



Fiscal Oversight Committee (FOC) Agenda
 September 14, 2023
 6-8 p.m.
 In-Person Meeting | DCSD West Support Center
 Telluride Room | 701 Prairie Hawk Dr, Castle Rock

Purpose of the FOC

The primary function of the Fiscal Oversight Committee (FOC) is to assist the Board of Education in fulfilling its fiscal oversight responsibilities with integrity and reliability. Responsibilities include Budget, Accounting, Audit, Financial Reporting, and Banking.

Public Participation Protocol

We welcome community members. In order to respect the time of our FOC Committee Volunteers, we ask that non-members please hold any comments and questions until Public Participation. Thank you.

Agenda		
Time	Announcements	Facilitator
6:00	Roll Call	James Coope, FOC Chair
	Public Participation Protocol Statement	James Coope, FOC Chair
6:05	First Meeting (10 minutes) • Introduction of New and Returning Members • Meeting Protocols • Individual versus Committee Roles • Survey • Expertise • Committees (Audit, CART, Recruitment, Debt/Financing) • Committee Liaisons (LRPC, MBOC (Dan Smith), EAC (Kevin Metzger))	James Coope, FOC Chair
	Discussion/Action Items	
6:15	Approval of Minutes from the June 8, 2023 Meeting (5 minutes)	James Coope, FOC Chair
6:20	FOC Membership (5 minutes) • Interview Additional New Candidates • FOC Student Membership	James Coope, FOC Chair
	Information Items/Reports	
6:25	Board of Education (BOE) Update from BOE Liaison (15 minutes) • SY 2023-2024 BOE Resolutions – FOC Areas of Focus (Priorities) • FOC Member Input	Kaylee Winegar, BOE Director
6:40	MBOC Annual Report (5 minutes)	Jana Schleusner, Chief Financial Officer
6:45	Financial Update (45 minutes) • Debt Policy Timing Update • Bond & MLO Status Update • SY 2022-2023 Fourth Quarter Financials (draft) and School Carry Over • Audit Update – Subcommittee Kickoff	Jana Schleusner, Chief Financial Officer Colleen Doan, Director of Budget Drew Phelps, Manager of School Budgeting Eric Varner, Director of Finance Maya Rosochacova, FOC Member
7:30	New Business/Ideas (10 minutes)	James Coope, FOC Chair
7:40	Member Roundtable (10 minutes)	James Coope, FOC Chair
7:50	Public Participation (10 minutes)	James Coope, FOC Chair
8:00	Adjourn	James Coope, FOC Chair

Next Meeting: October 12, 2023

FOC Meeting Dates	
SY 2023-2024	Location (6 p.m. – 8 p.m.)
September 24 September 14	Telluride Room West Support Center
October 12	Board Room Wilcox
November 16	Telluride Room West Support Center
December 7	Board Room Wilcox
January 18	Telluride Room West Support Center
February 15	Telluride Room West Support Center
March 7	Board Room Wilcox
April 11	Board Room Wilcox
May 9	Telluride Room West Support Center
June 6	Board Room Wilcox
No meetings in July and August	
FOC Membership	
Voting Members	Non-Voting Members
James Coope, Chair	Kaylee Winegar, BOE Director, FOC Liaison
Ed Pavletich, Vice Chair	Jana Schleusner, Chief Financial Officer
Jerrold Taylor, Recorder	Eric Varner, Director of Finance
Aaron Cowan	Colleen Doan, Director of Budget
Daniel Smith	Jenny Frueh, Administrative Assistant to CFO
Kevin Metzger	
Linda Fielding	Vacant, DCSD Student Member
Maya Rosochacova	
Mike Barrows	
Megan Severs	
Vili Petkova	
Robert Smithson	