

School Year 2025
Sakura International
School Elementary
Admission Guidelines

As of 2024.7.9



1. Admission Capacity

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G1 students /School Year 2025

- Approximately 40 students (including those enrolled in the Kansai International Academy Group Kindergarten Division)

2. Eligible Applicants

Born between April 2 2018 and April 1 2019

※We may ask you to submit your child's birth certificate for age verification.

2. Entrance Examination Schedule

	1st Exam	2nd Exam
Application due date	July 2 (Tue) - August 23 (Fri), 2024	January 10 (Fri), 2025
Examination & Interview	September 8 (Sun), 2024	January 24 (Fri), 2025
Examination Result Announcement	September 11 (Wed), 2024	By January 29 (Wed), 2025
Admission fee payment due date	September 17 (Tue), 2024	By January 31 (Fri), 2025
Orientation for new G1	November 21 (Thu) 10:00 am *Black Box Theatre	February 6 (Thu) 10:00 am, 2025 *Black Box Theatre
Advance payment due date	November 28 (Thu), 2024	February 12 (Wed), 2025

3. Application Procedure

1. Registration of Application

Please register from the Application Registration page on the Kansai International Academy website during the application period. After the registration is complete, you will receive an application form through your registered e-mail address.

※Please designate the domain (@faculty.kansai-intschool.jp) and (info-sis-elementary@faculty.kansai-intschool.jp) to receive our emails. There may be cases where our emails are detected as spam and may not be sorted into your inbox. It is also possible that our emails may not be received.

※If you do not receive an application form or do not have Internet access at home, please contact the Sakura International School Elementary office (03-5484-7788).

2. Submission of Application Form and Required Documents

The application form and required documents as well as payment details will be announced via your registered e-mail address. Please fill out the required columns on the form and upload the required documents to submit your application online.

4. Application Documents

The documents listed in the table below must be submitted at the time of the application.

Photo	<p>Photo data of applicant, parent/guardian 1 and 2.</p> <ul style="list-style-type: none"> • Photos must be taken within the past three months (color) • The face of the applicant/parent/guardian must be clear and visible (front, upper body, no hat) • Each photo must only show the applicant/parent/guardian • Photos must be in JPG or PNG format • The file size may not be bigger than 3 MB <p>If you have any special circumstance, you may submit a photo of either parent/guardian. Please note that the parent/guardian on the photo will be asked to participate in the interview.</p>
Birth notification	Scanned or image data of an health insurance card and transcript issued by the current school with your child's date of birth listed.
Physician's certificate of health	A certificate must be obtained stating that the applicant has no problem with school life in regard to their health.
Progress report	<p>The report must include records from the past three years up to the present.</p> <p>*Internal students enrolled in Kansai International Academy Kindergarten/Sakura International School are not required to submit a progress report.</p> <p>*External students must submit their progress reports online via the application form.</p>
School report	<p>Please request a school report from an individual who knows your child well, such as a homeroom teacher, principal, counselor, etc.</p> <p>*The school report may be turned in as a data file or a physical document.</p> <p>*Internal students enrolled in Kansai International Academy Kindergarten/Sakura International School are not required to submit their school reports. Our kindergartens will send the reports to our elementary school.</p> <p>*For external students, the school report must be sent to our elementary school from your child's school by email (info-sis-elementary@faculty.kansai-intlschool.jp) as a data file or mailed in a sealed envelope.</p>

5. Entrance Examination Fee

An entrance examination fee of 30,000 yen must be paid. Those with students of Kansai International Academy/Sakura International School may make the payment via the school's Platinum School (<https://my.ptsc.jp/kansai-intlsch>) during the application period.

*The entrance examination fee and other expenses incurred during the application will not be refunded for any reason.

6. Entrance Examination

1. Examination and Interview

	Language	Exam Content
Individual assessment	Japanese	Written Test:kazu and words Motor skills, social skills, communication skills, thinking skills
Group assessment	English	Reading, Writing, Listening, Speaking
Parent/Guardian Interview	Japanese or English	A parent/guardian interview for each family will be conducted.

2. Admission selection process

Evaluation will comprehensively be made based on the submitted documents (progress

reports and school reports), written test scores, observations during group and individual assessments, and a parent/guardian interview.

7. Announcement of Examination Results

Examination results will be notified by e-mail by the due date.

Please note that we will not be able to respond to any inquiries by phone or other means regarding the examination content or results.

8. Admission Procedures

For those accepted for enrollment, please complete the admission fee payment by the due date through the website listed below (credit card payment only).

Please note that the admission fee is non-refundable for any reason once paid.

Admission Fee	¥1,500,000	
Payment due	1st Exam Due date: September 17 (Tue), 2024	2nd Exam Due date: January 31 (Fri), 2025
Payment Method	Credit card payment on the <i>My Page</i> screen of Kansai International Academy's Platinum School	

9. New Student Orientation

Parents/guardians of passed applicants are required to participate in the orientation. You will be required to apply for uniforms, gym uniforms, and school supplies. Tuition details will also be explained.

10. Advance Payment

Please complete payments for the admission deposit and first year facility fee on the My Page screen of Kansai International Academy's Platinum School during the advance payment period.

Facility fee: ¥500,000

Admission Deposit (to be returned upon graduation): ¥250,000

※Please note that the above fees are non-refundable for any reason.

◆ Tuition Details

Admission Fee (*1)	For internal students	¥1,500,000
Admission Deposit (First Year only)	To be returned upon graduation	¥250,000
Facility Fee	First year	¥500,000
	Second year and onward	¥100,000
Tuition		¥220,000/month
Education and facility enhancement Fees		¥45,000/month
School lunch fee	April - July, September - November, January, February	¥16,000/month
	December, March	¥12,000/month
Bus operation fee (*2)	The bus will pass through Chyoda and Bunkyo (no staff will be accompanied)	¥40,000/month
Special enhancement ESL/JSL tuition (*3)		¥5,000/lesson
School material fee	Uniform, gym uniform, school bags, etc.	Approx. ¥100,000
Material shipping fee	Uniform, Emergency hoods, school bags, etc.	¥2,500
	Formal uniform	¥1,000
	Gym uniform	¥700
Donation		Starting from ¥100,000

(*1)【Education and facility enhancement fees】

A monthly IB cooperation fee of ¥20,000 is included for the school to apply for IB PYP.

(*2)【Bus operation fee】

At least 4 students must be registered for the school bus to be available.

(*3)【ESL・JSL】

Students must be enrolled in ESL/JSL if requested by the school.

【Other】

- Fees for class materials (such as text books), field trips, and classes held by third parties such as electives, will be paid on a monthly basis.
- Summer school is held for 3 weeks during summer (optional: additional fee required).
- Fees including the admission fee, facility fee, tuition are non-refundable for any reason. Other miscellaneous fees may be charged at any time.
- Due to changes in the economic situation or national policies (such as changes in consumption tax or corporate tax), fees including the tuition may be revised accordingly. In this case, we will inform you as soon as possible.
- A sibling discount will be applied if the child admitted for enrollment is the second child or above and has a sibling enrolled at Sakura International School Elementary. The tuition for the child admitted for enrollment is half the original amount.
- Internal students may be eligible for a scholarship based on income status. Please contact our school for more details.