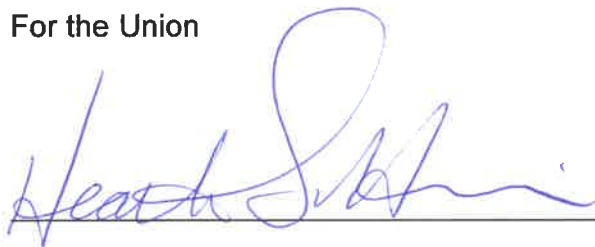


APPENDIX A

LETTER OF AGREEMENT

If, in a teacher's opinion, an excess of students exists in their class, the teacher may request the department chair to attempt to alleviate the excess of students. The department chair and Guidance Chairperson shall then make every reasonable effort to investigate all possible classes and sections that may be available for reassignment. If reassignment is impossible, the teacher shall be given an explanation by the department chair. If the teacher is dissatisfied, they may discuss the decision with the Assistant Principal.

For the Union

A handwritten signature in blue ink, appearing to read "Heath Smith", written over a horizontal line.

For the Board

A handwritten signature in black ink, appearing to read "D. D. A. H.", written over a horizontal line.

*This Letter of Agreement is included as an Appendix for the convenience and information of the teachers, administrators and Board members and is not subject to the grievance and arbitration procedures of the Agreement.