



Board of Directors, Special Meeting/Workshop/Regular Meeting Minutes,
Tuesday, August 13, 2024
RICHLAND SCHOOL DISTRICT NO. 400
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, August 13, 2024, at 6:30 P.M. in person, 6972 Keene Road, West Richland, Washington. School Board President Rick Jansons presided. Board members participating: Jill Oldson, Bonnie Mitchell, Chelsie Beck, and Katrina Waters. Administrators present: Superintendent Dr. Shelley Redinger, Assistant Superintendent of Secondary Education Tory Christensen, Assistant Superintendent of Elementary Education Dr. Bryan Jones, and Executive Director of Finance Clinton Sherman, The Board Meeting was called to order at 5:30 P.M.

EXECUTIVE SESSION (Personnel; Real Estate)

The Board adjourned to executive session at 5:30 P.M. to discuss qualifications of an applicant for employment or review of performance of an employee (final actions must be taken in public and discussions affecting employees generally must be held in public) 42.30.110 (1) (g); and minimum selling price for real estate, if public knowledge might depress the price (final action selling or leasing real estate must be taken in public meeting) 42.30.110 (1) (c). The executive session was projected to last thirty minutes, with no action expected. Executive session ended at 5:58 P.M.

The Special Meeting/Workshop was called to order at 6:07 P.M.

Workshop/Special Meeting

1.0 Topic: 2024/2025 Budget Preparation

Clinton Sherman, Executive Director of Finance, shared updated revenues and expenditures reported by department/program.

General Fund Revenue Sources-(approximately \$234M)

State - 79.2%; Local Levy Taxes - 13.8%; Federal - 5.7%

General Fund Expenditures by Object:

Certified Salaries/Classified Salaries/Benefits-87%; Materials, Supplies and Operating Costs (MSOC)-13%

Mr. Sherman explained the District has already reduced expenditures by over \$9M. Reductions are made considering minimal impact on students. Board discussion followed.

The Special Meeting/Workshop adjourned at 6:38 P.M.

The Regular Board Meeting was called to order at 6:38 P.M.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

1.2 Roll Call-Ms. Oldson was excused from the regular meeting.

Mr. Jansons welcomed new Student Representatives Tiffany Qian (Hanford High School) and Abigail Koech (Richland High School). Students will be formally introduced at the meeting on August 27, 2024.

2.0 COMMUNICATIONS

2.1 WELCOME

Dr. Redinger welcomed all and stated access to technology has been restored after the cyber event this summer.

2.2 Requests and Comments by Visitors (2 minutes per individual-30 minutes)

Ron Higgins, Richland, shared information about the 1976 Olympic games.

2.3 Board/Student/Representative/Superintendent Report

Dr. Redinger shared information regarding pilot programs at both Richland and Hanford High Schools regarding cell phone use. Staff members will be enforcing the current rules regarding cell phones, with cell phones not allowed during class time. A pilot at Enterprise Middle School will begin this fall where students will not have access to cell phones during the school day. Students can check in with school offices to make a phone call if communication with parents is needed. This has been communicated to staff and families with good responses. Mental health data has shown positive results for students including better interaction with other students and staff, and better focus on education. This item will be on the next meeting agenda for further discussion.

Discussion followed including:

- follow up steps for offenses
- more discussion to include process for full District policy after pilots
- goal is better student mental health

3.0 BUSINESS

3.1 Security Projects Update

Richard Krasner, Executive Director of Operations, shared security upgrades are being funded by the February 2023 Capital Projects Levy. Security upgrades include adding secure vestibules, entry doors, fencing, etc. Mr. Krasner shared specifics of upgrades at the following schools: Jason Lee, White Bluffs, and William Wiley Elementaries; Carmichael, Chief Joseph, and Enterprise Middle Schools, Three Rivers HomeLink, Lynx Campus, River's Edge High School, and Pacific Crest Online Academy (PCOA). Substantial upgrades are being completed at both Hanford and Richland High Schools. Most projects will be completed by the start of school, while some areas at Hanford and Richland High Schools will still be in progress.

The much-needed Hanford High School roof replacement is also currently underway, with a completion date of mid-November.

3.2 Policy No. 2410-Graduation

Tory Christensen, Assistant Superintendent of Secondary Education, stated the only change to policy is the time limit on speeches during graduation ceremonies, with students able to choose the process for time allotted. Next year graduation ceremonies for the Alternative Learning Experience (ALE) schools will be held the day after the Richland and Hanford High School graduations and will be held at Richland High School. Board discussion followed.

It was moved by Katrina Waters and seconded by Chelsie Beck –

THAT THE BOARD OF DIRECTORS APPROVE POLICY/PR NO. 2410-HIGH SCHOOL GRADUATION REQUIRMENTS FOR FIRST READING WITH REQUESTED CHANGES.

Vote: Waters, yes; Mitchell, yes; Beck, yes; and Jansons, yes
Motion was approved.

3.3 Policy No. 1250-Student Representatives to the Board of Directors

Board members discussed changes needed to the policy presented including:

- Advisory vote for student representatives-before board members vote
- Interview team to consist of superintendent, assistant superintendent, two board members, and current student representatives
- Committee to recommend one finalist to the board for final approval
- Board will select one or more mentors to support the student representatives

It was moved by Bonnie Mitchell and seconded by Katrina Waters –

THAT THE BOARD OF DIRECTORS APPROVE POLICY/PR NO. 1250-STUDENT REPRESENTATIVES TO THE BOARD OF DIRECTORS FOR FIRST READING WITH REQUESTED CHANGES.

Vote: Waters, yes; Mitchell, yes; Beck, yes; and Jansons, yes
Motion was approved.

3.4 Board Meeting Technology

Board meeting technology was discussed. It was decided to return to the practice used before the cyber event of zooming Board meetings live and allowing public comments both in person and via zoom. Meeting videos will be available on the district website shortly after each meeting. The public is always able contact the board through the board feedback email boardfeebdback@rsd.edu.

4.0 CONSENT AGENDA (approval by a single vote of the Board)

Mr. Jansons asked to pull Item 4.1-Personnel Action.

It was moved by Chelsie Beck and seconded by Katrina Waters –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (4.2; 4.3; AND 4.4) INCLUDING AN UPDATED PERSONNEL ACTION.

Vote: Waters, yes; Mitchell, yes; Beck, yes; and Jansons yes
Motion was approved.

Tim Praino, Executive Director of Human Resources, shared information on the Personnel Action included in the Board packet. After discussion, Mr. Praino was asked to send further detailed information to Board members.

It was moved by Bonnie Mitchell and seconded by Katrina Waters –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEM 4.1-
PERSONNEL ACTION.

Vote: Waters, yes; Mitchell, yes; Beck, yes; and Jansons yes
Motion was approved.

4.1 Personnel Actions

CERTIFICATED PERSONNEL

NEW HIRES FOR THE 2024-25 SCHOOL YEAR

Berg, Chloe, 1.0 FTE, Math, Leona Libby Middle School (coming from sub)
Brisch, Jordan, 1.0 FTE, Lang. Arts/Social Studies, Chief Joseph Middle School (coming from sub)
Caldwell, Kyle, 0.2 FTE, 0 Hour music, Richland High School (non-continuing)
Crider, Brett, 1.0 FTE, 2nd Grade, Badger Mountain Elementary School
Dann, Claire, 1.0 FTE, Language Arts/Social Studies, Hanford High School (non-continuing)
Deffenbaugh, Kendra, 1.0 FTE, Language Arts, Chief Joseph Middle School (coming from sub)
Fehrenbacher, Trevor, 1.0 FTE, CTE Business Education, Hanford High School
Fonseca, Bianca, 1.0 FTE, 4th Grade, Tapteal Elementary School
Harder, Sam, 0.2 FTE, 0 Hour Jazz, Chief Joseph Middle School (non-continuing)
Hansen, Shealyn, 1.0 FTE, Speech Language Pathologist
Henry, Jayden, 1.0 FTE, Math, Hanford High School (coming from sub)
Henry, McKenna, 1.0 FTE, CTE Sports Medicine, Hanford High School (coming from sub)
House-Tapuy, Amanda, 1.0 FTE, Spanish, Enterprise Middle School
Jacobsen, Elise, 1.0 FTE, 1st Grade, Tapteal Elementary School (coming from sub)
Johnson, Xavier, 1.0 FTE, Resource Room, Richland High School (coming from para)
Lara, Dallas, 1.0 FTE, School Counselor, Early Learning Center (non-continuing)
Leider, Matt, 1.0 FTE, Language Arts/Social Studies, Chief Joseph Middle School
Lynch, Brianna, 1.0 FTE, Life Skills Teacher, Jefferson Elementary School
Markussen, Kathryn, 1.0 FTE, Resource Room, Jefferson Elementary (coming from sub, non-continuing)
Mason, Britni, 1.0 FTE, Extended Resource Room, William Wiley Elementary School
McLeod, Laura, 1.0 FTE, Language Arts, Hanford High School
Mendoza, Brianna, 1.0 FTE, Art, William Wiley Elementary
Mitchell, Chloe, 1.0 FTE, Spanish, Leona Libby Middle School
Mitchell, Gabriel, 1.0 FTE, Resource Room, Hanford High School
Morris, Danelle, 1.0 FTE, CTE Family & Consumer Science, Carmichael (non-continuing)
Murphy, Shane, 1.0 FTE, CTE Photography, Richland High School (coming from sub)
Musick, Cade, 0.6 FTE, Social Studies, Richland High School
Ogden, Eric, 1.0 FTE, CTE Computer Science/Math, Hanford High School
Prieto, Adrian, 1.0 FTE, Language Arts/Health, Chief Joseph Middle School
NEW HIRES FOR THE 2024-25 SCHOOL YEAR
Ramirez-Sebero, Andre, 1.0 FTE, Social Worker, Carmichael Middle School (non-continuing)
Salmonson-Phillips, Whitney, 1.0 FTE, Language Arts, Hanford High School
Sanchez, Adriana, 1.0 FTE, 2nd Grade, Tapteal Elementary School
Sandoval, Angela, 1.0 FTE, Resource Room, Richland High (non-continuing, coming from sub)
Schutt, Jocelyn, 0.8 FTE, English Language Arts/History, Enterprise Middle (non-continuing)

Schuster, Jack. 1.0 FTE, 2nd Grade, William Wiley Elementary School

Seid, Jillian, 1.0 FTE, History, Enterprise Middle School

Steinert, Brent, 0.2 FTE, Zero Hour Jazz, Leona Libby Middle School (non-continuing)

Tsiftsi, Mairi, 1.0 FTE, Supplemental Support, Sacajawea Elementary School (non-continuing)

Woodvine, Carol, 1.0 FTE, Occupational Therapist, Special Education

CHANGE OF ASSIGNMENT FOR THE 2024-25 SCHOOL YEAR

Galstad, Whitney, Counselor, Jefferson Elementary School to Chief Joseph Middle School

Gieszler, Sarah, 2nd Grade, William Wiley Elementary to Physical Education, William Wiley

Horn, Sabrina, Resource Room, Hanford High School to Resource Room, Pacific Crest Online Academy (non-continuing)

Jasper, Adair, Resource Room, Richland High, to Developmental Preschool, Early Learning Center

Porter, Janae, Preschool, Early Learning to 4th Grade, Orchard Elementary (Admin Transfer)

Scott, Amy, Art, William Wiley Elementary School to 2nd Grade, White Bluffs Elementary School

RESIGNATIONS FOR THE 2023-24 SCHOOL YEAR

Harvey, Ryan, 1.0 FTE, Instructional Specialist, Chief Joseph Middle School, effective 8/31/24

Morton, Laura, 1.0 FTE, Language Arts/Social Studies, Chief Joseph, effective 8/31/24

LEAVE OF ABSENCE FOR THE 2024-25 SCHOOL YEAR

Burke, Deborah, Science Teacher, Delta High School

Hanson, Debra, Preschool Teacher, Early Learning Center (1st year leave)

Heinen, Kriste, 5th Grade, White Bluffs Elementary School (1st year leave)

Kenney, Veronica, Science Teacher, Three River's Homelink (1st year leave)

Mereu, Nathalie, French Teacher, Richland High School (1st year leave)

Ollero, Mikaela, 3rd Grade, Jason Lee Elementary School (1st year leave)

Ramsey, Marcie, 1st Grade, Jason Lee Elementary School (1st year leave)

Ranade, Lisa, Preschool Teacher, Early Learning Center (1st year leave)

Riley, Mykenzie, 2nd Grade, Tapteal Elementary School (1st year leave)

Riley, Sheila, 4th Grade, White Bluffs Elementary School (2nd year leave)

Villarreal, Esmeralda, Special Education Teacher, Pacific Crest Online Academy (1st year leave)

Vincent, Kelsie, Kindergarten, Jefferson Elementary School (2nd year leave)

CLASSIFIED PERSONNEL

RESIGNATIONS FOR THE 2023-24 SCHOOL YEAR

Antonio, Lucia, Paraeducator, Chief Joseph Middle School, effective 8/31/2024

Aparicio, Michelle, Paraeducator, Hanford High School, effective 8/31/2024

Beo, Jill, Paraeducator, Enterprise Middle School, effective 8/31/2024

Boffey, Kaylee, Paraeducator, Orchard Elementary, effective 8/31/2024

Brasker, Travis, Grounds Applicator, Support Services, effective 8/2/2024

Hogan, Stephanie, Paraeducator, Three Rivers HomeLink, effective 8/31/2024

Johnson, Xavier, Paraeducator, Special Education, effective 8/31/2024 (moving to Cert position)

Maki, Amy, Paraeducator, Badger Mountain Elementary, effective 8/31/2024 (will sub)

RESIGNATIONS FOR THE 2023-24 SCHOOL YEAR

Petersen, Maggie, Paraeducator, Leona Libby Middle School, effective 8/31/2024

Roberts, Ricki, Paraeducator, Marcus Whitman Elementary, effective 8/31/2024

Sliva, Vincent, Paraeducator, Richland High School, effective 8/31/2024

Stegen, Molly, Paraeducator, Jefferson Elementary, effective 08/31/2024

Turner, Jennifer, Paraeducator, Enterprise Middle School, effective 8/31/2024

Warnick, Cameron, Paraeducator, Jefferson Elementary, effective 8/26/2024

Waters, Amanda, Paraeducator, Marcus Whitman Elementary, effective 8/31/2024

Whitney, Ashley, Paraeducator, Orchard Elementary School, effective 8/31/2024

RETIREMENTS FOR THE 2023-24 SCHOOL YEAR

Tackett, Elizabeth, Nutrition Services Team Member, Sacajawea Elementary, effective 8/30/2024

NEW HIRES FOR THE 2024-25 SCHOOL YEAR

Abi Karam, Sandy, Paraeducator, Sacajawea Elementary, effective 8/26/2024

Avila, Raquel, Paraeducator, Early Learning Center, effective 8/26/2024

Berry, Samantha, Paraeducator, Chief Joseph Middle School, effective 8/26/2024

Callaghan, Helen, Paraeducator (Rehire), Early Learning Center, effective 8/26/2024

Cheng, Qiqi, Paraeducator, Badger Mountain Elementary, effective 8/26/2024

Corey, Asia, Paraeducator, Badger Mountain Elementary, effective 8/26/2024

Crandall, Faith, Paraeducator, Early Learning Center, effective 8/26/2024

Dent, LaTonya, Paraeducator, William Wiley, eff. 8/26/2024 (moving from Nutrition Services)

Eaton, Arielle, Paraeducator, Sacajawea Elementary, effective 8/26/2024

Estrada de Merlin, Maria, Paraeducator, Lewis & Clark Elementary, effective 8/26/2024

Fuentes, Amber, Paraeducator, Tapteal Elementary School, effective 8/26/2024

Galioto, Payton, Paraeducator, Early Learning Center, effective 8/26/2024

Garcia, Cristina, Paraeducator (Replacement Employee), effective 8/26/2024 - expected 5/4/2025

Higareda Arciniega, Mariana Office Professional, Sacajawea Elementary, effective 8/14/2024

Ireland, Holly, Paraeducator, Carmichael Middle School, effective 8/26/2024

Kopenec, Angela, Paraeducator, Badger Mountain Elementary, effective 8/26/2024

Meador, Melissa, Paraeducator, Leona Libby Middle School, effective 8/26/2024

Mulligan, Lesley, Paraeducator (Rehire), Marcus Whitman Elementary, effective 8/26/2024

Oakes, Cassandra, Office Professional, Hanford High School, effective 8/12/2024

Oehmen, Phillip, Paraeducator, Leona Libby Middle School, effective 8/26/2024

Pacheco Salazar, Laura, Paraeducator, Enterprise Middle School, effective 8/26/2024

Porter, Grace, Paraeducator, Tapteal Elementary, effective 8/26/2024

Price, Josephine, Paraeducator, Tapteal Elementary, effective 8/26/2024

Randles, Sydney, Paraeducator, Desert Sky Elementary, effective 8/26/2024

Reed, Madison, Paraeducator, Jefferson Elementary, effective 8/26/2024

Rice, Shelly, Paraeducator, Leona Libby Middle School, effective 8/26/2024

Roman, Yessica, Paraeducator, Chief Joseph Middle School, effective 8/26/2024

Simmons, Anne, Paraeducator (Rehire), Sacajawea Elementary, effective 8/26/2024

Sjule, Sandra, Paraeducator, Desert Sky Elementary, effective 8/26/2024

Vargas, Jayden, Paraeducator (Rehire), Chief Joseph Middle School, effective 8/26/2024

Winkelman, Anna, Paraeducator, Enterprise Middle School, effective 8/26/2024

RESIGNATIONS FOR THE 2024-25 SCHOOL YEAR

Castro, Sandy, Nutrition Services, Carmichael Middle (will continue Bus Attendant position)

Dent, LaTonya, Nutrition Services, Leona Libby Middle School (moving to para position)

Manning, Anna, Office Professional, Sacajawea Elementary, effective 8/17/2024 (will sub)

LEAVE OF ABSENCE FOR THE 2024-25 SCHOOL YEAR

Gibson, Janet, Paraeducator, 8/26/2024 - estimated 2/13/2025 (2nd year LOA)

Harrison, Julie, Paraeducator, 8/26/2024 - estimated 2/5/2025 (2nd year LOA)

EXTRA CURRICULAR ACTIVITIES PERSONNEL RESIGNATIONS FOR THE 2024-25 SCHOOL YEAR

Suggs, Nate, Head Coach Girls Basketball, Hanford High School

4.2 Approval of Minutes (July 9, 2024)

4.3 Budget Monthly

4.4 Payroll/Warrant Information

ASB Fund Warrant Nos. 54000723 through 54000726 for \$102,954.71
Nos. 40007853 through 40007857 for \$25,466.40
Nos. 54000728 through 54000730 for \$52,371.04
Capital Projects Fund Warrant Nos. 20002192 through 20002199 for \$455,173.45
No. 52000413 for 2,654.46
Nos. 20002200 through 20002201 for \$9,508.42
Nos. 20002208 through 20002210 for \$1,479,585.70
Nos. 20002211 through 20002216 for \$792,105.59
Nos. 52000415 through 52000417 for \$49,715.83
General Fund Warrant No. 10090015 for \$142,162.44
Nos. 51003770 through 51003773 for \$556,941.76
Nos. 10090129 through 10090206 for \$1,904,961.92
Nos. 51003775 through 51003862 for \$472,929.00
Nos. 51003863 through 51003865 for \$469,342.92
Payroll Warrants Nos. 10090010 through 10090014 for \$13,211.02
Nos. 10090016 through 10090078 for \$115,572.37
Nos. 10090079 through 10090125 for \$5,173,143.23
Electronic Fund Transfer for \$12,286,814.47
Total July Payroll approved in the amount of \$17,588,741.09

5.0 AGENDAS

5.1 Future Agenda Items

Add to August 27, 2024 agenda:

- cell phone discussion
- move Policy/PR 2410-Graduation and Policy/PR 1250-Student Representatives to the Board of Directors from the consent agenda to the business portion of the meeting.

Board members discussed the annual Washington State School Directors Association Conference in November.

ADJOURNMENT

The meeting adjourned at 8:03 P.M.

RICHLAND SCHOOL DISTRICT NO. 400

SECRETARY, BOARD OF DIRECTORS