

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**August 27, 2024**

**6:30 p.m. – Executive Session**

**7:15 p.m. Regular Meeting**

**A. Call to Order** – Molly Fraumeni, President

**B. Roll Call** - Mrs. Donnamarie Palmiere, Business Administrator

Alfred Coscia	Thomas Dufner	Molly Fraumeni
Jean Hansen	Erik Heller	Amy Kemp
Lisa Marshall	Paula Merrill	Corey Piasecki

**C. Executive Session- 6:30 p.m. (If Necessary)**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

D. Reconvene: 7:15 p.m.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- August 6, 2024 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

F. Student Liaison Report –

G. Superintendent’s Report – Mr. Earl C. Clymer, III

H. Presenter(s):

I. Goals:

**Warren Hills Board of Education District Goals for 2024-2025:**

**Warren Hills Board of Education Board Goal for 2023-2024:**

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
2. Support and recognize student achievements and success with student presentations at Board of Education Meetings.

**J. Committee Reports**

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Finance, Facilities & Transportation	No Meeting Held	By Chair: Mr. Piasecki
Education, Policy & Technology	August 19, 2024	By Chair: Mr. Coscia
Personnel & Student Activities	August 20, 2024	By Chair: Mrs. Marshall
Negotiations	No Meeting Held	By Chair: Mrs. Fraumeni

**K. Old Business**

**L. New Business**

**M. Public Comment**

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

**N. ACTION ITEMS**

**I. PERSONNEL**

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Robert Bachman	Approve	Teacher	\$301.47/day Pro-Rated	MS	8-26-25	On or about 1-6-25	Leave Replacement Teacher - Mathematics - pending receipt of required documents
2	Risa DeStefano	Approve	Mentor	\$500.00	MS	8-20-24	6-30-2025	C. Haffling (Mentee), 2024-2025 School Year, per contractual language
3	Maria delPilar Romero Ramirez	Approve	Paraprofessional	\$26.98/hr Pro-Rated	MS	8-26-24	6-30-25	BA Step 1 - pending receipt of required paperwork
4	DeanaMarie Balas	Approve	Teacher	\$77,753.00	HS	8-26-24	6-30-25	Degree Movement on Guide – BA+15 Step J to MA
5	Marshall Cuomo	Approve	Teacher	\$72,833.00	HS	8-26-24	6-30-25	Degree Movement on Guide – BA Step H to MA
6	Nicole Nothnagel	Approve	Teacher	\$75,293.00	HS	8-26-24	6-30-25	Degree Movement on Guide – BA+15 Step I to MA
7	Lyandra Ross	Approve	Teacher	\$83,828.00	HS	8-26-24	6-30-25	Degree Movement on Guide – MA+30 Step J to MA+45
8	Todd Solecitto	Approve	Teacher	\$77,753.00	HS	8-26-24	6-30-25	Degree Movement on Guide – BA+15 Step J to MA
9	Ryan O'Melia	Approve	Substitute Teacher	\$130.00/day	District	8-26-24	6-30-25	Pending receipt of required documents
10	Kevin Horn	Approve	Substitute Teacher	\$130.00/day	District	8-26-24	6-30-25	Pending receipt of required documents
11	Jeffrey Balas	Approve	Teacher	\$1,400.00	MS	8-26-24	6-30-25	5th preparation, per contract
12	Nicole Silvis	Approve	Teacher	\$1,400.00	MS	8-26-24	6-30-25	5th preparation, per contract
13	Matthew Dell Elba	Approve	Teacher	\$1,400.00	HS	8-26-24	6-30-25	5th preparation, per contract
14	Shannon Klinder	Approve	Teacher	\$1,400.00	District	8-26-24	6-30-25	5th preparation, per contract
15	Jennifer Jessen	Approve	Teacher	\$1,400.00	District	8-26-24	6-30-25	5th preparation, per contract
16	Michael Quinto	Approve	Teacher	\$1,400.00	District	8-26-24	6-30-25	5th preparation, per contract
17	Danielle Miksch	Approve	Teacher	\$1,400.00	District	8-26-24	6-30-25	5th preparation, per contract
18	Christina Dock	Approve	Teacher	\$700.00	HS	on or about 1-18-25	6-30-25	5th preparation, per contract - Semester 2
19	Joseph Bamford	Approve	Teacher	\$600.00	HS	8-26-24	6-30-25	4 Partnerships, per contract
20	Danielle Miksch	Approve	Teacher	\$600.00	HS	8-26-24	6-30-25	4 Partnerships, per contract

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
21	Glenda Barrientos-Mejia	Accept	Paraprofessional	\$25.87/hr	District	8-12-24	8-24-24	Resignation
22	John Amey	Accept	Security Event Staff	\$40.00/hr	District	8-26-24	8-26-24	Resignation
23	Geraldine Congdon	Accept	Paraprofessional	\$25.87/hr	MS	8-23-24	8-23-24	Resignation
24	Thomas Delavventura	Amend	Coach Head Baseball	\$4,442	MS	3-14-24	End of Season	Amend Dec 12, 2023 resolution to include ESSER III Beyond the School Day
25	Mark Smith	Approve	Advisor HS Archery	\$4,100	HS	8-28-24	6-30-25	Tier 1
26	Sarah Codd	Approve	Advisor HS Assistant Yearbook	\$2,050	HS	8/28/24	6-30-25	Tier 1
27	Toni Manfra	Approve	Advisor HS Best Buddies	\$4,100	HS	8/28/24	6-30-25	Tier 1
28	Salvatore Montero	Approve	Advisor HS Chorus Club	\$4,100	HS	8/28/24	6-30-25	Tier 1
29	Salvatore Montero	Approve	Advisor HS Chorus director	\$3,500	HS	8/28/24	6-30-25	Tier 2
30	Adam Slack	Approve	Advisor HS Co-Advisor Archery	\$2,050	HS	8/28/24	6-30-25	Tier 1
31	Daryl Detrick	Approve	Advisor HS Computer Science	\$4,100	HS	8/28/24	6-30-25	Tier 1
32	Jennifer Giamoni	Approve	Advisor HS Debate Team	\$4,100	HS	8/28/24	6-30-25	Tier 1
33	Christina Dock	Approve	Advisor HS DECA	\$3,500	HS	8/28/24	6-30-25	Tier 2
34	Jennifer Cagnassola	Approve	Advisor HS drama Choreographer	\$3,500	HS	8/28/24	6-30-25	Tier 2 - One production

<b>Code No.</b>	<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Terminated</b>	<b>Discussion</b>
35	Nicole Labrit-Petrewski	Approve	Advisor HS Drama club director	\$4,100/per play	HS	8/28/24	6-30-25	Tier 1 - Two productions
36	Jason Graf	Approve	Advisor HS Drama club Pit Band	\$3,500	HS	8/28/24	6-30-25	Tier 2 - One production
37	Deana Marie Balas	Approve	Advisor HS Fashion Club	\$2,700	HS	8/28/24	6-30-25	Tier 5
38	Patricia Smith	Approve	Advisor HS FFA	\$4,100	HS	8/28/24	6-30-25	Tier 1
39	Lisa Weisentein	Approve	Advisor HS Freshmen	\$2,700	HS	8/28/24	6-30-25	Tier 5
40	Cedric Hickerson	Approve	Advisor HS Junior Class	\$3,300	HS	8/28/24	6-30-25	Tier 3
41	Kristen Chiara	Approve	Advisor HS key club	\$3,300	HS	8/28/24	6-30-25	Tier 3
42	Emily Kablis	Approve	Advisor HS National Honor Society	\$3,300	HS	8/28/24	6-30-25	Tier 3
43	Kristen Chiara	Approve	Advisor HS Newspaper	\$4,100	HS	8/28/24	6-30-25	Tier 1
44	Heather Wight	Approve	Advisor HS Senior Class	\$4,100	HS	8/28/24	6-30-25	Tier 1
45	Toni Manfra	Approve	Advisor HS Sophomore	\$2,700	HS	8/28/24	6-30-25	Tier 5
46	Heather Wight	Approve	Advisor HS Streak Nation	\$4,100	HS	8/28/24	6-30-25	Tier 1
47	Jennifer Giamoni	Approve	Advisor HS student council	\$4,100	HS	8/28/24	6-30-25	Tier 1

<b>Code No.</b>	<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Terminated</b>	<b>Discussion</b>
48	Kenneth Kurpat	Approve	Advisor HS Weight Room Fall	\$2,500	HS	8/28/24	11/15/24	Weight Room Advisor
49	Genevieve Deboer	Approve	Advisor HS Yearbook	\$4,100	HS	8/28/24	6-30-25	Tier 1
50	Salvatore Montero	Approve	Advisor MS Chorus Club	\$2,700	MS	8/28/24	6-30-25	Tier 5
51	Patricia Smith	Approve	Advisor MS Co-Advisor FFA	\$1,350	MS	8/28/24	6-30-25	Tier 5
52	Lisa Smith	Approve	Advisor MS Co-Advisor FFA	\$1,350	MS	8/28/24	6-30-25	Tier 5
53	Salvatore Montero	Approve	Advisor MS Drama Assistant	\$2,050	MS	8/28/24	6/30/25	50% of Tier 1
54	Nicole Labrit-Petrewski	Approve	Advisor MS Drama Club Director	\$4,100	MS	8/28/24	6/30/25	Tier 1 - One production
55	Kayleigh Morpeth	Approve	Advisor MS Jazz Ensemble	\$2,900	MS	8/28/24	6-30-25	Tier 4
56	Caroline Lamport	Approve	Advisor MS national Jr. Honor Society	\$3,300	MS	8/28/24	6-30-25	Tier 3
57	Christine Tyburczy	Approve	Advisor MS Peer Leadership	\$2,900	MS	8/28/24	6-30-25	Tier 4
58	Tasjaana Miraglia	Approve	Advisor MS Saga	\$2,900	MS	8/28/24	6-30-25	Tier 4
59	Maureen Flora	Approve	Advisor MS school Store	\$2,700	MS	8/28/24	6-30-25	Tier 5
60	Nicole Silvis	Approve	Advisor MS Student Council	\$3,500	MS	8/28/24	6-30-25	Tier 2

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
61	Elizabeth McKeown	Approve	Advisor MS Yearbook Co-Advisor	\$2,050	MS	8/28/24	6-30-25	Tier 1
62	Bridget Burstein	Approve	Advisor MS Yearbook Co-Advisor	\$2,050	MS	8/28/24	6-30-25	Tier 1
63	Timothy Zavacki	Approve	Advisor Robotics Assistant	\$2,700	HS/MS	8/28/24	6-30-25	Tier 5
64	Larysa Castaneda	Approve	Chaperone Gymnastics	\$31.00 an hour	HS	8/28/24	11/24/24	Not to exceed \$1,500
65	Joshua Davis-Pyzik	Approve	Coach - Assistant Football	\$4,769	HS	8/28/2024	Until end of season	Tier 1 Step 1 - Pending receipt of required paperwork
66	Scott Mosher	Approve	Coach - Assistant Robotics	\$4,510	HS	8/28/24	6-30-25	Tier 4 Step 3
67	Ari Eisner	Approve	Coach - Assistant Robotics	\$5,756	HS	8/28/24	6-30-25	Tier 4 Step 4
68	Adam Slack	Approve	Coach - Head Robotics	\$7,217	HS	8/28/24	6-30-25	Tier 4 Step 4
69	Jarrett Hosbach	Approve	Teacher	\$600.00	HS	8-26-24	6-30-25	4 Partnerships, per contract

**\*All 2023-2024 Salaries remain in effect for the 2024-2025 School Year, pending contract negotiations.**



\*2. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	S Fretz	Using Patterns of Strengths & Weaknesses Model Rutgers Graduate School of Applied & Professional Psychology	Webinar – Virtual	\$160.00 Registration	November 22, 2024 AND December 6, 2024

\*3. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without benefits	Return Date	Discussion
1	10981405	Maternity Leave	A/P Specialist	District	on or about 12/02/24	33	1/27/25	1/27/25		on or about 4/16/25	

\*4. Motion to approve two (2) Job Descriptions as recommended by the Personnel and Student Activities Committee and the Superintendent:

- IT Specialist - 12 Months - (Attachment B)
- Instructional Paraprofessional - (Attachment C)

Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

**II. EDUCATION AND POLICY**

\*1. Motion to approve the **SECOND READ** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 5516 - Policy - Use of Electronic Communication & Recording Devices (ECRD)**
- 5516.2 - Policy - Student Cell Phone Use**
- 5600 - Policy - Student Discipline/Code of Conduct**
- 5600 - Regulation - Student Discipline/Code of Conduct**

\*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2024-2025 - None  
 HS - 2024-2025 - None

\*3. Motion to approve the following field trip requests in accordance with Policy 2340:

<b>Code</b>	<b>Requested by:</b>	<b>Trip</b>	<b>Board of Education Cost</b>	<b>Discussion</b>
1	J Giamoni N Silvis	NJASC 2024 Fall Conference College of NJ Ewing NJ	Transportation	WHRSD Student Councils HS & MS
2	J Giamoni N Silvis	NJASC 2025 Winter Convention College of NJ Ewing NJ	Transportation	WHRSD Student Councils HS & MS
3	J Giamoni N Silvis	NJASC 2025 Six Flags Great Adventure Jackson Twsp NJ	Transportation	WHRSD Student Councils
4	K Wanamaker Z Fisher M Gurdineer	State Tournament Jim Whelan Boardwalk Hall 2302 Boardwalk Atlantic City NJ	Transportation	WHRSD Wrestling
5	K Wanamaker Z Fisher M Gurdineer	Dual Meet Tournament Moorestown High School 350 Bridgeboro Road Moorestown NJ 08057	Transportation	WHRSD Wrestling

\*4. Motion to approve the Doctor’s Standing Orders for the 2024-2025 School Year.

\*5. Motion to approve the 2024-2025 Local Mentoring Plan as recommended by the Education, Policy & Technology Committee and the Superintendent.

\*6. Motion to approve the attached MS & HS waiver for classes in which student enrollment exceeds 30 or is less than 10, per Class Size Policy & Regulation #2312. Additional adjustments may be presented at the next Board of Education meeting. (Attachment “A”)

\*7. Motion to approve Exchange Student ID#2026416 - Effective: August 26, 2024 to on or about January 15, 2025.

Approval of Education & Policy Motions

MOTION:		SECOND		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

**III. BUDGET AND FINANCE**

\*1. The Warren Hills Regional Board of Education approves the revised June, 2024 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the revised monthly financial report of the Secretary and the Treasurer for the month of June, 2024; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

\*2. Motion to approve the bill list for the period August 7, 2024 through August 27, 2024, in the amount of \$1,414,527.26.

\*3. Motion to approve an additional transfer in the amount of \$44,109.63 for the month of June 2024.

\*4. Motion to approve the following Special Education Tuition Contracts for the 2024-2025 extended and regular school year:

Student	School	Amount	Aide	Related Services	Effective
9369277272	HMH Carrier Clinic East Mountain School	\$105,000.00	N/A	N/A	7/8/24-6/30/25
7223821186	Hunterdon Central Regional High School	\$ 39,000.00	N/A	N/A	9/5/24-6/30/25

\*5. Motion to approve the following Regular Education Tuition Contract for the 2024-2025 regular school year:

Student	School	Amount	Aide	Related Services	Effective
4458108870	Hunterdon County Vocational School	\$ 8,062.00	N/A	N/A	8/28/24-6/30/25

\*6. Motion to approve an agreement with the Washington Emergency Squad for 2024 Friday and Saturday football games at a rate of \$100.00 per hour.

Approval of Budget & Finance Motions

MOTION:		SECOND:			
Name	Ayes	Nays	Abstain	Absent	
Thomas Dufner					
Jean Hansen					
Erik Heller					
Amy Kemp					
Lisa Marshall					
Paula Merrill					
Corey Piasecki					
Alfred Coscia					
Molly Fraumeni					

O. Public Comment

**P. Second Executive Session (If Necessary)**

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

**Q. Adjournment \_\_\_\_\_ p.m.**

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

\*Roll Call