

Joliet Township High School

District #204



Emergency E-Learning Day Plan

Created 2022-2023

Mission Statement

The mission of Joliet Township High School, a historically rich, unified and innovative learning community, is to empower every student to compete and contribute positively to our community and global society by providing a rigorous and personalized education through an academy environment.

Joliet Township High School District 204 is committed to cultivating an inclusive community that values and embraces diversity and respects the humanity of all people.

Strategic Plan Belief Statements

WE BELIEVE THAT

- Every human being possesses inherent worth.
- Individuals are responsible for their own actions.
- Diversity strengthens and enriches society.
- Life-long learning is necessary to thrive in a continuously changing world.
- People learn at different rates, in different ways, and in a variety of settings.
- High expectations positively influence performance.
- Motivation, perseverance, hard work, and a positive attitude strengthen the ability of an individual to reach potential.
- The family environment has a strong influence on the development of each of its members.
- Education is a shared responsibility among students, family, staff, and the community.
- An educated public sustains our democracy.
- Empathy, honesty, integrity and respect are essential in building and maintaining mutual trust.
- A safe environment is essential for every individual.
- High quality schools are essential to the quality of life for the whole community.
- All people can learn.

Strategic Plan Objectives

1. Every student will meet or exceed annual growth targets as measured by classroom, district and standardized assessments.
2. The graduation rate will be 90% or higher.
3. By the year 2018, every student will develop and implement a challenging Individual Career Plan (ICP) to prepare for a successful transition to further education and a career endeavor of choice.
4. All students will consistently demonstrate the character attributes of Confidence, Compassion, Responsibility, Tolerance, Respect, Integrity and Perseverance.

Strategic Plan Parameters

- We will capitalize on the benefits of our diversity to enrich and strengthen our educational programs.
- We will always maintain a safe and secure environment.
- We will not tolerate behavior which demeans the self-worth or dignity of any individual or group.
- No new program or service will be accepted unless it is consistent with the strategic plan, its benefits clearly justify the cost, and provisions are made for staff development with sufficient time for effective implementation and program evaluation.
- No program will be retained unless the benefits continue to justify the costs, and the program makes an optimal contribution to the mission.
- We will always use data, effective instruction, and a continuum of academic support to improve student achievement.
- We will always work in collaboration with our sender school districts to provide a cohesive, rigorous educational program to ensure all students are college and career ready.
- School and District Improvement Plans must always be consistent with the strategic direction of the district.
- We will establish scheduling priorities that support student academic achievement within an academy environment.

Strategic Plan Strategies

1. We will use data to personalize instruction and support in order to motivate and engage students to achieve identified growth targets, complete their Individual Career Plan (ICP) and graduate.
2. We will ensure all JTHS personnel use effective internal and external communication to create a welcoming environment that develops positive relationships and engages all stakeholders in improving student achievement.
3. We will identify, model, reinforce, and measure the character attributes needed to compete and contribute as respectful, responsible and productive citizens.
4. We will ensure our curriculum and assessments strengthen the implementation of the academy structure so that all students are college and career ready.
5. We will secure and leverage our physical, technological and human resources to effectively support our students' education.
6. We will, in partnership with families and community, develop and implement plans to deliver a culturally responsive educational experience and expand the diversity of our faculty and administration in order to close the achievement gap.

Purpose of Emergency E-Learning Day Plan

The purpose of an Emergency E-Learning Day is to provide a continuum of learning for all students. Teachers will leverage the district's one-to-one resources to provide students with relevant, meaningful, and manageable work that students can complete when school has been cancelled.

E-Learning Days will only be used in the event of an emergency. This plan will be monitored regularly and evaluated annually.

Goals

- To minimize disruption to the academic progress caused by emergency school closures and to make those out-of-school days as educationally productive and engaging as possible.
- To allow students an opportunity to use online learning which is increasingly part of both college study and workplace training.
- To capitalize on the JTHS one-to-one technology program.
- To demonstrate that learning can happen anytime and anywhere.
- To encourage character growth in the areas of self-sufficiency, adaptability, and perseverance.

School Calendar

The Board of Education will adopt a school calendar that includes five emergency days at the end of the calendar. If an E-Learning Day is necessary, it will be considered a regular school day and will not have to be made-up as an emergency day. The emergency days at the end of the calendar will be used if school must be called off and an E-Learning Day is not utilized.

Communication

The announcement of an E-Learning Day will be made as soon as possible but no later than 5:00 a.m. the morning of the emergency. The announcement will be made through the standard modes of communication used by the school district including text messaging, robo calls, web page updates, and social media.

Attendance

Individual student attendance will be taken through the Infinite Campus Student Portal. Teachers will post attendance procedures and assignments for students by 9 a.m. the morning of an E-Learning Day and students will complete the assigned work for each of their classes. In the event of unforeseen circumstances students will consult with their teachers to develop a plan to complete the assignments. For example, students without access to power or the Internet necessary to record their attendance should see their teachers the following student attendance day.

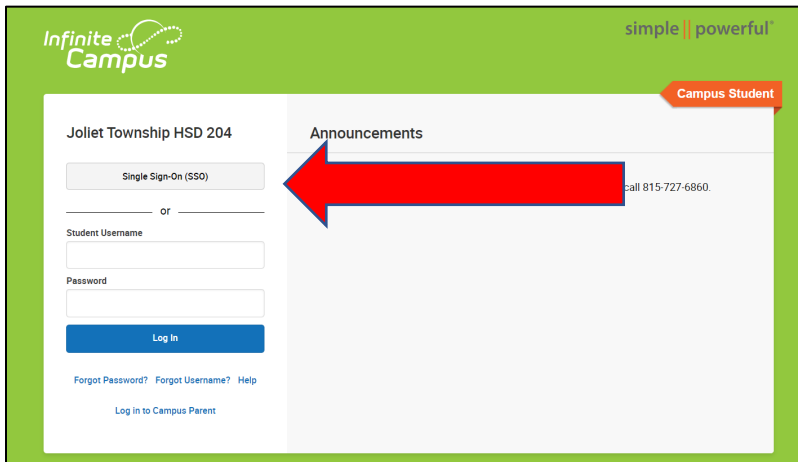
Student Attendance

Students must log into Infinite Campus Student Portal between 9:30 a.m. and 3:15 p.m. for attendance purposes.

JTHS E-Learning Day Directions for Students

REGISTERING YOUR E-LEARNING ATTENDANCE: Log into the Infinite Campus Student Portal between 9:30 am and 3:15 pm, to automatically register your attendance.

1. Navigate to <https://jolietil.infinitecampus.org/campus/portal/joliet.jsp> and log into your student portal. Once you have clicked the single sign-on button, your attendance will be automatically updated by the end of the school day.



2. Go to your classes' online classroom (Google Classroom, Microsoft Teams, etc.) to access the posted assignment for the day.
3. Complete the assigned work for all your classes.

For technical support please call **815-727-6860** or email the appropriate student help desk as specified below with details plus your contact information and someone will get back to you as soon as possible.

Central students: centralstudenthelpdesk@jths.org

West students: weststudenthelpdesk@jths.org

Expectations for Students

- Students should bring their computers home every day.
- Students will log in through Infinite Campus Student Portal to record their attendance.
- Students will complete the assignments for each class posted on the student learning platform.
- Students will communicate with their teacher about any unforeseen circumstances that occurred on the E-Learning Day that prevented them from following our directions.

Staff Attendance

Supervisors will be accountable for staff attendance. Any prearranged absence, such as but not limited to personal leaves, sick leave, and FMLA will still be counted as an absence.

Expectations for Faculty

- The teacher will post the directions for E-Learning and an assignment in their Learning Management Platform no later than 9:00 a.m.
- Student work on the E-Learning Day will be aligned to the curriculum and learning objectives for each course that the student is enrolled. The assignment of work will be reasonable and will not require more than 50 minutes to complete. Assignments will be relevant, meaningful, and manageable. Students will be given adequate time to make up the assignment without a penalty if they cannot complete it on the E-Learning Day.
- Staff should reach out to their Curriculum Director or Instructional Leadership Team member to secure feedback on appropriate assignments for E-Learning.
- Teachers will include information about E-Learning days in their syllabus.
- Teachers will make themselves available for a reasonable amount of time to students throughout the school day using the communication tools and Learning Management Platform regularly used by the class. Our E-Learning days are purposely set up as an asynchronous experience to provide flexibility for both the students and the staff.

Technology Support

Technical support will be available on E-Learning Days. Technology support staff will be working from home also so please provide as much detail as possible about your issue along with contact information when calling or emailing as specified below. Someone will get back to you as soon as possible.

Everyone: 815-727-6860

Staff: helpdesk@jths.org

Central students: centralstudenthelpdesk@jths.org

West students: weststudenthelpdesk@jths.org

Special Education

For those students who require special accommodations to meet their individual needs, teachers will work very closely with special needs staff, support staff and students and their families to ensure their assignments reflect both individual education plans and expected learning objectives for the class. Special Education staff will work closely with parents to ensure E-Learning days considerations are reflected in their children's IEP's.

Roles/Responsibilities of Employee Groups on an E-Learning Day

Individuals will be given an assignment from their direct supervisor. GCN and web-based professional development will be utilized.

Committee Members

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