

Request for Alternate Dispute Resolution



DATE OF REQUEST

IDENTIFYING INFORMATION

Student	Date of Birth	Age	Grade
School	District of Service		
District of Special Ed Accountability			

PARENT INFORMATION

Parent		Email		
Address	City	State	Zip	
Phone - Home	Phone - Cell	Phone - Work		

DISTRICT INFORMATION

District of Special Education Accountability		
District Special Education Representative		Email
Phone – Office	Phone – Cell	

ADDITIONAL PARTIES TO BE INCLUDED IN THE MEDIATION

Include any other school district or public agency responsible for providing services and should be a party in the local mediation.

District	District Special Education Representative
Phone – Office	Phone – Cell Email
Agency	Agency Representative
Phone – Office	Phone - Cell Email
Agency	Agency Representative
Phone - Office	Phone - Cell Email

REQUESTING PARTY

Parent	School District	Agency	Other
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If the contact information for the party requesting mediation is not included above, please complete the following:

Name	Phone – Office	Phone – Cell
Address		Email
Have all parties agreed to participate in local mediation?	Yes	No

BRIEF SUMMARY OF REASON FOR REQUEST

PROPOSED RESOLUTION OF PROBLEM

Student

Date of Request

PROCESS REQUEST FOR MEDIATION

Mediation is a voluntary, confidential process for resolving disagreements at the school, district, or regional level.

The Marin County SELPA will convene the mediation within 15 business days at a location agreeable to all parties.

The mediation will be conducted in a non-adversarial atmosphere by a neutral mediator who is assigned by the Marin County SELPA. Mediators include parents, district staff members, and/or Marin County SELPA staff who have received extensive training through Indian Dispute Resolution Services.

Participating in local mediation does not change the rights of a parent guardian or district to request a due process hearing or file a complaint.

Return Completed Form to the County Marin SELPA
PO Box 4925
1111 Las Gallinas
San Rafael, CA 94913
Email: rminnich@marinschools.org

Date Received by the Marin SELPA _____