school program, activity, or club will be considered.

Grants will not be approved for the following:

- Non-school-related programs and events
- Salaries

Submission requirements:

- Completed application form
- List of members and number of students benefiting from the request
- A Club/team representative must be available to present to the Executive Board as requested. One person from each group will be allowed 10 minutes to present their proposal.

Criteria for Granting Funds:

- In the interest of ensuring all clubs the opportunity to receive funding, grantees must wait _____ months after receiving funding to reapply.
- Availability of the purchased items for future club/team use.
- Potential benefit to the entire club/team.
- Total grant funding amount requested. At most \$ _____ per person or \$ _____ per request. (Whichever is lower)
- It proposes enriching initiatives that will have lasting, verifiable, positive effects on the students at Timberline High School.
- Signed approval of the Athletic Department or ASB
- Past participation and contribution in the Boosters Fundraising programs.
- Tangible items purchased with a grant must be passed on for the continuing use of the program, club, or activity (no personalized items).

Procedures and reporting requirements:

- Please submit your completed and signed application form and additional information to the Booster Club Mailbox in the staff lounge at Timberline High School. The Booster Club meets on the second Wednesday of every month.
- The first four grants received each month will be heard at our monthly meeting.
- April is the last month we hear grant requests.
- A club/team representative must be available to present to the Executive Board as requested. One person from each group will be allowed 10 minutes to present their proposal.
- The Booster Club will review applications, which the athletic director, activities director, and principals may review.
- Following the meeting, you will be called or emailed to learn the level of assistance we can grant your request.
- The funding awarded by the Booster Club will be deposited directly into your team, club, or programs ASB account at Timberline High School.



Timberline High School Booster Club
 6120 Mullen Rd. SE – Lacey, WA 98503
Timberlineboosterclub@gmail.com

Grant request application

All applications must be returned to the Booster Club mailbox in the staff lounge by the first Friday of the month

Date Requested:	No Later than:	Event Date:
Requestors Information		
Individuals name:		Phone:
Email:		
Coach/Advisor Name:		Phone:
Email:		
Amount of request: \$		
How many students will benefit from this request?		
Minimum amount that would be helpful: \$		
Have you fundraised for this? Yes No Explain:		
Does your Coach/advisor support this grant request? Yes No		
Advisor/Coach Signature:		
Are you or other parents/guardians Booster Club members? Yes No		
Who?		
Are you willing to become members? Yes No		
Equipment Purchases: Only fill out if grant request will be used to purchase equipment		
Name of item:	Model #:	
Manufacturer:	Price: \$	
Vendor: (name, address, phone number)		
Person responsible for equipment purchase?		
Athletic Director and/or Activities Director review		
Athletic Director/Activities Director review: Yes No		Signature:
Comments:		
Continue on back: Explain what the request is for and how the money will be used.		

