

**Monadnock Regional School District**  
**Finance/Facilities Committee Meeting Minutes**  
**July 10, 2024**  
**SAU Conference Room, Swanzey, NH**

**Board Members Present:** Cheryl McDaniel-Thomas, Scott Peters, Eric Stanley, Betty Tatro and Jeff Cesaitis

**Administration Present:** J. Morin, Business Administrator and J. Gettens, Budget Committee Member.

1. **Public Comments:** There were no public comments.
2. **Old Business:**
  - a. **Receive financial report of business administrator:** J. Morin explained that as of last week FY 24 is in the negative by about \$266,000.00. All of the payroll and benefits have been paid. We are in the negative. J. Rathbun applied to use the CARES funds for 1 student and transportation for 2 other Special Ed. students through the CARES funds. She is sure that this number will improve. We do have safety nets. J. Morin said that we will be less in the negative but not in the positive. They are working with counsel to see if the funds the Board retained can be used or the Special Education Expendable Trust funds. It was commented that if the BC had not cut the budget by \$250,000.00 it would be closer to a positive. J. Morin commented that the administration has had that conversation. The district did use \$500,000.00 from the ESSER Funds to cover out of district costs also.
  - b. **Review Progress on building project:** J. Morin explained that the project is on track and with no delays. The playground is scheduled to be in place prior to school. The people involved meet on Wednesdays to be updated by K. Barker and Hutter Construction. M. Suarez and J. Rathbun will have a lot of input and will come up with tentative plans when needed. T. Breen and J. Morin will attend the Historical Society Meeting in Fitzwilliam regarding the renovations to Emerson. They want to see the plans. K. Barker tried so hard to keep the historical aspect in mind when coming up with the plans. **J. Morin leaves the meeting.**
3. **Approval of the June 25, 2024 Fin/Fac Meeting Minutes: MOTION:** E. Stanley **MOVED** to approve the June 25, 2024 Fin/Fac Meeting Minutes as presented. **SECOND:** B. Tatro **VOTE:** J. Cesaitis-abstain remaining members-yes. **Motion passes.**
4. **New Business:**
  - a. **Determine plan to seek information for unaffiliated comp study:** It was explained that J. Rathbun sent out the survey to area school district administrators but received only one response. We do not have the information for the discussion. The committee discussed ways in which to look at the information such as comparison of the position and amount discrepancies. It was asked what if we have higher salaries. S. Peters asked what is our strategy to retain good talent and attract better talent. He commented that the committee could do this exercise and take no action. C. McDaniel-Thomas

commented that we are not proposing to do this annually. It is the hope to have the survey filled and product ready for the September meeting. The work should be done no later than October 31, 2024. The committee discussed the bus driver's compensation and the idea of hall monitors.

**b. Discuss how to approach policy review of books D and F:** S. Peters explained the process the Policy Committee does to review policies. The committee would like to look at the policies in Book D and Book F. They would like to go through the policy, make edits if proposed and present to the Board. They are not sure if they should go to the Policy Committee first with the recommendations. C. McDaniel-Thomas was concerned if there are multiple policies going to the Board from the Policy Committee and the Fin/Fac Committee. J. Cesaitis felt this committee is capable of doing the policy process. S.Peters said this would help the Policy Committee so they do not have to do so much work. C.McDaniel-Thomas will come prepared to the next meeting and explain the process then the members will have 1 or 2 policies for homework. C.McDaniel-Thomas is concerned that currently the policies are not getting the attention they deserve. S. Peters explained that they will do a better job in the first read to go over any questions and explain the edits if any. This committee should be mindful and to include J. Rathbun and J. Morin in these conversations.

**5. Setting next meeting's agenda : August 14, 2024.**

- a. Update on the budget**
- b. Financial Report**
- c. Comparison Study**
- d. Policy DB, DBC, DBI**

**6. Public Comments:** J. Getten asked about the policies. S.Peters explained the role of the Policy Committee. J. Getten asked about the process to approve the policies. J. Getten also asked where to find the information for the compensation study. It can be found on the DOE Website and the PELRB. The committee is also waiting for information from J. Rathbun when he receives it from the other districts.

**7. Adjourn: MOTION:** S. Peters **MOVED** to adjourn the meeting at 7:58 PM. **SECOND:** J. Cesaitis **VOTE:** Unanimous for those present. **Motion passes.**

**Respectfully submitted,**

**Laura L. Aivaliotis**  
**Recording Secretary**