



Locate Free Device Insurance in Parent Portal for Qualified Students

- 1. Log into Parent Portal at vcsedu.org. You can only see this in the web version, NOT on the VCS Focus App.
- 2. Click on the drop-down menu next to your student and choose Customer Ledger.



In a **mobile browser**, you can click on the 3 lines and then click on the drop down.

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licking the 3 lines, turn your phone to landscape liew and then click the 3 lines.		Grades	Grad Reqs
		Absences School Choice	Referrals Forms Summary
		Purchase & Pay	Customer Ledger

3. Click the up arrow in the Invoice Date column to find the most recent payments.



4. Look for a 0.00 charge on 8/11 or 8/12 from your child's school with a blank description. That is the free device insurance.

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