

MINUTES



**Addison Central School District
ACSD Board
Board Meeting
Monday, August 12, 2024, 5:00 pm - 8:30 pm
Middlebury Union High School Library
73 Charles Avenue, Middlebury**

ACSD District Vision and Mission

OUR VISION

Our vision is for all ACSD students to reach their full learning potential, have a sense of belonging in our schools, and enrich our community and the communities where they live in the future.

OUR MISSION

Our mission is to provide high-quality, equitable, and varied learning environments that inspire a passion for learning and growth among our students.

In Attendance

Barbara Wilson; Ellie Romp; James Malcolm; Jason Chance; Joanna Doria; Laura Harthan; Mary Heather Noble; Steve Orzech; Suzanne Buck; Tricia Allen

Not In Attendance

Brian Bauer; Ellen Whelan-Wuest; Jamie McCallum

A. Call to Order Upon Reaching A Quorum

Barb Wilson

Meeting called to order at 5:00 p.m.

1. Introductions - Board Members, Administrators, and Staff

5 min

ACSD staff present:

Wendy Baker, Superintendent

Nicole Carter, Assistant Superintendent and Director of Equity & Student Services

Jen Kravitz, Principal of Mary Hogan School

Matt Corrente, Director of Finance & Operations

Emily Blistein, Director of Communications & Engagement (remote)

Courtney Krahn, Director of Teaching & Learning (joined later remotely)

Also present:

Judy Sclair-Stein, consultant

B. Public Comment Period

Barb Wilson 10 min

No public comment.

C. Recommendation to Approve Minutes of June 24, 2024

Barb Wilson 5 min

Motion to approve minutes of June 24, 2024.

Move: Joanna Doria Second: James Malcolm Status: Passed

D. Approve ACSD Bills

James Malcolm 5 min

James Malcolm presented three sets of ACSD bills:

Read by James Malcolm and Jason Chance on July 1, 2024:

General Fund: \$576,836.32 (Note: \$160K of this was for transportation, and of that, roughly \$76K included accumulated mileage reimbursement)

Read by James Malcolm and Jason Chance on July 15, 2024:

General Fund: \$1,251,949 (Note: \$613,921 of this was for health & dental insurance, \$229,400 was to Bread Loaf Corporation for Mary Hogan HVAC project, \$65,000 was to Champlain Equipment for a new tractor, and \$23,580 was for IB fees)

VT Teachers Association Retirement Fund: \$79,924.19

Payroll: \$86,162.81

Payroll: \$195,530.20

Read by James Malcolm and Jason Chance on July 29, 2024:

General Fund: \$241,240.45

Payroll: \$313,621.20

Motion to approve and pay ACSD bills as presented.

Move: James Malcolm Second: Jason Chance Status: Passed

E. Action: Personnel Appointments and Resignations

Wendy Baker 5 min

Note: Laura Harthan abstained from voting.

Motion to accept ACSD appointments and resignations as presented:

1. Appoint Ashley Bessette, UPreK Coordinator, 1.0 FTE, Non-Union - No Step Placement, Effective 8/19/2024
2. Appoint Andrea Blodgett, Paraprofessional, 1.0 FTE, Step 1, Effective 8/20/2024
3. Appoint Tina Bly, School Counselor, 1.0 FTE, Step 17, Effective 8/16/024
4. Appoint Jeannie Cash, Paraprofessional, 1.0 FTE, Step 1, Effective 8/20/2024
5. Appoint Craig Delery, Individuals & Societies Teacher, 1.0 FTE, Step 11, Effective 8/16/2024
6. Appoint Jessica Francese, Paraprofessional, 1.0 FTE, Step 5, Effective 8/20/24
7. Appoint Charles Gerner, Paraprofessional, 1.0 FTE, Step 5, Effective 8/20/2024
8. Appoint Jackson Goscha, School Counselor, 1.0 FTE, Step 1, Effective 8/16/2024
9. Appoint Aiden McAuliffe, Paraprofessional, 1.0 FTE, Step 1, Effective 8/20/2024
10. Appoint Sarah Nadeau, Classroom Teacher, 1.0 FTE, Step 11, Effective 8/16/2024
11. Appoint Samuel Stannard, Ground Technician, 1.0 FTE, Step 19, Effective 8/12/2024
12. Appoint Kelli Zauli, Paraprofessional, FTE 1.0, Step 20, Effective 8/20/24
13. Accept Resignation of Justine Grace, Paraprofessional, 1.0 FTE
14. Appoint Kristine Everts, Special Education Administrator, 1.0 FTE, non-union, no step placement, Effective 8/9/2024

Move: Suzanne Buck Second: Mary Heather Noble Status: Passed

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F. Board Training: Superintendent Evaluation and Goal Setting with Judy Sclair-Stein, Ed. D. 180 min

Barb Wilson opened the topic with a reminder to Board members that Dr. Baker and the Executive Committee had invited ACSD administrative leaders and building principals to the Board Training on Superintendent Evaluation and Goal Setting so that they can provide some input into the process and understand the goals and criteria upon which Superintendent will be evaluated. All were invited to both sessions, though most will likely attend on August 13th, when specific goals and the evaluation process is established. She then handed the discussion to consultant Judy Sclair-Stein to conduct the training.

Judy reminded the Board of Phase 5 of McPherson & Jacobson's process for the Superintendent Search contract, which includes reviewing Board & Superintendent Roles and establishing goals for the new Superintendent. She is also present to provide training on the process of selecting a Superintendent evaluation model, and teaching the Board how to conduct a fair and thorough Superintendent evaluation. Other important topics of discussion:

- Reminder of Board Norms and how to remain accountable to those norms when differing perspective conflict;
- Board hopes for this training (clear understanding of Board role, bringing team together, clarity on superintendent goals & evaluation process, establishing clear criteria for the superintendent);
- Board Roles & Superintendent Roles;
- Board Expectations of the Superintendent;
- Superintendent Expectations of the Board;
- ACSD Strategic Plan & how Board goals, District goals, and Superintendent goals should all be informed by the plan.
- ACSD Board Policies that inform Board roles, Superintendent roles, and the Board's responsibility for conducting Superintendent evaluations;
- Resources that will inform how to develop the Superintendent Evaluation Process

A recording of the training will be available at <https://www.acsdvt.org/school-board/board-meetings> under 8/12/2024.

G. Adjournment

Meeting adjourned at 7:33 p.m.

Motion to adjourn.

Move: Suzanne Buck Second: Laura Harthan Status: Passed

Total Meeting Time: 3h 30m

*Public Comment Guidelines:

Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.