



# MERCER AREA SCHOOL DISTRICT

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## AGENDA

### DECEMBER BOARD MEETING & REORGANIZATION MEETING

December 4, 2023

7:30 PM

High School Library

#### Executive Session

**\*\*\*7:15 PM\*\*\***

1. Call to order and flag salute by the President.

***The President opens nominations for a temporary President (must be a holdover member of the Board) to serve during the election to the office of President:***

Nominated: \_\_\_\_\_ by: \_\_\_\_\_

Nominated: \_\_\_\_\_ by: \_\_\_\_\_

Motion to close nominations by: \_\_\_\_\_

Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

2. The Board Secretary reads certificate of election of all new School Directors. (Board Secretary has a prepared list of legally elected and qualified School Directors)
3. The temporary President will administer the oath of office.

***Temporary President takes the chair and calls for nominations for President.***

Nominated: \_\_\_\_\_ by: \_\_\_\_\_

Nominated: \_\_\_\_\_ by: \_\_\_\_\_

Motion to close nominations by: \_\_\_\_\_

Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

*The Mercer Area School District does not discriminate on the basis of race, sex, color, creed, age, handicaps, or national and ethnic origin in administration of its educational or employment policies.*

***In the event that there is only one name placed in nomination – motion to instruct the Secretary to cast a unanimous ballot for President for ...***

\_\_\_\_\_.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

***Newly elected President takes over meeting and calls for nominations for Vice-president.***

Nominated: \_\_\_\_\_ by: \_\_\_\_\_

Nominated: \_\_\_\_\_ by: \_\_\_\_\_

Motion to close nominations by: \_\_\_\_\_

Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

***In the event that there is only one name placed in nomination – motion to instruct the Secretary to cast a unanimous ballot for Vice-president for...***

\_\_\_\_\_.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

***The President calls for nominations for Treasurer.***

Nominated: \_\_\_\_\_ by: \_\_\_\_\_

Nominated: \_\_\_\_\_ by: \_\_\_\_\_

Motion to close nominations by: \_\_\_\_\_

Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

***In the event that there is only one name placed in nomination – motion to instruct the Secretary to cast a unanimous ballot for Treasurer for...***

\_\_\_\_\_.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_ Vote: \_\_\_\_\_

4. Approve the minutes of the regular board meeting November 20, 2023.
5. Approve the Treasurers report, financial reports and all bills as listed.
6. Communications.
7. Board committee reports.
8. Administrative reports.

Public Comments.

9. Recommend approval for the Board President to assign committees as needed.
10. The President appoints \_\_\_\_\_ to the PSBA Legislative Policy Council and \_\_\_\_\_ as an alternate.
11. The President appoints \_\_\_\_\_ as Career Center Representative and \_\_\_\_\_ as an alternate.
12. Recommend the setting of the following times and dates for regular meetings for the coming year: Regular meetings will be held at 7:30 PM on the third Monday of the month and the fourth Monday of the month when school is not in session on the third Monday. Work sessions will generally be held at **7:00** p.m. on the day of board meetings. Committee meetings will be held the Thursday prior to the regular board meeting, or as requested by the President or committee chair, at 6:00 p.m.

13. **Personnel:**

Hire:

Recommend approval to hire Mrs. Brittany Milliren as a 10-month (205 days) as an Administrative Assistant, beginning January 3, 2024. Mrs. Milliren's wages will be \$24,284.30, prorated based on the remaining days in the 2023-24 school year.

Recommend approval to hire Mr. Dylan Hetrick as a weekend boiler person at a rate of \$10.00 per hour.

14. **Student Travel:**

Recommend approval for Mrs. Michalee Christy to accompany approximately 16 show choir students to perform at Lake Latonka on December 6, 2023 from 5:00 – 7:00 p.m. There is no expense to the school district.

Recommend approval for students to participate in Teens2Work Job Shadowing experience with Laurel Technical Institute (LTI) and West Central Job Partnership at Laurel Technical Institute (LTI) on Tuesday, December 12, 2023. There is no cost to the district as this is sponsored by the United Way.



15. **Facilities Request:**

Recommend approval for Mr. Buck Baldwin to use the Mercer Elementary Gym to host a 14U Mercer Club Volleyball scrimmage on December 5, 2023 from 5:30-7:30 p.m. All aspects of the facilities policy will be followed.

Recommend approval for the Mercer Wrestling Boosters to host an elementary wrestling fundraiser tournament at the elementary school on December 30 and 31, 2023. The gymnasium, cafeteria and locker rooms are requested for both dates. All aspects of the facilities policy will be followed.

Recommend approval for MAYSA (Mercer Area Youth Soccer Association) to use the elementary gymnasium for practice on Saturdays or Sundays between January 2024 – March 2024, as availability will be determined by the athletic director.

Recommend approval for Mercer Area Little League to use the elementary cafeteria/ gymnasium for baseball practice and drill sessions between January 2024 – March 2024. The group requests the use of the batting cage net during these practices. All aspects of the facilities policy will be followed. Availability of the facility will be determined and scheduled by the athletic director.

16. Recommend approval of a resolution indicating that Mercer Area School Directors will not raise the rate of any tax for the **2023-24** fiscal year, by more than the index established by the Dept. of Education, for the district of **7.1%**.

17. Recommend approval of a Clinical Experience Agreement between Mercer Area School District and Western Governors University, effective December 5, 2023, as attached.

18. Other Business

19. Adjournment.

**FYI:**

Dec. 5	HS Band – Winter Concert @ 7:00 p.m.
Dec. 15	Elem Band/Choral Concert @ 9:00 a.m. - <i>At elementary in LGI</i>
Dec. 17	Middle/HS Choral Concert @ 2:00 p.m.
Dec. 18	Mercer Elementary Holiday Feast @ 5:00 p.m.
Dec. 19	Early Dismissal – 11:35 @ elem. / 11:50 @ middle/high school (Staff Luncheon)
Dec. 20 - Jan. 2	Winter/Christmas Break
Jan. 15	No school for <i>students</i> (Act 80 day for teachers and staff)
<b>Jan. 22</b>	<b><i>School Board Meeting @ 7:30 p.m.</i></b>
Jan. 23	3 <sup>rd</sup> Quarter Begins