

Eli Pinney PTO Treasury Form - **REQUEST FOR REIMBURSEMENT**

Please (1) attach/scan receipts and (2) submit to PTO TREASURER via email
mmielke25@yahoo.com AND aehinkson@gmail.com

Name:	
Address:	
Phone number:	
Email:	
Committee/Event:	

	Item Description	Amount
Receipt #1		
Receipt #2		
Receipt #3		
Receipt #4		
Receipt #5		

Total:

TREASURER USE ONLY

Check # :

Date Received:

Amount reimbursed:

Event Budget initial:

Event budget remaining:

Date reimbursement sent:

Eli Pinney PTO Treasurers: *Michelle Bath*: mmielke25@yahoo.com; *Anne Roster*: aehinkson@gmail.com