TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
June 12, 2024

7:00 PM REGULAR BOARD MEETING - Open to Public
Old Turnpike School Library

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: https://www.youtube.com/live/-KXJzSjWl1w

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. Engage in strategic planning process and create a long-term vision for our schools as a School District of Excellence.
2. Cultivate teacher excellence by engaging educators in high quality professional learning opportunities to improve understanding of pedagogical strategies and better meet the learning needs of all students.
3. Enhance communication with the Tewksbury community to engage stakeholders.
4. Address students' social learning needs through character education programs and anti-bullying activities.

Board Goals

1. Initiate and complete the strategic planning process for the district with the aim of formulating a comprehensive 5-year strategic plan that embodies the values and culture of our community.
2. Support our administrators, staff and teachers in nurturing a culture of educational excellence and fostering a positive educational environment for all students, while maintaining fiscal responsibility.
3. Elevate public outreach and involvement by ensuring the consistent, comprehensive, and punctual distribution of information to all our stakeholders--encompassing students, educators, parents, and the broader community.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Carrino	Mr. Charniga	Ms. Fleming	Mrs. Jardinella	Mrs. Munoz
Mrs. Niang	Dr. Simon	Mrs. Wygera	Ms. Stein	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

VI. PRESENTATION

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

- HIB Report
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School		
Month/Year	May 2024	May 2024	June 2024
Date	5/24/2024 9:10 AM	5/30/2024	6/3/2024
Drill Description	Fire Drill	Shelter In Place	Fire Drill
Duration/ Time of Drill	5 Minutes	5 Minutes	7 Minutes

Weather Conditions	Sunny	n/a	Overcast
Conductor of Drill	L. Moore	L. Moore	L. Moore
Notification Method	Pulled Station	Loud Speaker & Walkie	Pulled Station

School	**Old Turnpike School**		
Month/Year	May 2024	May 2024	June 2024
Date	5/24/24	5/30/24	6/3/24
Drill Description	Fire Drill	Shelter In Place	Fire drill
Duration/ Time of Drill	5 minutes	4 minutes	5 minutes
Weather Conditions	Suny	Sunny	Sunny
Conductor of Drill	D. Krowl,D. Bracuti,M.Mitchell	M. Verderamo, D. Bracuti	D. Krowl,D. Bracuti,M. Mitchell
Notification Method	Fire alarm system	PA system & radio	June 2024

Motion to approve the following:

1. Approve the May 22, 2024 HIB report from the Superintendent.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

IX. MINUTES

Motion to approve the following minutes:

- May 8, 2024 Committee of the Whole Meeting
- May 8, 2024 Executive Session
- May 22, 2024 Regular Board Meeting
- May 22, 2024 Executive Session

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

X. COMMITTEE REPORTS

A. Curriculum
Discussion

- Review of 2023-2024 HIB Summary Report
- Fall Sports

Motion to approve the following:

1. Approve the Language Instruction Education Program (LIEP) Three Year Plan for school years 2024-2027.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

B. Policy
Discussion

C. Finance
Discussion

Motion to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period May 23, 2024 through September June 12, 2024 for a total amount of $609,850.16.

2. Acceptance and Approval of Board Secretary's Report for the month of May, 2024.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of May, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of May, 2024.

5. BE IT RESOLVED that upon review of the Treasurer's Report for the month of May, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

6. Approve the attached list of transfers.

7. Approve the following resolution for transfer to Capital Reserve Account and Maintenance Reserve Account:

   WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
   WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and
   WHEREAS, the Tewksbury Township Board of Education wishes to deposit anticipated current year surplus into a Reserve account at year end, and
   WHEREAS the Tewksbury Township Board of Education has determined that an amount not to exceed $1,250,000.00 is available for such purpose of transfer;
   WHEREAS the Tewksbury Township Board of Education would like to deposit up to $1,250,000 as follows: Capital Reserve - up to $1,000,000 and Maintenance Reserve – up to $250,000, and
   NOW THEREFORE BE IT RESOLVED by the Tewksbury Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

8. Appoint Wilentz, Goldman, & Spitzer. P.A. as Bond Counsel for the Tewksbury Township School District Board of Education for the 2024-2025 school year.

9. Acknowledge receipt of Report of Vendors for the 2023-2024 school year as per P.L. 2015 Chapter 47.

10. Approve entering into contract with DBA Aveanna Healthcare for nursing services for 2024-2025 School Year effective July 1, 2024 through June 30, 2025 at a rate of $70.00 per hour.

11. Approve placement of student #2939084202 at ECLC of New Jersey for the Extended School Year Program beginning July 1, 2024 through July 30, 2024 at a tuition rate of $13,355.40 plus transportation.

12. Approve placement of student #2939084202 at ECLC of New Jersey for the 2024-2025 School Year beginning September 5, 2024 through June 25, 2025 at a tuition rate of $120,198.60 plus transportation.

13. Approve placement of student #3677617586 at The Midland School for the Extended School Year Program beginning July 8, 2024 through August 16, 2024 at a tuition rate of $19,191.00 plus transportation.

14. Approve placement of student #3677617586 at The Midland School for the 2024-2025 School Year beginning September 5, 2024 through June 13, 2025 at a tuition rate of $115,146.00 plus transportation.

15. Approve the contract between the Educational Services Commission of Morris County Cooperative Pricing System and the Tewksbury Township School District Board of Education for the purchase of work, material and supplies for the 2023-2024 and 2024-2025 school year beginning June 12, 2024 through March 31, 2025.

16. Approve the following workshop/travel requests for the 2024-2025 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Jennifer Shouffler	8/15/24	$75.00	Mileage = $61 Tolls = $20	Bank Street Summer Math Conference, New York, NY

*Mileage will be reimbursed according to board policy.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

D. Technology
Discussion
- Chromebook procedures for upcoming school year

E. Facilities
Discussion
- Update on upcoming summer projects

Motion to approve the following:

1. Approve the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3 whereby bathrooms are accessible across the hall from Kindergarten classroom 104 and adult supervision to the bathrooms will be provided in a manner that does not infringe upon instructional time.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

F. Transportation
Discussion

G. Communication
Discussion
- Climate Survey

H. Other
Discussion
- Strategic Plan-Action Plan

XI. LEGISLATIVE REVIEW
Discussion
- Teacher Evaluations

XII. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on non-agenda items. The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

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All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

XIII. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

I. Personnel
Discussion

Motion to approve the following:

1. At the recommendation of the Superintendent, approve all certified staff as home instructors for the 2024-2025 school year on an as needed basis, at their hourly rate of pay.

2. At the recommendation of the Superintendent, approve to hire Tracy Barnes as a Special Education Teacher, beginning August 26, 2024 at Step 2 MA $66,224.

3. At the recommendation of the Superintendent, approve Joseph Frankosky as the new teacher mentor for Tracy Barnes, Elementary School Special Education Teacher, beginning August 26, 2024. Upon completion, the mentor will be paid the annual mentor fee of $550.

4. At the recommendation of the Superintendent, approve to hire Kaycie Sconda as a Health/Physical Education Teacher, beginning August 26, 2024 at Step 2 BA+30 $64,024, pending criminal history review. (TES-TCH-PHED-02)

5. At the recommendation of the Superintendent, approve Annie Rose-Mason as the new teacher mentor for Kaycie Sconda, Health and Physical Education Teacher, beginning August 26, 2024. Upon completion, the mentor will be paid the annual mentor fee of $550.

6. At the recommendation of the Superintendent, approve to hire Erin Buttgereit as a Middle School English Language Arts Teacher, beginning August 26, 2024 at Step 2 MA $66,224.00, pending criminal history review. (OTS-TCH-LA-01)

7. At the recommendation of the Superintendent, approve to hire Cathryn Ticchio as a Special Education Leave Replacement Teacher, beginning August 26, 2024 through approximately April 28, 2025, at MA+15 $68,424.00 (prorated), pending criminal history review. (OTS-TCH-MD-01)

8. Approve the following clubs for the 2024-2025 school year.

Advisors	Name of Club	Description	Stipend	Supply Budget
Nicole Amato	ELA Support Homework Helper (Gr. 5-8)	Wednesdays and Thursdays after school for grades 5 through 8 for help with homework.	$3,000 (full year)	$0
Bonnie Mendralla	Math Support Homework Helper (Gr. 5-8)	Wednesdays and Thursdays after school for grades 5 through 8 for help with homework.	$3,000 (full year)	$0

9. At the recommendation of the Superintendent, approve Holden Ackerman as a part time summer Custodian effective approximately June 17, 2024 at a salary of $16.00/hour, up to 32 hours per week, not to exceed ten weeks.

10. At the recommendation of the Superintendent, approve William Weinlein as a part time summer Custodian effective approximately June 17, 2024 at a salary of $16.00/hour, up to 32 hours per week, not to exceed ten weeks.

11. At the recommendation of the Superintendent, approve Kenya Kaszyk as a part time summer Custodian effective approximately June 17, 2024 at a salary of $19.00/hour, up to 32 hours per week, not to exceed ten weeks.

12. At the recommendation of the Superintendent, approve Alejandra Franco as a part time summer Custodian effective approximately June 17, 2024 at a salary of $16.00/hour, up to 32 hours per week, not to exceed ten weeks.

13. At the recommendation of the Superintendent, approve Josephine Mosier as a substitute teacher/aide for the 2024-2025 school year, pending criminal history review.

14. Approve the following athletic honoraria positions for fall, 2024, pending sufficient enrollment.

Name	Position	Stipend
Cathy Zisk	Head Cross Country Coach	$4,401.00
Tom Lobb	Assistant Cross Country Coach	$3,721.00
Darcy Harp	Girls Volleyball	$4,401.00
Daniela DiGiovanni	Head Girls Soccer Coach	$3,554.00
Rob Lovering	Head Boys Soccer Coach	$4,401.00

15. At the recommendation of the Superintendent, approve Morgan Garner, a student at Centenary University, to fulfill her Clinical Experience (practicum) with Aimee Emge during the first semester 2024-25 and Clinical Internship (student teaching) with Joe Frankosky during the second semester 2024-25.

16. Approve the Superintendent's 2023-2024 Evaluation.

17. Approve the following library volunteers for the 2024-2025 school year.

- Faith Ross
- Ellen Siegel

18. Approve the following club at Old Turnpike School for the 2023-2024 school year:

Advisors	Name of Club	Description	Stipend (half year club)	Supply Budget
Nicole Polinger	Gaming Club Grades 5-8	Students will play video games and participate in VR games.	$1,500.00	n/a

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

XIV. OLD BUSINESS

XV. NEW BUSINESS

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____