

Black Canyon Jr-Sr High School



STUDENT HANDBOOK 2024-2025



Pending Board Approval

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BLACK CANYON JUNIOR SENIOR HIGH SCHOOL STAFF

Meade, Gordon	Counselor
Bullock, Alicia	Math/Science Teacher Junior High
Sewall, Bonnie	Title 1/Mentor Room/Tutor
Bole, Richard	Social Studies
Canaday, Victoria	Administrative Secretary/Registrar
Castello, Tanja	Community School Coordinator
Cherry Kristen	Instructional Coach
Dickey, Kevin	Personal Family Finance Teacher
Green, Jacinda	Math Teacher
Curtis, Candice	Physical Ed/ Health Teacher
Joyner, Stephen	Principal
Gonzales, Asucena	Head Custodian
Querin, Alexandria	Science Teacher
Rowland, Rebecca	ELA/Social Studies Teacher Junior High
TBD	School Nurse
Nealis, Margo	Lunchroom Manager
Jungen, Abigail	ELA Teacher High School
Ranft, Emma	SPED Teacher

EMMETT SCHOOL DISTRICT VISION STATEMENT

Emmett School District implements innovative and best educational practices utilizing cutting edge technology and rigorous curriculum. Passionate, visionary professionals guarantee high level learning across all grades. Our district works collaboratively in state of the art facilities to ensure all students are empowered to succeed in life beyond high school.

EMMETT SCHOOL DISTRICT MISSION STATEMENT

Emmett School District will prepare all students for individual success.

EMMETT SCHOOL DISTRICT'S MOTTO

"Emmett Ensures Educational Excellence"

BLACK CANYON JUNIOR SENIOR HIGH SCHOOL VISION STATEMENT

Black Canyon Junior Senior High School will become a premier alternative school that fosters a safe, respectful, compassionate environment and promotes an individualized and rigorous education for all students. Black Canyon Junior Senior High School will ensure that all students develop the academic, social and emotional skills to become independent and interdependent adults.

SCHOOL WEBSITE

<https://bchs.emmettschools.org/>

SCHOOL HOURS

Student Hours

M, T, W, Th – 7:45 a.m. to 3:30 p.m.

First Bell rings at 7:40 a.m.

Tardy Bell Rings at 7:45 a.m.

Friday School Days

August 23rd, August 30th, September 6th, and June 6th

7:45 a.m. to 3:30 p.m.

Parent Teacher Conference Dates

- **October 10th**, 8am - 5:30pm
- **October 11th**, 8am - 2pm
- **March 28th**, 8am-2pm

BELL SCHEDULE

Black Canyon



Bell Schedule

7:45 - 8:40	1ST PERIOD
8:43 - 9:54	2ND PERIOD
9:54 - 9:59	NUTRITION BREAK
9:59 - 11:10	3RD PERIOD
11:10 - 11:44	LUNCH
11:44 - 12:55	4TH PERIOD
12:58 - 2:09	5TH PERIOD
2:09 - 2:19	NUTRITION
2:19 - 3:30	6TH PERIOD
	<i>END OF SCHOOL DAY</i>
4:00- 5:00	NIGHT SCHOOL

AT-RISK CRITERIA

Enrollment: Students must meet three (3) of the first seven (7) criteria or one (1) of the last seven (7) criteria listed below to enroll at BCJSH.

Three (3) of these:

1. Repeated at least one grade
2. Absenteeism greater than 10% during the preceding quarter
3. Overall grade point average less than 1.5 (4.0 scale) prior to enrollment in an alternative high school program
4. Failed one or more academic subjects in the past year
5. Two or more quarter credits per year behind the rate required to graduate
6. Below proficient based on local criteria and/or state standardized tests
7. Attended three (3) or more schools in the previous two (2) years

Or One (1) of these:

1. Substance abuse
2. Pregnant or is a parent
3. Emancipated or unaccompanied youth
4. Previous dropout
5. Court or agency referral
6. Serious personal, emotional, or medical issues
7. Behavior that is detrimental to their academic progress

Orientation: All students enrolling at BCJSH must complete an orientation with the Principal, Mr. Joyner, or his designee. The student cannot attend classes at Black Canyon Junior Senior High School until the orientation process has been completed. A parent/guardian must be present for the orientation process unless the student is living on his/her own or they are eighteen years of age or older.

Student Handbook: All students are responsible for adherence to the policies, procedures, and regulations as communicated in the BCJSH handbook. A copy will be given to each enrolling student and the properly signed *Parent Acknowledgement* form will be kept on file at Black Canyon Junior Senior High School.

OTHER HIGH SCHOOL PROGRAMS IN THE DISTRICT

Emmett High School is a traditional high school program offering a complete college and career readiness program. Nearly all of the course offerings are delivered face-to-face.

Payette River Regional Technical Academy is a public charter high school offering career technical education and other high school courses. Classes are offered in various formats, including face-to-face instruction, blended learning with teacher instruction and online materials, and completely online. PR2TA prepares students for postsecondary studies and employment in high-demand, highly skilled careers.

Emmett Remote Academy is an online school through the Emmett School District. Students work independently from home using the IDLA format.

Black Canyon Night School allows students to get extra help with their day classes or work on credit recovery if they have been unsuccessful in day school.

BLACK CANYON COUNSELING SERVICES

Counseling Program: Professional school counseling is a free service provided at BCJHS designed to help support students while they are at school. The counseling department's goals are to help students achieve academic success, attain college and career readiness, maintain healthy lifestyles, and interact with others in positive ways. The counseling department uses the following techniques to meet these needs:

- **Classroom Activities:** Classroom activities may take place periodically throughout the year and cover a variety of topics within the domains of academic success, i.e. careers, and personal/social concerns. The primary focus of these activities is college and career readiness.
- **Small Groups:** Groups help students who have common needs work together to support each other and problem solve. They may be offered during class time. Participation in these groups will not occur without parent consent.
- **Individual Guidance:** Individual guidance is available to students by appointment or walk-in, depending on availability. The goal is to provide students with the support they need to be successful in school and the tools needed to eventually solve problems on their own.
- **Schoolwide Activities:** School-wide activities may include guest speakers, guest presentations, college field trips, and assemblies.

Counseling Questions or Concerns: Please contact the counselor if you have any questions or concerns, or if there is information you feel the counselor should know about your child. Any information you share will remain confidential unless it regards harm to self or others. If you do not want your child to participate in the guidance counseling services available to all students, please let the counseling department know in writing.

CURRICULUM

Black Canyon Junior Senior High has partnered with Gradient Learning for our English, math, science, and social studies curriculum. Gradient Learning is a Whole Student Learning curriculum. Gradient Learning is a nonprofit organization that brings communities, schools, and families together in pursuit of reimagining education to serve the Whole Student. To learn more about Gradient Learning visit [Gradient Learning](#) or contact our school.

STUDENT ACADEMIC PROGRESS PROCEDURES

Quarterly, Black Canyon evaluates student progress to determine who may need to shift to Night School to demonstrate academic progress.

Academic Progression 24-25

- **August 30:**
 - Students/guardians will be notified on **August 30th** that they have until **September 12th to make progress**. If they haven't made progress students will be moved to **Night School only on September 16th**.
 - **At the end of the quarter** if a student does not pass 2 core classes or the only core class they are attempting (if the student only has one) in a quarter they will be placed in **Night School only** for the following quarter.
 - See Night School information below Academic Progression for expectations and Day School return criteria.
- **October 31:**
 - Students/guardians will be notified on **October 31** that they have until **November 14 to make progress**. If they haven't made progress students will be moved to ***Night School only on November 18**.
 - **At the end of the quarter** if a student does not pass 2 core classes or the only core class they are attempting (if the student only has one) in a quarter they will be placed in **Night School only** for the following quarter.

- See Night School information below Academic Progression for expectations and Day School return criteria.
- **January 23:**
 - Students/guardians will be notified on **January 23** that they have until **February 6 to make progress**. If they haven't made progress students will be moved to ***Night School only February 10**.
 - **At the end of the quarter** if a student does not pass 2 core classes or the only core class they are attempting (if the student only has one) in a quarter they will be placed in **Night School only** for the following quarter.
 - See Night School information below Academic Progression for expectations and Day School return criteria.
- **April 17:**
 - Students/guardians will be notified on **April 17** that they have until **May 8 to make progress**. If they haven't made progress students will be moved to ***Night School only on May 12**.
 - **At the end of the quarter** if a student does not pass 2 core classes or the only core class they are attempting (if the student only has one) in a quarter they will be placed in **Night School only** for the following quarter.
 - See Night School information below Academic Progression for expectations and Day School return criteria.

Black Canyon Night School

Days & Times: Monday, Tuesday, Wednesday, & Thursday from 4:00-5:00 p.m.

Location: Black Canyon Junior Senior High - Rm. 23 and 25

What You Need to Know:

- There is no transportation provided.
- Students must bring their Chromebook to have access to work.

Expectations:

- Come ready to learn.
- Stay off your cell phone.
- Come prepared with your Chromebook, notebook, glasses, etc.
- Follow staff directions.
- Do not bring your friends.
- Work while you are here.
- Make adequate progress.
- Feel free to work as fast as you want to finish your two core credits.
- Must stay for the entire class.
- Three strikes means removal for the night. (Three strikes may get you removed from Night School entirely and may jeopardize your chances of going back to day school.)

Purpose of Night School:

- Allow students to recover credits from failed classes.
- Continued work on classes students are working on during the Day Program.
- Work towards graduation.
- Provide an avenue for students who were not making academic progress during the day, to earn their way back into the day program.
- Gain success by finishing credits.

Who is Night School For?

1. Students who want extra time and/or help with academics (especially math).

2. Students who are **not making adequate academic progress** in the Day School Program.

For example:

1. Have not completed at least two core credits or the only core credit they are taking during the quarter.
2. Are not passing their core classes in day school by mid-term or by the end of the quarter.

Or:

1. Students who are disrupting the education of other students.

Criteria for Returning to the Day School Program:

- A. Students must finish required work by the 1st week of the quarter to return in the present quarter, if not, the student will have to wait to return the following quarter.
- B. Show adequate progress. Progress is defined as earning at least two core credits and continue working on other credits.
- C. Schedule a meeting with the BCJSH teachers, principal, and your parents to discuss reentry into day school. (This can only be done once the student has successfully completed two credits and continues working on other credits.)
- D. Must not have any behavior problems during Night School.
- E. Must demonstrate commitment to do what it takes to pass future day school classes.

IMPORTANT

Once the above criteria are met, students will have one chance to return to Day School Program and demonstrate a willingness to learn or they will be permanently switched to Night School for the remainder of the year or longer unless administration decides otherwise.

CREDITS AND GRADING

Credits: One credit is earned for each quarter of a course. Students should set up a plan to earn five credits per

quarter. **To earn credit for a class, students must earn a passing grade.**

Grading: Students are expected to work at 60% or above for each course. Some teachers may return work for the student to correct and resubmit. Zero (0) credit is given to students who do not complete course requirements.

<u>Grading Scale</u>	
100 - 90	A
89 - 80	B
79 - 70	C
69 - 60	D
59 - 0	F

100 - 90	A
89 - 80	B
79 - 70	C
69 - 60	D
59 - 0	F

GRADUATION REQUIREMENTS

According to state standards, students must meet the requirements for the class that they started the 9th grade with, not the class they graduate with, should they graduate early or late. Any coursework taken in the core academic areas that are above and beyond the graduation requirements can count as elective credits.

1. **Earn a total of 48 credits** (must be earned in institutions accredited or accepted by the State Department of Education): **See checklist on the next page.**
2. **Take all state required testing.**
3. **Complete and pass a Civics exam.**
4. **Complete and pass the senior project.**

Name: _____

HIGH SCHOOL GRADUATION REQUIREMENTS

<i>English 9</i>		
<i>English 10</i>		
<i>English 11</i>		
<i>English 12</i>		
<i>US History 1</i>		
<i>US History 2</i>		
<i>US Government</i>		
<i>Required PE</i>		
<i>Biology</i>		
<i>Health</i>		
<i>Speech</i>		
<i>World History or Humanities</i>		
<i>Economics / PFF</i>		
<i>Science</i>		
<i>Math</i>		
<i>Electives</i>		

____NA____ SAT or ACT
 _____ Passed Civics Exam
 Senior Project: _____

Additional Requirements:
 _____ ISAT Proficient ELA Math
 _____ Science EOC
 Completion Date: _____ 48

THE COUGAR CREED

1. Be RESPECTFUL to all people and the school.
2. Be RESPONSIBLE for yourself and others.
3. Be HERE mentally and physically.
4. Be APPROPRIATE in language, behavior, and dress.
5. Be a BLACK CANYON TEAM PLAYER.

WEBCAMS AND VIDEOCONFERENCING EQUIPMENT

The district makes use of digital technologies that automatically capture and send still and/or video images through the Internet. Students may be involved in activities where their image, or an image of their work, will be digitally transmitted to other people, including those outside the school district. Specific conditions of use may be seen in Policy #694.

SCHOOL CLOSURE

In the event of severe inclement weather or emergency situations which could result in the closing of the schools or the changing of start or dismissal times, the information will be provided to parents via email, text messages, posted on Facebook and sent to local radio and TV stations. Please check your email and Facebook for the quickest update. We also provide information to the following stations: TV – Channel 2 KBCI, Channel 6 KIVI, Channel 7 KTVB, AM Radio: 670 KBOI, 630 KIDO, and 1140 KGEM, FM Radio: 105 KJOT, 106 K106, 104, KLITE, 103.3 KHEZ, and 90.3 KBSU.

VISITORS

ALL visitors - whether parent, brother, sister, other relative, or friend - MUST check-in at the office and receive and wear a visitor's badge. Do not take a student from school without checking him/her out in the office. Students from other schools will not be permitted to visit during the school day. This restriction is due to space limitations, insurance requirements, and legal liability. Student activities are for only our students only. There will be no exceptions.

BUS POLICY

Students are not allowed to ride the bus to any other location. No food is allowed on the bus. **Refer to the Bus Riding Contract for bus guidelines and expectations.**

CHROMEBOOKS

All Chromebooks are supplied by the Emmett School District and are issued by the school. As soon as a Chromebook is issued to the student, the responsibility for it becomes the student's. Loss of, or damage to, the Chromebook will result in a fee sufficient to repair or replace it.

PARENT/TEACHER COMPLAINT PROCEDURE

When there are issues/problems between a parent or student and an employee, every effort should be made to solve the problem between them. Parents and/or students should first bring the matter to the teacher for resolution. If the matter is not resolved, a conference with the principal may then be requested. Please follow this procedure as this will create more issues by not first going to the lowest level possible.

WITHDRAWING FROM SCHOOL

If it is necessary for a student to withdraw, obtain a withdrawal form from the office. This form and all textbooks must be presented to the students' teachers. Secure all required signatures on the form and return it to the office BEFORE withdrawing from school.

LOST AND FOUND

Lost and found items are to be turned in at the office. If you notice clothing missing, check our lost and found outside the cafeteria. Each year items are left unclaimed. All unclaimed items left at the end of each quarter are donated to a local charity.

EMERGENCY DRILLS/FIRE DRILLS, LOCKDOWNS, EVACUATIONS

Fire drills, lockdowns, and evacuations are conducted, unannounced, several times during the school year. Students exit the building through specific routes, depending on the room they are in at the time. Students are to walk out in single file and remain in line quietly throughout the drill including the return to classrooms. Teachers have detailed instructions and will cover them with each of their classes.

CHANGE OF ADDRESS AND/OR PHONE NUMBER

Please keep the school informed of your correct home address, home phone number, business, and emergency contact numbers. Changes occurring during the year need to be reported to the school office to insure that we will be able to contact you in case of an emergency.

DRESS AND APPEARANCE

Extremes in dress and/or appearance can detract from the learning environment or become safety issues, and, therefore, should be avoided at school. Any type of personal adornment that becomes a disruptive influence in the school will be disallowed. Clothing and appearance should be appropriate to the season and within accepted community standards for the school environment.

Shirts, pullover, Hoodies, Sweater, Sweatshirt: Style and color is a personal choice.

❖ NOT ALLOWED

- Clothing associated with gang affiliation, advocates violence or discrimination.
- Clothing with words or images of alcohol, tobacco, or drugs
- Clothing with vulgar, profane, or obscene words or images

Bottoms: Style and color is a personal choice.

❖ Skirts, skorts, dresses and shorts may be no shorter than 4 inches above the knee.

❖ NOT ALLOWED

- Anything deemed inappropriate by the administration.

Coats and Jackets: Style and color is a personal choice.

❖ NOT ALLOWED

- Gang symbols, colors or affiliations, and trench coats

Accessory Policy: Each teacher will set the policy for accessories within their own individual classroom. Any students wearing accessories that may cause a distraction or disruption will be asked to remove the accessories. All accessories must meet the dress code outline.

MEDICATIONS

When a student needs to take medicine at school, whether daily all school year or just a few days, the following guidelines must be followed:

- Any medication brought to school must come in the original container.
- Prescription medication must be in the current prescription bottle with the correct label that includes the student's name, name and dose of the medicine, directions for taking the medicine, doctor's name, pharmacy's name, and current date. Most pharmacies will give you 2 bottles, one for home and one for school.
- When medication doses change, the current prescription bottle needs to reflect the new dosage.
- "Over the counter" medicine must be in the original container with a note from the parent/guardian giving directions that include what the medicine is for, when, how much is to be given, and signed by a parent. If parent directions do not follow the guidelines written on the label regarding frequency and dose, the medicine will not be given.
- Written consent for giving medication from a parent/guardian must accompany any medicine brought to school.
- For long-term medications (those given at school for longer than a week) a parent/guardian must complete the Medication Consent Form and it must be returned to the nurse before any medication is given to the student.

- Short term medications, like antibiotics given for just a few days at school, must come with a written note from a parent/guardian that includes consent for the School Nurse or her designee to give the medicine to the student and directions for when and how much is given. For the safety of your student, no medication of any kind will be given to a student unless it comes in its original container. Medicine that comes in baggies, envelopes or any improperly labeled container will be sent home without being given.
- **Asthma Inhalers:** The same medication guidelines will be adhered to for asthma inhalers. Should a student be required to carry an inhaler at all times, the student's name is to be on the inhaler and a physician's order (stating the student must carry the inhaler at all times) must be on file in the office. Please inform office personnel of any medical concerns or health problems your student may have.
- Medications that are taken 3 times per day or less can be administered at times outside of school hours. Unless specifically directed by your doctor, give it before school, as soon as the student arrives home, and at bedtime.
- *Should your child have a health concern that you feel school personnel need to be aware of, please contact our school nurse. Every effort will be made to accommodate the needs of children's health issues while attending our school.

INJURY OR ILLNESS AT SCHOOL

Staff can administer simple first-aid. We are not equipped to handle more serious health concerns or injuries. The School nurse or nurse designee may provide care for your child temporarily until you are notified. Please be sure the school has at least 2 local emergency contacts to call in case of illness or injury if parents cannot be located.

EMMETT SCHOOL DISTRICT GUIDELINES FOR KEEPING SICK CHILDREN HOME

Each day many parents are faced with a decision: Should they keep their sick child at home or send them off to school? Often the way a child looks and acts can make the decision an obvious one.

Please consider these guidelines:

- **Colds:** Please keep your child at home if he/she has a fever over 100.4° F or is experiencing discomfort that would interfere with his/her ability to perform in school. (i.e. uncontrollable coughing, severe lack of energy). If your child experiences green nasal discharge that continues throughout the day, or a cough lasting longer than ten days, or is accompanied by fever or chills and is productive of discolored sputum, consider a physician consultation.
- **Contagious Disease:** While regular attendance is extremely important, the health of all children is also important. Many contagious childhood diseases, including Covid, are contracted at this young age. If your child is ill with a contagious disease, please notify the school. Please do not send your child to school if he/she has a contagious illness, rash, fever, or has vomited. We ask that children be fever free for 24 hours before returning to school. We want to limit the spread of contagious illnesses.
- **Conjunctivitis (pink-eye):** Following a diagnosis of bacterial conjunctivitis, your child may return to school after an effective prescribed medication has been started. Students with viral infection may return when eyes are clear, usually after 48-72 hrs.
- **Diarrhea/Vomiting:** A child with diarrhea and /or vomiting **must** stay at home and return to school only after being symptom-free for 24 hours.
- **Fever:** The child should remain at home with a fever greater than 100.4° F. The child can return to school after he/she has been fever free for 24 hours (without fever-reducing medicine such as Tylenol or Motrin).
- **Hand Foot & Mouth Disease (CoxsackieVirus):** A child may return to school when lesions are dry and crusted over and fever is gone.
- **Head Lice:** Head lice is closely monitored by the School Nurse. Any child with an active case of lice or nits will be isolated in the nurse's office until they can be picked up. They will not be allowed to return to school until they are "nit free" and the problem is resolved.
- **Ringworm:** If you are not able to cover the areas affected by ringworm your child should be kept home until adequate treatment is started. If you are able to cover the spots of ringworm, then your child may return to school. Infected children should be excluded from wrestling, swimming pools, and contact sports until completely cured.
- **Rashes:** Common infectious diseases with rashes are most contagious in the early stages. A child with a

suspicious rash should return to school only after a healthcare provider has made a diagnosis and authorized the child's return to school.

- **Strep Throat:** A child with strep throat may return to school 24 hours after antibiotic treatment has begun. A doctor's note or proof of prescription is recommended.

A sick child cannot learn effectively and is unable to participate in classes in a meaningful way. Keeping a sick child home prevents the spread of illness in the school community and allows the child an opportunity to rest and recover.

Immunizations

Minimum Immunization Requirements for School Entry (Preschool & K-12)

Children entering Kindergarten	(5) Diphtheria, Tetanus, Pertussis (DTaP)
	(2) Measles, Mumps, and Rubella (MMR)
	(4) Polio
	(3) Hepatitis B
	(2) Varicella (Chickenpox)
	(2) Hepatitis A

Student Health Insurance

The school district does not provide medical insurance to automatically pay for medical expenses when students are injured at school. This is the responsibility of the parents or legal guardians. The district does make student medical insurance available to families for their individual purchase. Brochures outlining the coverage and premiums are distributed at the beginning of the school year and are also available at the school office.

Lunchroom

The lunchroom is available to those students eating hot or cold lunch. Lunch needs to be paid before school or at recesses. Good manners and polite behavior are expected in the lunchroom; inappropriate behavior will not be tolerated. Students whose behavior is inappropriate may be removed from the lunchroom. All food and drink must be consumed in the cafeteria. Parents are welcome to eat lunch with their child. Families who are financially unable to furnish meals for their child may apply for free or reduced lunch and/or breakfast. An application form may be picked up in the school office or lunchroom. See schedule for breakfast and lunch times.

Child Nutrition District Services Policy

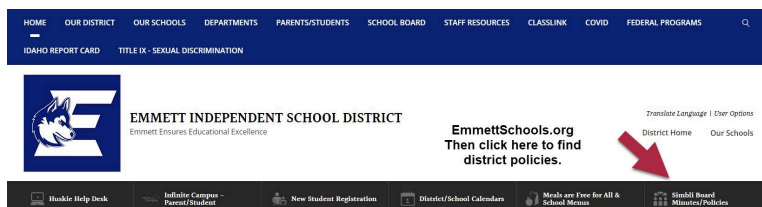
1. No more than five (5) accumulative charges may be allowed at any one time unless arrangements have been made prior to serving, with the kitchen manager.
2. After the first (1st) charge, the manager notifies students verbally.
3. After the second (2nd) charge, parents will be notified by phone or in writing.
4. After the fifth (5th) charge, students may receive a peanut butter sandwich, fruit, and milk with a charge of \$.50 that may be added to the students' account.

Breakfast and lunch are served daily at this School. Breakfast and lunch will be available for all students, however, students will need to pay for meals or qualify for free and reduced meals for the 2022-2023 school year. Your school office has the application for free or reduced meals or you can find it on Infinite Campus under benefits. The application must be completed each year and is confidential.

***These prices are subject to change.**

CURIOUS ABOUT SCHOOL DISTRICT POLICIES?

Find all of the Emmett School District policies online here, starting with emmettschools.org and then click on the Simbli Board Minutes/Policies link as noted below in the image.



STUDENT PROGRESS

If you have questions about your student's progress or how the school meets each student's needs, please contact your student's teacher or principal.

Q: What is my role?

A: Support your student by showing an interest in his/her learning.

- Talk to your student's teacher to have a better understanding.
- You may also be asked to join a meeting.

Q: How do I monitor my student's performance?

A: You are always encouraged to contact your student's teacher anytime throughout the school year. In addition, upon request, you will be given access to Infinite Campus and to Summit Learning. We highly encourage you to take an active role in your student's progress by discussing their grades, attendance, and performance with them on a regular basis.

STATE ASSESSMENTS

Accurate assessment of student achievement is essential in ensuring academic growth for all students. Emmett School District #221 utilizes state and district-developed assessment tools to ensure that a full range of assessment data is available for parents and school personnel. These data are used in determining placement, participation in extension and remediation programs, and communication of progress as measured against Idaho Core Standards and district curricula. Students are required to participate in State and local assessments. Idaho Law requires schools to administer state assessments to all students annually.

POLICY 3050: DISTRICT ATTENDANCE POLICY

Adopted on: 12/31/2021

The entire process of education requires a regular continuity of instruction, classroom participation, learning experiences, and study in order to reach the goal of maximum educational benefits for each individual child. The regular contact of the students with one another in the classroom and their participation in instructional activities under the tutelage of a competent teacher are vital to this purpose. This is an established principle of education that underlies and gives purpose to the requirement of compulsory schooling in this and every other state in the nation. The good things that schools have to offer can only be presented to students who are in attendance. With continued emphasis regarding excellence in education, all parties involved in attendance can better strive for quality in the classroom. Attendance reflects a student's dependability and is a significant factor on the student's permanent record. Future employers are as much concerned about punctuality and dependability as they are about academic record. School success, scholarship, and job opportunities are greatly affected by a good attendance record.

90% ATTENDANCE

The intent of the Board of Trustees is to have students attend school on a regular basis. Regular and consistent attendance results in increased learning. It is also the intent of the Board of Trustees to have the regular classroom teacher present whenever possible. A student's presence in the classroom with the regular teacher contributes to time on task, and time on task contributes directly to learning.

All students must be in attendance in each classroom 90% of the time when that class is in session. No credit will be granted to students missing more than nine days per quarter or six days per quarter, whichever is applicable. The administration shall adjudicate absences where the total number of days is brought below nine days through doctor's excuses and legitimate illness.

The ONLY absences that WILL NOT be used in calculating the attendance record are:

1. Those that occur due to school-sponsored activities, since these are considered an equivalent educational experience. These exemptions will apply to students participating in sports events, cheerleading, music related events, FFA trips, academic field trips, and others deemed co-curricular;

2. Bereavement in the immediate family (grandmother, grandfather, father, mother, sister, brother). Any extended bereavement may be reviewed by the Board;
3. Subpoenas to appear in court or court-ordered, out-of-District placements for special services; and
4. Illness or hospitalization verified by a doctor's statement.

Absences which will be counted in the 90% limit will include such areas as: family trips; work days; vacations; visiting friends or relatives; suspension in and out of school; watching tournaments when not an actual participant; hair, medical, dental, or photography appointments; skiing; hunting; court appearances; attending concerts; shopping; or any others not mentioned which are unacceptable to the Board.

TRUANCY

Attendance at school is more than a legal obligation. It is a privilege. Every child of compulsory school age must be in attendance unless otherwise exempted as provided in Idaho Code §§ 33-204, 205 or as determined by school authorities.

The absence of a student from class or any portion of a class for any reason other than illness, emergency, or activities which have prior approval of the administration is to be considered an unexcused absence and therefore, an act of truancy.

When a student is absent for any reason except for a school-sponsored or an administration-approved absence, an adequate acceptable excuse must be provided within two school days following return to school; otherwise, the absence is classified as unexcused. Parents/guardians, doctors, or other responsible persons should provide excuses for all students except married students or those of age 18 with a current signed parent consent form on file, who may speak for themselves. An advance excused absence for trips, work, hunting, etc. may be provided to students who are passing. An advance excused absence must be approved prior to the absence by the principal and must include adequate provision to make up class work. Students with poor academic standing or who have been truant in the current or preceding quarter are ineligible for advance excuses. An advance excused absence requires the prior approval of each of the student's teachers and the principal.

Any student who is a truant for the first time will have their parent contacted and serve one Friday night school. The second truancy will result in a student-parent/guardian-principal conference and the student may be placed on suspension. Four truanies will result in a recommendation to the Board of Trustees for expulsion from school and the prosecuting attorney will be notified for purposes of filing a complaint against the parent, guardian, or other person responsible for the care of the child in a court of competent jurisdiction. Any parent or guardian of a public school pupil who is found to have knowingly allowed such pupil to become a habitual truant shall be guilty of a misdemeanor.

A student who has been expelled for attendance violations may petition the Board for reinstatement. Such a petition may be granted upon presentation of a firm and unequivocal commitment to maintain regular attendance.

90% ATTENDANCE APPEAL PROCESS

If a student has lost credit due to excessive absences and the parent/guardian feels there is an extenuating circumstance, they may appeal to the Board of Trustees.

In reviewing written documentation during the appeal hearing, the Board of Trustees will consider the following:

1. Attendance for the preceding quarter and/or year;
2. Grade(s) earned in the class(es) where credit was lost and other grades;
3. Make-up work completed and the student's attitude toward school; and
4. Extenuating circumstances. The Board decision and acceptance or rejection of extenuating circumstances is final.

TARDY, LATE ARRIVAL, EARLY DEPARTURE DEFINITIONS

See Attendance Policy above.

Attendance for Infinite Campus is based on minutes. There are 370 minutes in a whole school day and 300 minutes for the Early Release Wednesday's. If a student must leave school during the day due to illness, doctor or dentist appointment, or other reasons, check out through the office. When the student returns, check back in through the office.

1. The tardy bell rings at 7:45. Students may be considered tardy if he/she is not in class and prepared by the tardy bell.
2. Student will be considered absent for at least a half day if he/she misses more than 2.5 hours of the school day.
3. Students who leave early, but miss less than 60 minutes of attendance for the day, will be issued an Early Departure.

EXCUSED ABSENCES

If doctor or dental appointments must be made during school hours, parents should prearrange the absence. A doctor should verify any prolonged illness. Excessive absences without a doctor's note verifying illness could result in the student being declared habitually truant.

CLASSIFICATION OF ABSENCES

See Attendance Policy above.

Excused absences occur when a student is absent from school with the parent/guardian's knowledge and consent.

- A. Excused absences may include, but are not limited to: student illness, medical or dental appointments, illness of a family member, family conveniences, or pre-arranged absences.
- B. Excused absences will be counted when computing the percentage of attendance (90%) and consequent eligibility for promotion or credit is being considered.

Exempt excused absences occur when a student is absent from school to attend an appointment with professional personnel and the appointment is confirmed with documentation from the professional.

- A. Professional appointments include medical doctors, dentists, counselors, attorneys.
- B. Exempt excused absences will not be counted when the percentage of attendance (90%) and consequent eligibility for promotion or credit is being considered.

School release absences occur when the student misses class(es) due to school-approved activities.

- A. School release absences may include, but are not limited to: class field trips, meeting sessions with school personnel, approved sports events, etc.
- B. School release will not be counted when the percentage of attendance (90%) and consequent eligibility for promotion or credit is being considered.

Truancy absences will result when any student is absent from school or class(es) without the knowledge and permission of his/her parent/guardian or school authorities.

- A. Truancy will be counted when the percentage of attendance (90%) and consequent eligibility for promotion or credit is being considered.

Extraordinary absences may result in some circumstances.

- A. Extraordinary absences may include, but are not limited to: long-term, verified illness or medical treatment, and death of a family member or a close friend.
- B. Extraordinary absences will be counted when the percentage of attendance (90%) and consequent eligibility for promotion or credit is being considered.

DISMISSAL

School administrators must be able to account for all students during school hours.

The following dismissal procedures must be adhered to:

- No child shall be permitted to leave school prior to the regular dismissal time except by permission of the Principal. All children are required to sign out through the office for any early dismissal.
- No pupil will be permitted to leave the school at the request of, or in the company of, anyone other than a school employee, police officer, the parent or the parent designee, and then only with the Principal and parent(s) knowledge and consent.
- School hours will be maintained unless decreed otherwise by the Superintendent. Teachers shall not dismiss any class from school attendance prior to scheduled dismissal time.

DISCIPLINE PROCEDURES

1. Students will demonstrate respect for others and themselves at all times. Harmful or offensive acts, whether verbal, physical, or damage to others' property, will not be tolerated.
2. Each teacher will establish their own cell phone and Personal Electronic Devices (PEDs) policy. Students who violate this policy will be addressed according to Black Canyon Progression of Discipline. Students are free to leave their PEDs in a secure location during class, but at no time is Black Canyon Junior Senior High School responsible for PEDs left in lockers, cars, etc.
3. Any food brought/delivered to school must be received and consumed during the breakfast and/or lunch period ONLY (no exceptions). Students will not be allowed to wait for food and/or travel through the hallways with food prior to or after the lunch period.
4. Students will follow all staff directions promptly and without debate.
5. Public Display of Affection (PDAs): Acceptable behavior is limited to hand holding and 3-second hugs.

BCJSH Progression of Discipline 2024-2025

These procedures are in alignment with Emmett school district procedures see district discipline link.

Black Canyon Junior Senior High aims to give each student access to an excellent education. Behaviors that interrupt the atmosphere of learning in our school will be addressed proactively. The following discipline procedures will help create an environment where students can focus on their learning and grow into successful adults.

The **Mentor Room** is a separate classroom in the school that provides students a temporary, quiet place to refocus; so that they can return to their regular classroom. While in the Mentor Room, students will have the opportunity to calm down, reflect, and reset to return to class if appropriate.

Students may receive a discipline referral (DR) for disruptive behaviors, including but not limited to, the following: Violation of classroom rules/procedures, defiance or refusing to do what is asked, swearing, disrupting class, disrespectful behavior, insubordination, or lack of academic effort/progress, violating open campus (high school only) or cheating. Note: ***There may be other behaviors that qualify. These will be determined by staff/administration.***

- 1st DR - will lead to an appropriate, in-school response* with parent contact. Mandatory Restorative Circle before returning to class.
- 2nd DR - Mentor Room stay as *determined by staff/administration* with parent contact. Mandatory Restorative Circle before returning to class.

- 3rd DR - 1 day of Mentor Room/other disciplinary action with parent contact. Mandatory Restorative Circle before returning to class. **Meeting with the guardian and the student.**
- 4th DR - 2 days of Mentor Room/other disciplinary action with parent contact. Mandatory Restorative Circle before returning to class.
- 5th DR - 3 days of Mentor Room/other disciplinary action, parent meeting with staff and student, and the superintendent is notified. **Mandatory Conference with all stakeholders.**
- 6th DR - 2 days out of school suspension, the superintendent is notified, and the student will be enrolled in night school or be moved to Emmett Remote Academy (ERA). May have the opportunity to return to day school the next quarter if night school criteria is met and after a Mandatory Conference.
- 7th DR -the superintendent is notified, and the student will be enrolled in night school or be moved to Emmett Remote Academy (ERA) for the remainder of the year. May have the opportunity to return to day school the next year if night school criteria is met and after a Mandatory Conference.
- 8th DR - recommendation for expulsion sent to superintendent.

Please Note: Certain incidents can accelerate this progression of discipline.

These may include the following: Fighting, violence, threatening or derogatory comments to teachers, staff members or other students, bullying, major vandalism, property damage, possession of drugs, alcohol, and escalating behaviors or non-compliance once placed in the Mentor Room.

- **1st incident** - suspension; length of suspension will vary according to situation.
- **2nd incident** - recommendation for expulsion.

* **Examples of an appropriate, in-school response** include restorative conversations, move to another classroom, Mentor Room, meet with counselor, solution-seeking with a mentor, etc.

Updated 8/9/23

PHONE & PERSONAL COMMUNICATION DEVICE PROCEDURE

Parents should not call students at school except in case of emergency; likewise, students are not allowed to use the school telephone except in case of emergency. Communication devices, including cell phones and watches are prohibited after students/parents have been warned about inappropriate use.

Students who do not follow school rules and use their cell phones inappropriately will be subject to disciplinary action.

POLICY 3350: DETENTION

Adopted on: 12/31/2021

For minor infractions of school rules or regulations, or for minor misconduct, staff may detain students. Students may be required to attend Saturday detention for up to four hours.

Preceding the assessment of such punishment, the staff member shall inform the student of the nature of the offense charged, and/or the specific conduct that allegedly constitutes the violation. The student shall be afforded an opportunity to explain or justify their actions to the staff member. Parents must be notified prior to a student serving after-school detention.

Students detained for corrective action or punishment shall be under the supervision of the staff member or designee.

POLICY 3300: DRUG FREE SCHOOL

Adopted on: 12/13/2021

The Board recognizes that the misuse of drugs is a serious problem with legal, physical, and social implications for the entire school community. As the educational institution of this community, the schools should strive to prevent drug abuse and help drug abusers by educational, rather than punitive means.

For purposes of this policy, “Drugs” shall mean:

1. All dangerous controlled substances as so designated and prohibited by Idaho law;
2. All chemicals which release toxic vapors;
3. All alcoholic beverages;
4. Tobacco products;
5. Any prescription or patent drug, except those for which permission to use in school has been granted pursuant to Board policy;
6. “Look-alikes”;
7. Anabolic steroids;
8. Any other illegal substances so designated and prohibited by law.

In accordance with Federal law, the Board hereby establishes a “Drug-Free School Zone” that extends 1000 feet from the boundary of any school property. The Board prohibits the use, possession, concealment, delivery, or distribution of any drug or any drug-related paraphernalia at any time on District property, within the Drug-Free School Zone, or at any District-related event. Furthermore, the Superintendent shall take the necessary steps to ensure that an individual 18 years of age or older who knowingly delivers or distributes controlled substances so designated and prohibited by Idaho law within the Drug-Free School Zone to another person is prosecuted to the fullest extent of the law.

The Superintendent shall prepare guidelines for the identification and regulation of drug use in the schools. Such guidelines shall emphasize the prevention of drug use and include a statement to students that use of illicit drugs and the unlawful possession of alcohol is harmful. The student handbook shall provide standards of conduct that are applicable to all students which clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students on school premises or as a part of any school activity.

Sanctions for violation of this or any other policy which addresses illegal drug and alcohol possession, use, or distribution may include, together with punitive action, voluntary referral to appropriate persons or agencies for screening and assessment.

The Board shall review this policy annually.

POLICY 3340: ACTIONS AND PUNISHMENT

Adopted on: 12/13/2021

All students shall submit to the reasonable rules of the District. Refusal to comply with written rules and regulations established for the governing of the school shall constitute sufficient cause for discipline, suspension, or expulsion.

For the purposes of the District's policies relating to corrective action or punishment:

1. "Temporary Suspension" is the exclusion from school or individual classes for a specific period of up to five school days.
The Superintendent or the principal of any school may temporarily suspend any pupil for disciplinary reasons, including student harassment, intimidation, or bullying, or for other conduct disruptive of good order or of the instructional effectiveness of the school. Prior to suspending any student, the Superintendent or principal shall grant an informal hearing on the reasons for the suspension and the opportunity to challenge those reasons. Any pupil who has been suspended may be readmitted to the school by the Superintendent or principal who suspended him or her on reasonable conditions prescribed by the Superintendent or principal. The Board of Trustees shall be notified of any temporary suspensions, the reasons for them, and the response to them.
2. "Extended Temporary Suspension" is the exclusion from school or individual classes for an additional ten school days. Only the Superintendent or the Board can extend an initial temporary suspension.
3. "Prolonged Temporary Suspension" is the exclusion from school or individual classes for an additional five school days. Only the Board can extend a temporary suspension for an additional five days and only upon a finding that immediate return to school attendance by the temporarily suspended student would be detrimental to other pupils' health, welfare, or safety.
4. "Expulsion" is the exclusion from school. Only the Board has the authority to expel or deny enrollment to any pupil who is an habitual truant, who is incorrigible, whose conduct is such as to be continuously disruptive of school discipline or of the instructional effectiveness of the school, or whose presence is detrimental to the health and safety of other pupils or who has been expelled from another school district in the State of Idaho or any other state. The District will provide written notice of any student who is expelled or denied enrollment to the prosecuting attorney within five days of the Board's actions.

No pupil shall be expelled nor denied enrollment without the Board having first given written notice to the parent/guardian of the pupil stating the grounds for the proposed expulsion or denial of enrollment and the time and place where such parent/guardian may appear to contest the action of the Board. The notice shall also state the rights of the pupil to be represented by counsel, to produce witnesses and submit evidence on his own behalf, and to cross-examine any adult witnesses who may appear against him. Within a reasonable period of time following such notification, the Board shall grant the pupil and their parents/guardian a full and fair hearing on the proposed expulsion or denial of enrollment. However, the Board shall allow a reasonable period of time between notification and the hearing to allow the pupil and their parents/guardian to prepare their response to the charge.

5. "Discipline" constitutes all other forms of corrective action or punishment, including brief exclusions from a class for not more than the remainder of the class period and exclusion from any other type of activity conducted by or for the District. Discipline shall not adversely affect specific academic grade, subject, or graduation requirements, as long as all required work is performed.

Except in extreme cases, students will not be expelled unless other forms of corrective action or punishment have failed, or unless there is good reason to believe that other forms of corrective action or punishment would fail if employed. Suspensions or expulsions shall be used only for instances of serious student misconduct.

Students with disabilities may also be suspended under these same rules if the suspension will not constitute a change in placement. If a student with a disabling condition accrues ten or more days' suspension per incident, the Child Study Team who has knowledge of the student's disabling condition will determine if there is causal relationship between the disabling condition and the student's misconduct. If such a relationship exists, the student's educational placement may not be changed without parental approval or a court order, pending a due process hearing under IDEA.

Likewise, before a recommendation on the expulsion of a disabled student is submitted to the Board, the Child Study Team must meet to determine if there is a causal relationship between the disabling condition and the student's misconduct. The Board shall consult legal counsel before expelling any disabled student.

When a disabled student is acting in such a way that they pose a danger to himself or herself or to another student or property, or substantially disrupts their educational program or that of other students, an emergency suspension may take place. Emergency suspensions may not last longer than ten school days. The principal shall convene the Team to review the student's record before the student is readmitted to school and no later than the tenth day of the suspension.

Once a student is expelled in compliance with District policy, the expulsion shall be brought to the attention of appropriate local or State authorities, in order that such authorities may address the student's needs.

No student shall be expelled, suspended, or disciplined in any manner for any act not related to the orderly operation of the school or school-sponsored activities or any other aspect of the educational process.

POLICY 3370: SEARCHES AND SEIZURE

Adopted on: 12/13/2021

To maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects.

School Property and Equipment as Well as Personal Effects Left There by Students:

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by students, without notice or consent of the student. This applies to student vehicles parked on school property. Building principals may require each high school student, in return for the privilege of parking on school property, to consent in writing to school searches of their vehicle and personal effects therein, when reasonable suspicion of wrongdoing exists.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, and other illegal or dangerous substances or material, including searches conducted through the use of specially trained dogs.

Students

School authorities may search the student and/or the student's personal effects in the student's possession when there is reasonable grounds for suspecting that the search will produce evidence the particular student has violated or is violating the law or the District's student conduct rules. The search itself must be conducted in a manner that is reasonably related to its objectives and not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

Seizure of Property

If a search produces evidence that the student has violated or is violating the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

POLICY 3335: ACADEMIC HONESTY

Adopted on: 12/13/2021

All school work submitted for the purpose of meeting course requirements must represent the efforts of the individual student. Any form of academic dishonesty is prohibited. Academic dishonesty includes, but is not limited to plagiarism, cheating, forgery, copying or stealing another person's work, allowing another person to copy one's own work, doing another person's class work, creating more than one copy of one's work for distribution, intentionally accessing another's material for the purpose of using it as one's own, downloading information from other sources and

presenting it as one's own, unauthorized copying of software, unauthorized use of hard copy or software to develop one's own software. Faculty and building administrators will be responsible for monitoring the above actions.

Where appropriate, parents shall be contacted as soon as practicable to report any alleged academic dishonesty on the part of students. Teachers are granted authority, with the direction and advice of their principals, to exercise their good judgment in applying a range of academic consequences for violations of this policy. Student and parent appeals of any consequences resulting from violations of this policy should be addressed to building administrator(s).

All teachers, beginning especially at the elementary grades, will educate students as to what constitutes academic dishonesty and what is acceptable and unacceptable behavior in our schools. A copy of the Academic Honesty Policy shall be included in student handbooks and shall be distributed to parents via district publications at least annually.

Cheating

Cheating includes, but is not limited to, the following:

1. Copying or attempting to copy another student's homework, quiz, test, essay, or lab report;
2. Cheating on tests through such means as cheat sheets, use of unauthorized electronic devices, and discussion of test information with other students;
3. Obtaining test questions and/or copies of tests outside the classroom test setting;
4. Lending and/or copying from another student's work (homework, tests, projects, assignments);
5. Altering or interfering with grading (forging signatures, changing or inserting answers on work after grading);
6. Allowing another student to copy answers during a test situation;
7. Collaborating with other students on an assignment in direct violation of a teacher's instructions;
8. Using books and electronic information in generating an assignment in direct violation of teacher's instructions;
9. Accessing, taking, and benefiting from copies of tests and quizzes previously used or to be used by teachers unless provided as study guides by the teacher; and
10. Submitting work previously presented in this course or in another course.

Plagiarism

Plagiarism is defined as and includes, but is not limited to, the following:

1. Copying material from the source, including internet sources, without citing the source, or citing the source but omitting quotation marks;
2. Paraphrasing the source without proper citation;
3. Copying stories, in whole or part, which appear in books, magazines, television, or film;
4. Copying directly, without making any changes, alterations, or adaptations from a drawing, painting, illustration, photographic image, or graphic symbol without citing the source;
5. Submitting papers written in whole or part by someone else, including internet sources;
6. Submitting papers on which the student has received substantial assistance from peers and/or adults that dramatically changes the character of the work so that it is no longer the student's own; and
7. Submitting a paper purchased from a research or term paper service, including, but not limited to internet sources.

POLICY 3270: DISTRICT PROVIDED ACCESS TO ELECTRONIC INFORMATION, SERVICES, AND NETWORKS:

Adopted on: 12/13/2021

Internet access and interconnected computer systems are available to the District's students and faculty. Electronic networks, including the internet, are a part of the District's instructional program in order to promote educational excellence by facilitating resource sharing, innovation, and communication.

In order for the District to be able to continue to make its computer network and internet access available, all users, including students, must take responsibility for appropriate and lawful use of this access. Students utilizing school-provided internet access are responsible for good behavior online. The same general rules for behavior apply to students' use of District-provided computer systems. Students must understand that one student's misuse of the network and internet access may jeopardize the ability of all students to enjoy such access. While the District's teachers and other staff will make reasonable efforts to supervise use of network and internet access, they must have

student cooperation in exercising and promoting responsible use of this access and students must be held responsible and accountable for their own conduct.

Curriculum

In accordance with this policy and the Board's philosophy to ensure the safety of all students, the District shall provide an appropriate planned instructional component for internet safety which shall be integrated into the District's regular instructional program. In compliance with the Children's Internet Protection Act this instruction will include information on the safe use of social networking sites and instant messaging, the characteristics of cyber-bullying, and recommended responses.

The use of the District's electronic networks shall be consistent with the curriculum adopted by the District, as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and shall comply with the selection criteria for instructional materials and library-media center materials. Staff may, consistent with the District's educational goals, use the internet throughout the curriculum.

The District's electronic network is part of the curriculum and is not a public forum for general use.

Acceptable Uses

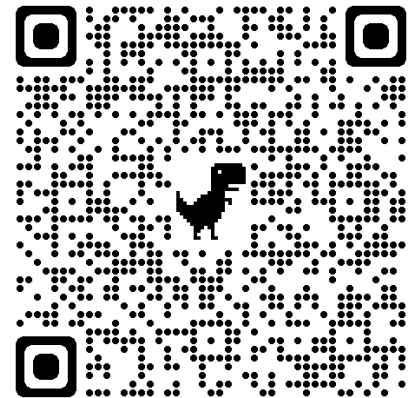
Acceptable Use: Access to the District's electronic networks must be:

1. For the purpose of education or research and consistent with the educational objectives of the District; or
2. For legitimate business use.

PROCEDURE 3270: Unacceptable Uses of Network:

Adopted on: 12/13/21

The unacceptable uses described in Policy 3270 are considered examples of unacceptable uses and constitute violations of this policy. Additional uses may also be unacceptable. Find **Procedure 3270: District Provided Access to Electronic Information, Services and Networks under School District Policies**. Scan this QR code or ask for a copy at your school office.



Internet Safety

Each District computer with internet access shall have a filtering device that blocks access to visual depictions that are obscene, pornographic, harmful, or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee. The filter may also block other materials students are prohibited from accessing by District policy or procedure. The Superintendent or designee shall enforce the use of such filtering devices.

The District shall require that any vendor, person, or entity providing digital or online library resources to the District for use by students verify they have policies and technology protection measures:

1. Prohibiting and preventing users from sending, receiving, viewing, or downloading materials that are deemed to be harmful to minors, as defined by section 18-1514, Idaho Code; and
2. Filtering or blocking access to obscene materials, materials harmful to minors, and materials that depict the sexual exploitation of a minor, as defined in chapter 15, title 18, Idaho Code.

The District will also monitor the online activities of students, through direct observation and/or technological means, to ensure that students are not accessing material that is inappropriate or harmful to minors, as defined in section 18-1514 Idaho Code or as defined in 47 USC Section 254.

Filtering should also be used in conjunction with: Educating students on appropriate online behavior;

1. Requiring students review and sign Form 3270F Internet Access Conduct Agreement;

2. Using behavior management practices for which internet access privileges can be earned or lost; and
3. Appropriate supervision, either in person and/or electronically.

The system administrator and/or Internet Safety Coordinator and/or building principal shall monitor student internet access.

Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 18 and older.

The Internet Safety Coordinator shall set a process for reviewing student claims that access has been denied to internet material that is not within the prohibitions of this policy and for unblocking such materials when appropriate.

Review of filtering technology and software shall be done on a periodic basis and is the responsibility of the Internet Safety Coordinator. It shall be the responsibility of the Internet Safety Coordinator to bring to the Superintendent or designee any suggested modification of the filtering system and to address and assure that the filtering system meets the standards of Idaho Code 18-1514 and any other applicable provisions of Chapter 15, Title 18, Idaho Code.

Student Use of Social Media

Students will be held accountable for the content of the communications that they post on social media websites and are responsible for complying with District policy. Students may not disrupt the learning atmosphere, educational programs, school activities, or the rights of others. No photographic image, video, or voice recording may be captured without full consent of the person being photographed or recorded. Any violation of this policy may result in legal action.

All requirements of this policy apply to use of social media through the District network or equipment or as part of a class assignment.

Internet Access Conduct Agreements

Each student and their parent(s)/legal guardian(s) will be required to sign and return to the school at the beginning of each school year the Internet Access Conduct Agreement prior to having access to the District's computer system and/or internet service.

Warranties/Indemnification

The District makes no warranties of any kind, express or implied, in connection with its provision of access to and use of its computer networks and the internet provided under this policy. The District is not responsible for any information that may be lost, damaged, or unavailable when using the network, or for any information that is retrieved or transmitted via the internet. This includes loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services. The District will not be responsible for any unauthorized charges or fees resulting from access to the internet, and any user is fully responsible to the District and shall indemnify and hold the District, its trustees, administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from such user's access to its computer network and the internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user and attorney fees. The user or, if the user is a minor, the user's parent(s)/legal guardian(s) agrees to cooperate with the District in the event the school initiates an investigation of a user's use of their access to its computer network and the internet.

Violations

If any user violates this policy, the student's access to the District's internet system and computers will be denied, if not already provided, or withdrawn and they may be subject to additional disciplinary action. The building principal will make all decisions regarding whether or not a user has violated this policy and any related rules or regulations and may deny, revoke, or suspend access at any time, with their decision being final. Actions which violate local, State, or federal law may be referred to the local law enforcement agency.

If the actions of the individual are also in violation of other District discipline policies, said student shall be subject to additional possible disciplinary action based upon these policies.

Internet Safety Coordinator

The Superintendent shall serve, or appoint someone to serve, as "Internet Safety Coordinator" with responsibility and authority for ensuring compliance with the requirements of federal law, State law, and this policy. The Internet Safety Coordinator shall develop and maintain administrative procedures to enforce the provisions of this policy and coordinate with the appropriate District personnel regarding the internet safety component of the District's curriculum. The Internet Safety Coordinator shall handle any complaints about the enforcement of this policy or refer them to other appropriate personnel depending on the nature of the complaint.

The Internet Safety Coordinator shall maintain documentation evidencing that instruction by school personnel on internet safety is occurring District wide.

Public Notification

The Internet Safety Coordinator shall inform the public via the main District webpage of the District's procedures regarding enforcement of this policy and make them available for review at the District office.

Submission to State Department of Education

This policy shall be filed with the State Superintendent of Public Instruction every five years after initial submission and subsequent to any edit to this policy thereafter.

NOTIFICATION OF RIGHTS UNDER FERPA FOR ELEMENTARY AND SECONDARY SCHOOLS

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

- The right to inspect and review the student's education records within 45 days after the day the school receives a request for access.
- Parents or eligible students should submit to the school principal a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.
- Parents or eligible students who wish to ask the school to amend a record should write to the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.
- One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate

educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

- Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

**Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202**

See the list below of the disclosures that elementary and secondary schools may make without consent.

- FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, § 99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –
- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§ 99.31(a)(1))
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency (SEA) in the parent or eligible student's State. Disclosures under this provision may be made, subject to the requirements of § 99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§ 99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to § 99.38. (§ 99.31(a)(5))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10))
- Information the school has designated as "directory information" under § 99.37. (§ 99.31(a)(11))

A PROGRAM TO HELP STUDENTS LEARN
FAQ: School Wide Title I Program at Emmett School District

What is Title I Schoolwide?

A Title I Schoolwide program allows funds from Title I, Part A of the Elementary & Secondary Education Act (ESEA), along with other Federal and non-Federal program funds and resources, to upgrade, reform, or improve teaching and learning in schools with the highest levels of poverty.

How was this school chosen to participate?

This school provides Title I assistance to all students, based on overall economic need.

Which students in the school participate in the Title I Schoolwide program?

In a Schoolwide program, identification of specific individual children is not required. Instead, at-risk groups within the whole school are identified for intervention. A school is ultimately responsible for the academic success of every member of its population.

How is a student chosen to participate?

All students may participate. Student need is based on a variety of assessments, including the Idaho State Assessment Test (ISAT), and the (ISIP), to determine their level of proficiency.

How does the program work?

Title I reading specialists and paraprofessionals provide reading and/or math assistance. Paraprofessionals work in the classrooms with small groups of students under the classroom teacher's direction. Some students may work in the Title I room with a Title I teacher or paraprofessional on skills needed to bring them to grade level.

How does this benefit my student?

All students benefit from increased teaching manpower and small group instruction. Through the use of certified teachers and paraprofessionals, every student is targeted for Title I assistance and has the opportunity to receive intensive instruction. Students are accelerated so that they will be able to meet or exceed district and state standards.

How can parents get involved?

Under Title I federal law, parent involvement is very important. If you have any questions or comments, please contact the school. You can also contact the Director of Federal Programs at the district office by calling 208-365-6301.

The existence of the Title I Schoolwide program in our schools provides valuable opportunities for our students. Because it is a federally funded program, there is a need for local oversight and parental input into how the program should operate. Please let the building principal know if you have an interest in providing input or volunteering in our schools. You are urged to find out more about Title I and to become involved in the education of your student.

If you do not want your child to participate in Title I services you may opt out by calling the building principal at the school your child attends.

POLICY 3295: HAZING, HARASSMENT, INTIMIDATION, BULLYING, CYBER BULLYING

Adopted on: 12/13/2021

The Board of Trustees is committed to providing a positive and productive learning and working environment. Hazing, harassment, intimidation, cyber bullying, or bullying by students or third parties is strictly prohibited and shall not be tolerated in the District. This includes actions on school grounds, school property, school buses, at school bus stops, at school sponsored events and activities, and through the use of electronic technology or electronic communication equipment on school computers, networks, forums, or mailing lists and actions at locations outside of those listed above that can be reasonably expected to materially and substantially interfere with or disrupt the educational environment of the school or impinge on the rights of other students at school.

The Board expects all students to treat each other with civility and respect and not to engage in behavior that is harmful to another student or the property of another student. The Board expects students to conduct themselves in keeping with their level of maturity, with a proper regard for the rights and welfare of other students, for school personnel, and for the educational purpose underlying all school activities.

Discipline

Students whose behavior is found to be in violation of this policy will be subject to discipline and graduated consequences, up to and including expulsion consistent with the Board's policy on student discipline. Third parties whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the Superintendent or Board.

Students or third parties may also be referred to law enforcement officials.

Notification

Information on the District's bullying policy and relevant procedures shall be provided in writing at the beginning of each school year to school personnel, parents, and students in the District and included in student handbooks. Information provided to students shall be provided in a manner appropriate to the student's age, grade, and level of academic achievement.

Procedures

The Superintendent is directed to develop administrative procedures to implement this policy. Procedures shall include descriptions of prohibited conduct, reporting and investigative procedures, rules for disciplining students who violate this policy, and provisions to ensure notice of this policy is provided to students, teachers, and third parties.

Reporting

The District shall annually report bullying incidents to, and in the manner and on the form provided by, the State Department of Education.

The Board shall review this policy annually.

POLICY 3085: TITLE IX

Title IX is a federal civil rights law passed as part of the Education Amendments of 1972.

This law protects people from discrimination based on sex, including sexual harassment and sexual assault, in education programs or activities that receive Federal financial assistance. Title IX states that:

"No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."

What is Sexual Harassment?

- Quid pro quo by an employee;
- Unwelcome conduct that is so severe, pervasive and objectively offensive that it effectively denies a person equal access to a school's education program or activity; and/or
- Sexual assault as defined by the Clery Act, and dating violence, domestic violence and stalking as defined by the Violence Against Women's Act.

[Read Emmett School District's Title IX Policy](#)

[Title IX Sexual Harassment Grievance Process](#)



**Isa DeArmas, Title IX
Coordinator**

208-365-6301
idearmas@isd221.net

**To File A Complaint
[Contact the Title IX Coordinator](#)
119 N. Wardwell Ave.
Emmett Idaho, 83617
208-365-6301**

MCKINNEY-VENTO (HOMELESS) INFORMATION

If your family (or a family you know) lives in any of the following situations: in a shelter, motel, vehicle, or campground, on the street, in an abandoned building, trailer or other inadequate accommodations, or doubled up with friends or relatives because you/they cannot find or afford housing, your/their preschool and school-aged children have certain rights or protections under the McKinney-Vento (Homeless) Education Assistance Act. Students who live in the situations identified above automatically qualify for free and reduced lunch. For more information contact Amy Burr, the Emmett School District's liaison for McKinney-Vento (Homeless) Education, at the District Office, 208-365-6301.

MIGRANT EDUCATION PROGRAM

The Migrant Education Program supports educational programs for migratory children to reduce the impact of academic disruptions from repeated moves so that each child receives the same opportunity to meet academic content standards and can overcome barriers to transition successfully into postsecondary education and employment. Contact Program Coordinator Elsa Johnson at 208-365-6301.

ENGLISH LEARNER (EL) PROGRAM (TITLE III-A)

The Title III/Idaho Program's mission is to help ensure that English learners (ELs) attain English language proficiency and meet state academic standards, as defined by the Every Student Succeeds Act (ESSA). The District provides instruction that is designed to teach EL students English language skills in all four domains; listening, speaking, reading and writing. Our goal is for all students to become proficient English speakers, listeners, readers, and writers. Contact Program Coordinator Elsa Johnson at 208-365-6301.

Note: The following policy only applies to Districts receiving federal funds for the education of migratory children.

POLICY 2390: EDUCATION OF MIGRATORY CHILDREN

Adopted on: 11/08/2021

Purpose

In accordance with the Board's philosophy to provide a quality educational program to all students, the District shall provide an appropriate planned instructional program for all students who qualify as Migratory Children under applicable provisions of state and federal law and/or this Policy. The purposes of the program are:

1. To implement a high-quality and comprehensive educational program and to provide educational services during the school year and, as applicable, during summer or intersession periods, that address the unique educational needs of migratory children.
2. To ensure that migratory children who move around the United States are not penalized in any manner by disparities among the states in curriculum, graduation requirements, and challenging state academic standards.
3. To ensure that migratory children receive full and appropriate opportunities to meet the same challenging state academic standards that all children are expected to meet.
4. To help migratory children overcome educational disruption, cultural and language barriers, social isolation, various health-related problems, and other factors that inhibit their ability to succeed in school.

Eligibility

Children are eligible to receive District services if they fall within the definitions below:

- **Migratory child:** The term "migratory child" means a child or youth who made a qualifying move in the preceding 36 months:
 - A. As a migratory agricultural worker or a migratory fisher; or
 - B. With, or to join, a parent or spouse who is a migratory agricultural worker or a migratory fisher.
- **Migratory fisher:** The term "migratory fisher" means an individual who made a qualifying move in the preceding 36 months and, after doing so, engaged in new temporary or seasonal employment or personal subsistence in fishing. If the individual did not engage in such new employment soon after the move, then the individual may be considered a migratory fisher if the individual actively sought such new employment and has a recent history of moves for temporary or seasonal fishing employment.

Qualifying move: The term "qualifying move" means a move due to economic necessity:

- A. From one residence to another residence; and
 - i. From one school district to another school district, except:
In the case of a state that is comprised of a single school district, wherein a qualifying move is from one administrative area to another within such district; or
 - ii. In the case of a school district of more than 15,000 square miles, wherein a qualifying move is a distance of 20 miles or more to a temporary residence.
- B. The term "in order to obtain", when used to describe why a worker moved, means that one of the purposes of the move is to seek or obtain qualifying temporary employment or seasonal employment in agricultural work or fishing work.
- C. If a worker states that a purpose of the move was to seek any type of employment, i.e., the worker moved with no specific intent to find work in a particular job, the worker is deemed to have moved with a purpose of obtaining qualifying work if the worker obtains qualifying work soon after the move.
- D. Notwithstanding item D above, a worker who did not obtain qualifying work soon after a move may be considered to have moved in order to obtain qualifying work only if the worker states that at least one purpose of the move was specifically to seek the qualifying work, and:
 - i. The worker is found to have a prior history of moves to obtain qualifying work; or
 - ii. There is other credible evidence that the worker actively sought qualifying work soon after the move but, for reasons beyond the worker's control, the work was not available.

Plan Requirements

The District's Plan shall, at a minimum, include provisions to accomplish the following goals and directives:

1. **Performance targets:** The plan must specify:
 - A. Performance targets that the State has adopted for all children in reading and mathematics achievement, high school graduation, and the number of school dropouts, as well as the State's performance targets, if any, for school readiness; and
 - B. Any other performance targets that the State or District has identified for migratory children.
2. **Needs assessment:** The plan must include an identification and assessment of:
 - A. The unique educational needs of migratory children that result from the children's migratory lifestyle; and
 - B. Other needs of migratory students that must be met in order for migratory children to participate effectively in school.
3. **Measurable program outcomes:** The plan must include the measurable program outcomes (i.e., objectives) that a State's migrant education program will produce to meet the identified unique needs of migratory children and help migratory children achieve the State's performance targets identified in paragraph (1)(A) of this section.
4. **Service delivery:** The plan must describe the strategies that the State Board will pursue on a statewide basis to achieve the measurable program outcomes in paragraph (3)(A) of this section by addressing:
 - A. The unique educational needs of migratory children; and
 - B. Other needs of migratory children.
5. **Evaluation:** The plan must describe how the District will evaluate the effectiveness of its program.

Record Keeping

District records for migratory children should include the following:

1. Immunization records and other health information;
2. Elementary and secondary academic history (including partial credit), credit accrual, and results from State assessments;
3. Other academic information essential to ensuring that migratory children achieve to the challenging State academic standards; and
4. Eligibility for services under the Individuals with Disabilities Education Act.

The District is required to keep financial records to demonstrate:

1. The amount of funds under the grant or sub-grant;
2. How the District uses the funds;
3. The total cost of the program;
4. The share of the cost provided from other sources; and
5. Other records as needed to facilitate an effective audit.

The District must maintain migrant child records for three years after the date the District submits its last expenditure for the time period. If any litigation, claim, negotiation, audit, or other action involving the migrant child records is taken, the records must be retained until the completion of the action and resolution of all issues or until the end of the regular three year period, whichever is later.

For an employee who has both migrant child and non- migrant child responsibilities, the District must maintain appropriate time distribution records. Actual costs charged to each program must be based on the employee's time distribution records. For instructional staff, including teachers and instructional aides, class schedules that specify the time that such staff members devote to migrant child activities may be used to demonstrate compliance with the requirement for time distribution records so long as there is corroborating evidence that the staff members actually carried out the schedules.

EMMETT SCHOOL DISTRICT REGARDING RIGHT TO RECEIVE TEACHER INFORMATION

Dear Parent:

Federal law requires that each school district receiving Title 1 funds notify parents of each student attending any school receiving these funds that information regarding the professional qualifications of their child's classroom teacher(s) may be requested.

As a parent of a student attending a school receiving federal program funds, you have the right to know:

- Is my child's teacher licensed to teach the grades and subject(s) assigned?
- Is my child's teacher teaching with a provisional license, meaning the state has waived requirements for my child's teacher?
- What is the college major of my child's teacher?
- What degree or degrees does my child's teacher hold?
- If there are instructional aides working with my child, what are their qualifications?
- If my child is or will be taught for 4 or more consecutive weeks this year by a teacher who is not highly qualified, will I be notified in a timely manner?

To request the state qualifications for your child's teacher or instructional aide, please contact Superintendent Craig Woods at 208-365-6301.

If you would like more information about Black Canyon Junior-Senior High School, please feel free to call Stephen Joyner at 208-365-5552.

EMMETT SCHOOL DISTRICT HOME AND SCHOOL COMPACT

What is a School-Parent Compact?

A School-Parent Compact is a jointly developed document created by our Parent Involvement Committee and school staff. This document, which is required for our Title I Parent Involvement Plan, outlines how parents, the entire school staff, and students will share the responsibility for improved academic achievement at this school. This compact also describes how parents and our school should build and develop a partnership to help children achieve Idaho's high standards.

Mission Statement

Emmett School District will prepare all students for individual success.

Vision Statement

The Emmett School District implements innovative and best educational practices utilizing cutting edge technology and rigorous curriculum. Passionate, visionary professionals guarantee high level learning across all grades. Our district works collaboratively in state of the art facilities to ensure all students are empowered to succeed in life beyond high school.

Teachers, Parents, and Students - Together for Success

Teacher Responsibilities

I understand the importance of the school experience to every student and my position as a teacher and a role model. I agree to:

- Be aware of your child's needs.
- Communicate with you about your child's progress frequently.
- Teach basic concepts and skills to your child to meet state student achievement standards.
- Motivate and encourage your child to practice academics at home.

- Hold parent/teacher conferences annually.
- Deliver high quality curriculum and instruction.
- Provide materials for home to enhance literacy and other academic subjects.

School Principal Responsibilities

I support and encourage student/parent/teacher compacts and partnerships. I will:

- Provide an environment that permits positive communication between the student, parent and teacher
- Encourage teachers and parents to provide regular opportunities for practicing academics at school and at home.
- Provide equal and fair opportunities to access staff and the opportunity to volunteer.

Student Responsibilities Student: It is important that I do my best. I know my parents and teachers want to help me, but I am the one who has to do the work. So, I will:

- Believe that I can and will learn.
- Be responsible for my behavior.
- Give work and school papers to my parent/caregiver.
- Pay attention and ask for help when needed.
- Complete class work on time and to the best of my ability.

Family Responsibilities Parent/Caregiver: I want my child to succeed. I will encourage him/her by doing the following:

- Encourage positive attitudes about school.
- Support the school discipline policy and school policies.
- Make sure my child attends school regularly.
- Encourage my child to get enough sleep and to eat nutritious meals.
- Establish with my child a place and time to study and a daily reading time.

PARENT VOLUNTEERS

We need “YOU and YOUR” ideas!

Black Canyon Junior-Senior High School loves parent volunteers who assist the school in a variety of ways. Please contact the main office or principal if you’d like to make a donation or volunteer.



**Black Canyon Junior Senior High School
400 S. Pine Emmett, Idaho 83617
Phone: 208-365-5552 Fax: 208-365-5085 info@isd221.net
Stephen Joyner, Principal**

See review the next page and sign the form and return to the office.

HOME AND SCHOOL COMPACT

I have read and agreed to Emmett School District's Responsible Use Procedures.

Orientation Date: _____ **Placement Meeting:** _____

Student Name (print): _____ **Grade:** _____

**Black Canyon Junior Senior High School
Confirmation Form**

I, (student name- print) _____,

have read the BCJSHS Student Handbook 2023-24 and I agree to abide by the policies. I understand the consequences that I must face if I do not follow the BCJSH policies as outlined in the Handbook.

Student Signature: _____ **Date:** _____ **School Year:** _____

I, (Parent/Guardian name print) _____, have read and understand the BCJSHS Student Handbook and confirm that my child has also read it. My child and I both understand the consequences for not following BCJSH policies as outlined in the Handbook.

Parent Name: _____ **Phone Number:** _____

Parent email: _____

Parent/Guardian Signature _____ **Date:** _____

Student Information:

Chromebook #: _____ **Date issued:** _____

Locker #: _____ **Student email:** _____

- I have received a hardcopy of the BCJSH Student Handbook.**
- I have refused a hardcopy of the BCJSH Student Handbook, but know where I can find an electronic copy.**

Please sign and return to your Black Canyon school office or use this link to sign this document:

<https://forms.gle/bmxtDsKfVzSUbY2P9>