

MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
June 17, 2024 - Committee Meetings

The Elizabeth City-Pasquotank Board of Education met at the ECPPS Administrative Offices and via livestream, on Monday, June 17, 2024, at 5:00 p.m. The following Board members were present and constituted a quorum:

Angela Cobb, Chair	
Pam Pureza, Vice-Chair	Rodney Walton
Valerie Bogues	Sharon Warden
Tommy Old	Dr. Shelia H. Williams

The following staff members were present:

Dr. Keith Parker, Superintendent
 Rachael Haines, Assistant Superintendent of Human Resources
 Candy Tilley, Assistant Superintendent of Finance
 Adrian Fonville, Executive Director of Secondary Education
 Dr. Katina Jones-Waples, Executive Director of Elementary Education
 Meredith Collins, Executive Director of Accounting Services
 Marlene Wilkins, Director of Maintenance

Dexter Jackson-Heard, Director of Community Schools
 Pam Parker, Executive Assistant to the Superintendent and Board of Education

Others in attendance:

John Leidy, School Board Attorney
 Zachary Robeson, School Board Attorney

Meeting Called to Order by Chair

Chair Cobb called the meeting to order at 5:01 p.m.

2. Roll Call

Pam Parker called the roll and recorded members in attendance for the meeting. Dr. Sheila H. Williams was not present for the roll call.

3. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Tommy Old read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

4. Approval of Agenda

A motion was made by Rodney Walton, seconded by Sharon Warden, and carried, as confirmed by roll call, to approve the agenda for June 17, 2024, as presented. Dr. Shelia H. Williams was not present.

5. Student Board Member Interviews

6. Agenda Items

Financial, Business, and Technology Committee
Sharon Warden, Chair

Candy Tilley, Assistant Superintendent of Finance presented (FBT-01) Insurance Renewals (Auth-IM, EO/GL, WC & Cyber, (FBT-02) 2024-2025 Payroll Calendar, (FBT-03) Purchasing Report for information, (FBT-04) MicroThreshold Resolution, (FBT-05) Rental Report for information, for approval.

Marlene Wilkins, Director of Maintenance presented (FBT-06) Surplus Items, for approval.

Sandy Kinzel, Interim of Federal Program presented (FBT-07) 2024-2025 Federal Funding Application, for approval.

A motion was made by Sharon Warden, seconded by Rodney Walton, and carried, as confirmed by roll call, to approve (FBT-01) Insurance Renewals (Auth-IM, EO/GL, WC & Cyber).

A motion was made by Sharon Warden, seconded by Dr. Shelia H. Williams, and carried, as confirmed by roll call, to approve (FBT-02) 2024-2025 Payroll Calendar.

A motion was made by Sharon Warden, seconded by Pam, Pureza, and carried, as confirmed by roll call, to approve (FBT-04) Micro-Threshold Resolution.

A motion was made by Sharon Warden, seconded by Dr. Shelia H. Williams, and carried, as confirmed by roll call, to approve (FBT-06) Surplus Items.

A motion was made by Sharon Warden, seconded by Pam Pureza, and carried, as confirmed by roll call, to approve (FBT-07) 2024-2025 Federal Funding Application.

Closed Session

A motion was made by Dr. Shelia H. Williams seconded by Valerie Bogues, and carried, as confirmed by roll call, for the Board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Closed session began at 6:08 p.m. The following Board Members were present: Chair Cobb, Vice-Chair Pam Pureza, Dr. Shelia H. Williams, Sharon Warden, Rodney Walton, Tommy Old, and Valerie Bogues.

The following staff members were present: Dr. Keith Parker, Rachael Haines, John Leidy and Zachary Robeson, School Board Attorneys', were also in attendance for the closed session.

Meeting Called Back to Order by Chair - Open Session

Chair Cobb called the meeting back to order at 7:27 p.m.

Excellent Educators Committee

Dr. Shelia Williams, Chair

Dr. Shelia H. Williams requested approval of the Superintendent's Report and Recommendations for Personnel as presented in closed session.

A motion was made by Dr. Shelia H. Williams, seconded by Pam Pureza, and carried, as confirmed by roll call vote, to accept the Superintendent's Report and Recommendation for Personnel as presented.

6. Other

7. Adjournment

A motion was made by Dr. Shelia H. Williams, seconded by Sharon Warden, and carried to adjourn the meeting. The meeting adjourned at 7:28 p.m.

Chair

Secretary